

PARSON DROVE PARISH COUNCIL

**NOTICE OF A
MEETING OF THE PARISH COUNCIL
TO BE HELD IN
ST MARKS METHODIST CHURCH,
MAIN ROAD, PARSON DROVE
ON WEDNESDAY 13th FEBRUARY 2008
AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation between 7.00 and 7.15pm.

AGENDA

- 08/21. To receive apologies for absence.
- 08/22. To fill the one vacancy of the Council by Co-option, electing one of the two candidates by ballot.
- 08/23. To approve and sign the minutes of the meeting held on the 16th January 2008.
- 08/24. Members' Declaration of Interest for items on the Agenda
- 08/25. Matters Arising from the Minutes. (For information only).
- 08/26. Planning Matters & Applications.
- a) Planning Application Number F/YR08/0054/F, D G & P A Warriner, No Agent, for the conversion of the garage to form additional living accommodation at Willow Lodge, The Bank, Parson Drove.
 - b) Planning Application Number F/YR08/0066/F, B Hattersley, Agent Peter Humphrey Associates, for the conversion of a barn to a 2 bedroom dwelling involving raising the roof and erection of a single storey extension to the Barn, Southea House, 16 Main Road, Parson Drove.
 - c) Responses from F. D.C. Planning Enforcement Officer regarding The Willows, Bridge Drove, Cromwell Lodge, Main Road and Plot 1 John Bends Way, Parson Drove.
- 08/27. Thelma Wadsley - Fenland Links Update Report.
- 08/28. To consider and respond where appropriate to items of correspondence received from:-
- a) Letter from C.C.C. regarding the footway extension near to the bus shelter. (copy attached.)

- b) Letter from FDC Planning Manager regarding our comments on the Local Development Framework - Core Strategy Preferred Options 2 Document.
- c) Letter from CPRE advising of a Planning Workshop on the 1st March at St Ives.
- d) Consultation Document on the regulations relating to the Code of Conduct for Members.
- e) Letter from Wisbech St Mary Parish Council accepting our offer of £740 towards the new Street light at Back Road, Murrow.

08/29. Accounts & Finance

- a) To approve the following Invoices for payment
E-ON, Electricity Invoice for the Cage, £28.06
Wisbech St Mary Parish Council, £740 towards the streetlight at Back Road, Murrow.
Cambridgeshire County Council, footway extension near Bus Shelter, £1,908.53.
- b) To consider quotations received and agree on the Grass Cutting & Maintenance contract for 2008/2009.
- c) Letter from Fenland Links confirming the £3,750 grant for the Bus Shelter, subject to certain conditions and to consider quotations received and agree on Contractor to undertake the project.
- d) To review effectiveness of Internal Controls, Financial Risk Assessment and Internal Audit.
- e) Letter from the Audit Commission regarding the appointment of our External Auditor.

08/30. To report any faulty street lights & highway matters.

08/31. To agree on dates for future Parishioners Open Surgeries.

08/32. To receive an Amenities 95 Management Committee Report.

08/33. Councillors questions to Chairman & Clerk.

08/34. Any other business (information items only).

Signed by Clerk to the Council

Mrs Yvonne Reader
Sunrise, Back Road,
Murrow, Wisbech.
01945 700501

Dated 6th February 2008