

**MINUTES OF PARSON DROVE PARISH COUNCIL
ANNUAL MEETING HELD IN THE CAGE ON
WEDNESDAY 14th MAY 2008.**

Attended by Councillors:- C. Bellamy (Chairman), G. Bellamy, A. Mills, M. Shelley & P. Spriggs. J. Tuck (C.C.C.). Mrs T Jarvis (John Bend's United Charities) & P.C. Julie Coales.

08/60. To elect a Chairman & Vice Chairman and to receive their acceptance of office.

As there were no Councillors proposed as Chairman willing to accept the nomination for office Councillor C. Bellamy agreed to chair the meeting and it was agreed that the election of Chairman and Vice Chairman would be deferred to the next meeting.

08/61. To receive apologies for absence.

Apologies were received from Councillors A. Sanderson & P. Everett and Thelma Wadsley (Fenland Links)

08/62. To approve and sign the Minutes of the Meeting held on the 9th April 2008.

The minutes were taken as read, agreed as a true record after changing the word on page number 669, Agenda Item Number 08/56, from hedge to junction and signed by the Chairman.

08/63. Members' Declaration of Interest for items on the Agenda.

Councillors C. Bellamy & G. Bellamy declared a Personal Interest in respect of Agenda Numbers 08/67 c) and e). Reason for declaring interest – Agent also acts for Councillors.

Councillor Shelley declared a Personal and Prejudicial Interest in respect of Agenda Number 08/67 c). Reason for declaration of interest – lives two houses from applicant.

08/64. Presentation of annual accounts for the John Bend's United Charities.

Mrs T Jarvis, Clerk to the John Bend's United Charities presented the Annual Accounts to the Council and a copy of the Balance Sheet was given to the Parish Council Clerk.

08/65. Matters Arising from the Minutes. (For information only).

There were no matters arising from the minutes.

08/66. To elect a member to represent the Parish Council on the Amenities 95 Management Committee.

Councillor M. Shelley was proposed and agreed to represent the Parish Council on the Amenities 95 Management Committee.

08/67. Planning Matters & Applications.

a) W Kresil, Planning Application No. F/YR08/0373/O, Agent Russen & Turner, for the erection of a bungalow and formation of vehicular access involving demolition of existing building on land west of The Stores, 129 Main Road, Parson Drove.
Councillors resolved to support the application and recommend approval.

b) P Boreman, Planning Application No. F/YR08/0378/O, Agent G. Taylor for the erection of a dwelling on land west of 27 Main Road, Parson Drove.
Councillors resolved to object to the application in view of their concerns over the detrimental effect the development would have on adjoining properties and the Conservation Area.

c) J Pugh, Planning Application No. F/YR08/0381/F, Agent Peter Humphrey Associates Ltd., for the erection of a first floor side extension with balcony and external staircase to existing dwelling The Russetts, 65 Main Road, Parson Drove.
Councillors resolved to raise no objections to the first floor extension but to object to the balcony and external staircase in view concerns on over looking and loss of privacy to adjoining properties.

d) G Fowler, Planning Application No.F/YR08/0391/O, Agent David Broker Design Services, for the erection of 3 dwellings on land east of Nicola, Fen Road, Parson Drove.
Councillors resolved to support the application and recommend approval.

e) Dr D Hattersley, Planning Application Number F/YR08/0408/F, Agent Peter Humphrey Associates for the erection of a 3 bed detached house on land east of Southea House, Main Road, Parson Drove.
Councillors resolved to raise no objections to the application.

f) Anglian Water notification of intention to erect a Vacuum Pumping Station on land east of Park Farm, Back Road, Murrow.
This was information received directly from Anglian Water and therefore no action is required at present.

g) Notification of an appeal being lodged by the occupants of The Limes against the tree replacement notice issued by Fenland District Council and information from Fenland District Council on the current situation regarding the unauthorised use.
Information noted, no action required.

08/68. Accounts & Finance.

a) Councillors resolved to approve the following Invoices for payment:-
Fenland District Council, May 2007 Election charges, £411.39.L.G.A. 1972 s.150.
Paynes Printers, printing of Annual Reports, £168. L.G.A. 1972 s 142.
Allianz Cornhill Insurance Co, Renewal Premium £1,583.49. L.G.A. 1972 s111, 114
NALC, Local Council Review subscription, £12.50. L.G.A. 1972 s. 143
Vital Communities, donation of £500 towards phase 2 of the programme. L.G.A. 1972 s. 137.
The Office Key, office supplies, £42.76. L.G.A. 1972 s.111.
A.N. White Building Contractors Ltd., construction of Bus Shelter, £8,248.50.
L.G.M.P.A. 1953 s.4

b) To approve the Accounts for the year ending 31st March 2008 and to complete Section 1 Statement of Accounts of the Annual Return for Internal & External Audit. The Clerk provided Councillors with a copy of the year end Accounts with supporting statements on an Income & Expenditure basis. Councillors resolved to approve the Accounts as presented and Section 1 of the Statement of Accounts on the Annual Return was agreed and signed.

08/69. Risk Assessment - To review Insurance Policy cover.

The Clerk informed Councillors of the current scope and level of insurance cover which included the new bus shelter and additional litter bins. Councillors resolved that no further amendments were required as the existing level of insurance cover was adequate.

08/70. To discuss and agree responses where appropriate to items of correspondence received from:-

a) Response from Tydd Gote AC regarding parking near to North Level Drain, Swan Bridge, Parson Drove.

Councillors resolved to accept the suggestions by the Fishing Club of a joint meeting on site to discuss the parking and requested that the North Level Drainage Board were also invited to attend the meeting. Clerk to arrange meeting.

b) Letter from Fenland Links regarding the recent meeting on Neighbourhood Policing Panels and requesting the Parish Council nominate a Community Champion. Councillor J. Tuck emphasised the importance of a Community Champion being nominated to attend these meetings. Councillor M. Shelley was proposed and agreed to undertake this task on behalf of the Council.

c) Letter from Post Office Ltd., in response to our petition and letter requesting retention of Parson Drove Post Office.

Councillors resolved to take no further action at present as the letter was for information purposes only pending the start of the public consultation period being organised by the Post Office later in the year.

d) Letter from Young Lives regarding future funding and past attendance at the Jam Van and Youth Club.

A letter had also since been received from Cambridgeshire County Council Youth Services requesting assistance with funding in the short term pending a response to their grant application to the Youth Bank for further funding.

Councillors resolved to give a grant/donation of £150 to cover the hiring costs of the Pavilion for 10 weeks from early June. L.G.A. 1972. s 137.

e) Invitation to attend Extraordinary General Meeting of CALC on Saturday 31st May at 10.30am in Histon & Impington Recreation Pavilion Impington.

Councillor C. Bellamy agreed to attend the meeting and Councillors agreed to contribute to the travelling costs if requested.

f) Letter from Anglian Water advising of their intentions regarding Murrow Sewerage Scheme.

Anglian Water will be holding a public consultation meeting in Murrow Village Hall at the end of June and it was anticipated the sewerage scheme for Murrow would commence in August 2008.

No action required as for information only but it was agreed that a copy of the correspondence be sent to Wisbech St Mary Parish Council to ensure that they are also aware of the start of the scheme for Murrow.

08/71. Progress update report on applications to the Land Registry for voluntary first registration of Parish Council Land.

The Clerk had received a letter from the Solicitors asking for a joint site meeting with the Land Registry but a reply had not yet been received from the Land Registry. Councillor Spriggs had completed the measuring requested by the Land Registry and this information would now be forwarded onto the Solicitors together with the location maps being requested once the Clerk returned from holiday.

08/72. To report any faulty streetlights and highway matters.

The Clerk was requested to report the two faulty street lights, the missing speed limit sign along Fen Road and remind highways about the white line marking and speed limit signs along The Bank as these had still not been attended to. Also to report a new fence and hawthorn hedge with bushes erected along Main Road which when established could encroach onto the roadside and grass verge.

08/73. To receive an Amenities 95 Report.

Councillor Shelley advised that the Annual General Meeting had taken place. A disability appraisal was being completed on the village hall and pavilion. The village hall is to be decorated.

08/74. Councillors questions to Chairman & Clerk.

No questions were put to the Chairman or Clerk.

08/75. Any other business (information items only).

The Clerk informed the Council that the new Website was now up and running and requested that village organisation make use of this facility.

The Clerk requested a change to the date of the September Council Meeting as due to personal circumstances she would be unable to attend a meeting on the 10th or 17th September. Councillors agreed to re-schedule the September meeting to the 3rd September.

Meeting closed at 9.45pm.