

MINUTES OF PARSON DROVE PARISH COUNCIL MEETING HELD IN THE CAGE ON WEDNESDAY 9th JULY 2008.

Attended by Councillors:- C. Bellamy (Chairman), A. Sanderson (Vice Chairman), G. Bellamy, P. Everett, M. Shelley & P. Spriggs. T. Wadsley (Fenland Links) & 2 members of the public.

08/93. Apologies for absence.

Apologies were received from Councillor A. Mills and P.C. Julie Coales

08/94. To approve and sign the Minutes of the Meeting held on the 11th June 2008.

The minutes were taken as read, agreed as a true record and signed by the Chairman.

08/95. Members' Declaration of Interest for items on the Agenda.

There were no declarations of interest made by Councillors.

08/96. Matters Arising from the Minutes.

The Chairman advised that he had requested assistance from the previous owners relatives for information on the history of The Old Farmhouse, 27 Main Road, Parson Drove for submission to English Heritage for Listed Building Status but to date this had not been provided.

08/97. Planning Matters & Applications.

a) Mr & Mrs Adams Planning Application Number F/YR08/0451/TRCA for the felling of 1 Willow Tree and works to 1 Prunus Tree and 1 Silver Birch Tree at Sycamore Farm, 41 Main Road, Parson Drove.

Councillors resolved to raise no objections to the application. The Clerk advised that permission had been granted by F.D.C. on the 7th July.

b) D. Burall Planning Application Number F/YR08/0463/TRCA for the felling of 1 Leylandi Tree and 1 Silver Birch Tree and works to 1 Gleditsia Sunburst Tree, 2 Silver Birch Trees and 1 Willow Tree at 19, 21 and 23 Main Road, Parson Drove.

Councillors resolved to raise no objection to the application. The Clerk advised that the application had been approved by F.D.C. on the 7th July.

c) F.J. Edwards Planning Application Number F/YR08/0472/F, Agent David Broker Design Services, for the erection of a side and rear extension and alterations to the roof to form first floor accommodation to existing dwelling at The Willows, Bridge Drove, Parson Drove.

Councillors resolved to raise no objections to the application.

08/98 Accounts & Finance.

a) Councillors resolved to approve the following Invoice for payment:-

Auditing Solutions Ltd., Internal Audit Fees, £135.12. Accounts & Audit Reg. 2003.

b) To consider request for funding of £220 to support the Quilt & Flower Festival. Councillors were advised that Fenland Links were providing a grant of £100 and it was possible that further funding would be raised by other means. Councillors therefore resolved to give a maximum grant of £100 if there was a funding shortfall and subject to receiving copies of the Constitution and Accounts.

c) To consider Internal Auditors Report.

A copy of the Internal Auditors Report was provided to Councillors. There were no issues raised by the Auditor requiring action. Comments made in the report regarding future expenditure and levels of unallocated reserves were noted by Councillors.

d) To receive and approve a Receipts & Payments Bank Reconciliation Report and Budget Update Report.

Copies of the reports were given to Councillors for consideration and approval. There were no issues arising from the approved reports.

08/99. Risk Assessment - To consider any actions to be taken following the annual inspection of assets completed on the 18th June.

Councillors resolved that the following areas should be attended to.

- a) The Cage front doors and guttering to be repainted.
- b) The paving slabs at the entrance to the Cage to be weed and cleared of debris.
- c) Weed growth under the swings on the village green to be cleared and the swing seat to be monitored in view of existing minor damage.
- d) Public seat outside the Cage to be cleaned and front metal bar repainted.
- e) Repairs to damaged wooden bench seat outside the Post Office.
- f) War Memorial to be swept clean and generally tidied up.
- g) Two broken wood surrounds to be removed from flower tubs on village green. All flower tubs to be cleared of weeds and planted up.
- h) Request Fenland District Tree Officer to inspect one Horsechestnut tree causing concern and request permission to remove small tree near access road at Tan Rose & Sons in view of overcrowding in planting. Also to remove some dead wood and reshaping of Lime tree outside King William.

08/100. To report on site meeting with Tydd Fishing Club held on the 23rd June to discuss parking provision.

Members of the fishing club met with representatives from the Parish Council when discussions took place on the best way forward to prevent problems with parking in the future. The Drainage Board did not attend the meeting but suggested the Fishing Club members park their vehicles on the other side of the bridge along the riverbank. The fishing club were in favour of this suggestion and agreed to erect a sign indicating that their members should park in this area.

The Club also agreed to try and ensure that any additional parking would not result in the access track to the Council's gardens being blocked to the tenants or the village green grassed areas being used. The Fishing Club advised that garden rubbish was being dumped along the riverbank and in the drain. It was assumed at the meeting that this was being done by the garden tenants but on further investigation it appears that this is not the case. The Clerk was requested to write to the Drainage Board asking them to write to those responsible.

08/101 To report on joint meeting with Amenities 95 Committee and Section 106 working group held on Monday 30th June.

Members of the Council attended the joint meeting when they were informed of the current situation to-date. Copies of the feasibility study were to be issued to all members of the Parish Council and Amenities Management Committee before the next joint meeting to be held on the 28th July.

08/102. Fenland Links Report by Thelma Wadsley.

Present funding for the Youth Club would cease at the end of term and applications had been made to the Youth Bank for further funding. In view of the high numbers attending she was aiming to have the sessions split into two groups.

Two grants had been awarded from the community grants scheme from the June applications resulting in one third of the total grant money being allocated.

08/103. To discuss and agree responses where appropriate to items of correspondence.

a) Invitation to attend the Neighbourhood Panel Meeting on Monday 21st July at 7.30 in Parson Drove Village Hall.

No action required as for information purposes only.

b) Notification of change of date for the Fenland Links Annual General Meeting from 17th July to Tuesday 2nd September at 6.00pm, venue to be confirmed and request for nominated person to represent Parson Drove on the Management Board and Community Grants Panel.

The Clerk informed the Council that two nominations had been received.

Thelma Wadsley agreed to enquire as to whether we could have two representatives on the Fenland Links Management board.

c) Invitation from North Level Internal Drainage Board for two Councillors to attend a presentation and inspection visit to a pumping station.

Members resolved to accept the invitation.

d) Letter from Cambridgeshire County Council requesting applications under the Jointly Funded Minor Highways Improvements for 2009/2010 by the 18th July.

The Chairman advised of the length of footway required along Fen Road and it was agreed that in all probability this would cost more than the scheme permitted for each bid. Councillors therefore resolved that the application should be submitted requesting an extension to the footway along Fen Road for a length up to the maximum cost allowed under the scheme.

e) Information from Cambridgeshire County Council on Post Office Closures in Cambridgeshire.

Post Office Ltd., had announced their planned closure list of Post Offices for Cambridgeshire and Parson Drove was not included. The information received was not therefore required at present and no action is to be taken at this time.

f) Notification from Fenland Links of the next Community Assets Support Meeting to be held in Parson Drove Village Hall on Wednesday 24th September at 10.00am.

No members indicated a wish to attend the meeting.

g) Letter from Anglian Water advising of their intention to lay a pipeline through the Pit at Seadyke as part of the Murrow Sewerage Scheme.

Clerk to complete the form as requested by Anglian Water and to enquire as to whether any trees or bushes are to be removed in order to lay the pipeline.

h). Letter from Solicitors regarding voluntary registration of Council land with the Land Registry.

The letter enclosed site plans and searches completed by the Solicitor with the Land Registry and were for information purposes only. We were still awaiting a response from the Solicitor on the queries raised in our May letter. No action to be taken at present.

08/104. To receive report following annual inspection of Gardens & Allotments completed prior to the Council Meeting.

In view of the bad weather the inspection was postponed until the 23rd July.

08/105 To consider any applications to be made to Fenland Links under the Community Grants Scheme.

Thelma Wadsley advised that the suggestion of applying for grant funding for additional wooden posts around the village green would not meet the required criteria.

08/106. To report any faulty streetlights and highway matters.

No new highway matters were raised and no reports of faulty streetlights had been received.

08/107. To receive an Amenities 95 Report.

Councillor Shelley had no report to give this time.

08/108. Councillors questions to Chairman & Clerk.

No questions were asked by Councillors/

08/109. Any other business (information items only).

The Clerk advised that CIA Alarm Systems had completed the annual maintenance check on the Cage alarm system.

Councillors requested that the Clerk make enquiries with County Council Highways regarding the road signage of Fen Road in order to clarify the situation regarding Fen Road, Bridge Drove and Swan Bridge as this issue had been raised during public participation.

Councillors resolved to hold an additional meeting on Wednesday 23rd July at 7.30 in The Cage in view of additional planning applications being received.

Meeting closed 9.30pm.