

**PARSON DROVE PARISH COUNCIL**

**NOTICE OF A  
MEETING OF THE PARISH COUNCIL  
TO BE HELD IN  
THE CAGE, PARSON DROVE  
ON WEDNESDAY 10<sup>th</sup> JUNE 2009  
AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation between 7.00 and 7.15pm.

**AGENDA**

09/100. To receive apologies for absence.

09/101. To approve and sign the minutes of the meeting held on the 27th May 2009.

09/102. Members' Declaration of Interest for items on the Agenda

09/103. Matters Arising from the Minutes. (For information only).

09/104. Community Police Officer's Report.

09/105. Report from Thelma Wadsley, Neighbourhood Management Services.

09/106. Planning Matters & Applications.

a) Argyl Developments Ltd., Planning Application No. F/YR09/333/RM, Agent Russen & Turner for the erection of a 4 bed roomed detached house with balcony to rear & integral single garage & formation of vehicular access on land south of Jubilee Cottage, Station Road, Parson Drive.

b) Copy of an email sent by a resident to the Enforcement Officer at Fenland District Council.

09/107. Accounts & Finance.

a) To approve the following Invoices for payment:-

The Office Key, administration supplies, £75.37.

Playsafety Limited, ROSPA Inspection Fee, £155.25.

Mrs Y Reader, Clerks quarter year salary & expenses, £1,016.04

North Level Internal Drainage Board, drainage rates for Gardens & Allotments.  
£149.11.

EON, electricity for The Cage, adjustment on estimated invoice, £19.95.

CPALC, Clerks training on Power of Well Being, 11<sup>th</sup> July, £25.00

b) To receive and approve a Receipts & Payments/Bank Reconciliation Report and Budget Update Report.

c) To approve changes to the Bank Account signatures.

09/108. To agree on contractor for installation of the first phase of post around the village green following confirmation from Fenland District Council that they will fund 50% of the cost.

09/109. Risk Assessment - To consider matters raised in the ROSPA report and to receive a verbal report on the Inspection of Assets completed on the 27<sup>th</sup> May.

09/110. To consider and respond where appropriate to items of correspondence received from:-

a) Letter from HM Land Registry advising of an application for registration by a person in adverse possession of land at Short Drove, Parson Drove adjoining land registered by the Parish Council.

b) Copy of a letter sent to F.D.C. from a resident along The Bank regarding the trees on the village green.(Copy attached).

c) Notification from the Tree Officer, Fenland District Council of site visit to inspect trees on the village green on Thursday 11<sup>th</sup> June at 2.00pm. requesting Councillors attend.

d) Invitation to attend a Celebration Event on Thursday 16<sup>th</sup> July at The Oasis Centre, Wisbech to celebrate the achievements of the work of Fenland Links.

e) Email from CPRE offering to help tackle litter & fly-tipping and requesting information on problems encountered within the Parish.

f) Letter of thanks from East Anglia's Children's Hospices for the recent grant.

g) Letter from Fenland Strategic Partnership regarding the updated Parish Action Plan.

h) Letter from FENDIS asking for volunteers for the Disability Golf & Fun Day on Friday 10<sup>th</sup> July at the Priory Golf Club in Wimblington.

i) Newsletters & information posters from COPE, Vital Communities & CPRE.

09/111. To consider letters received from Solicitors and H.M. Land Registry. (Copies attached)

09/112. Street Lighting & Highway Matters.

09/113. To receive an Amenities 95 Management Committee Report.

09/114. Councillors questions to Chairman & Clerk.

09/115. Any other business (information items only).

Signed by Clerk to the Council

Mrs Yvonne Reader  
Sunrise,  
Back Road,  
Murrow, Wisbech.  
01945 700501

Dated 4<sup>th</sup> June 2009