

**PARSON DROVE PARISH COUNCIL
NOTICE OF A MEETING OF
THE PARISH COUNCIL
TO BE HELD IN THE CAGE,
PARSON DROVE
ON WEDNESDAY 14th JULY 2010
AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

10/137. To receive apologies for absence.

10/138. Members' Declaration of Interest for items on the Agenda

10/139. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

10/140. Community Police Officer's Report.

10/141. To approve and sign the minutes of the meeting held on the 9th June 2010.

10/142. Matters Arising from the Minutes. (For information only).

10/143. To receive report from Julie Randall, Neighbourhood Management Services.

10/144. To receive reports from County & District Councillors.

10/145. Planning Matters & Applications for consideration.

a) Planning Application No. F/YR10/0408/F, N Neoptolemos, Agent David Broker, for the conversion of outbuildings/garage to form additional living accommodation at 12 The Bank, Parson Drove.

b) J Scrimshaw, Planning Application No. F/YR10/0200/0, Agent Peter Humphrey Associates, amended proposals to site layout to incorporate Tree Preservation Order and reduction to erect 3 dwellings at land north of 69 – 79 Back Road, Murrow.

c) G. Meads, Planning Application No. F/YR10/0439/F, No Agent, for change of use from retail to hot food take-away at 3 The Bank, Parson Drove.

- d) Mrs S Price, Planning Application No. F/YR10/0438/F, Agent Ken Elener, for the erection of a single storey rear extension to 2 Sealeys Lane, Parson Drove.
 - e) Parson Drove Parish Council, Planning Application No. F/YR10/0459/F, Agent Peter Humphrey Associates Ltd., for the formation of a multi-use games area, erection of a 3.6 metre high weldmesh fencing and access pathway on the Playing Field, Main Road, Parson Drove.
 - f) N Coppin, Planning Application No. F/YR10/0471/F, No Agent, change of use of agricultural land to domestic garden and formation of a vehicular access, land north of 305 Main Road, Parson Drove.
 - g) Notification that approval has been granted to S. Ray, Planning Application No.F/YR10/0318/F, Agent S Ayres, for the erection of a 2 storey side extension & lean to roof to porch to existing dwelling at Gull House, The Bank, Parson Drove.
 - h) Notification that an appeal has been lodged by M Lawrence, Planning Application No. F/YR10/0179/F, for the erection of a 2 storey side and rear extension involving the demolition of the existing kitchen/utility & outbuildings & the erection of a 1.5m rail fencing at The Paddocks, Long Drove, Parson Drove.
- Letter from Fenland District Council advising that their decision to refuse this application was because the proposed extension was larger than the existing dwelling and contrary to Policy E9 of the Fenland District Wide Local Plan (copy attached).

10/146. Accounts & Finance.

- a) To approve the following Invoices for payment:-
 - MHB Services Ltd., new streetlight at Main Road, £866.59.
 - EDF, additional charge for connection of new street light at Main Road, £2,908.13.
 - Power Electric Testing Ltd., 5 Yearly Periodic Inspection & Test on The Cage, £109.65.
- b) Notification from Fenland District Council of Concurrent Functions Grant allocated for 2010/2011 amounting to £5,770. Payment of first half of grant for £2,885 received.

10/147. To receive a progress report on proposed improvements to the Bus Shelter.

10/148. Risk Assessment

- a) To report on progress for work still required to the trees on the village green and around the pond.
- b) To report on the completion of the inspection of Assets & consider actions to be taken.
- c) To report on the annual inspection of the Gardens & Allotments.

10/149. To consider, debate & respond where appropriate to items of correspondence received from:-

- a) Letter from Cambridgeshire County Council inviting Parish Councils to bid under the Jointly Funded Minor Highways Improvements Scheme for 2011 -2012. (Deferred from last meeting).
- b) Letter from Cambridgeshire County Council advising of proposed reductions in the mobile library service from October 2010.
- c) Letter from Chattertons enclosing the Sworn Declaration for submission to the Land Registry for the footpath over the village green.
- d) Letter from Cambridgeshire County Council advising of proposal for the reduction in funding for the Connexions and Youth Work Provision and inviting the Parish Council to

attend a consultation event on the 14th July, 1.30pm to 5.00pm at the Young Peoples Centre, March.

- e) Letter from North Level District Internal Drainage Board inviting Council Representatives to attend a tour on Wednesday 13th October 2010.
- f) Letter from Fenland District Council enclosing a copy of the Consultation on the First Year Review of the Neighbourhood Engagement Structure in Fenland. (Copy attached).
- g) Letter from the National Grid advising that they will be carrying out a survey of their pipeline situated on Parish Council land at the Fen Allotments.
- f) Copy of the notes taken at the Fenland Road Safety Group Meeting held on the 11th May and advising that the next meetings will be held on the 6th July and 7th September.
- g) Email from Parson Drove Cricket Club advising that the Cricket Club is folding and merging with Leverington Cricket Club. Their kit & equipment will be removed from the storage unit but the plastic pitch and netting for the children's play area will be left as they were provided by the section 106 money & John Bends Charity and are therefore village assets.
- h) Letter from AECOM Design & Planning regarding the Shaping Fenland's Future Project requesting information to assist with the draft Core Strategy. (Copy attached).
- i) Email from Fenland District Council's Housing Strategy & Enabling Officer requesting to attend a Council Meeting with representatives from Circle Anglia to discuss possible designs for the proposed exception site scheme.
- j) Newsletters and magazines from Cambridgeshire Celebrates Age, Cambridgeshire Older People's Newsletter, Cambridgeshire NHS Trust, Local Council Review, Clerks & Councils Direct, COPE, Cambridgeshire ACRE, and Gridline.

10/150. Street Lighting & Highway Matters.

- a) Highway issues to be reported to the County Council.
- b) Faulty street lights to be reported to the County Council.

10/151. To receive an Amenities 95 Management Committee Report.

10/152. To approve & adopt the Media Policy as presented at the last meeting.

10/153. To consider complaints received from parishioners regarding Ragwort in fields to the north of Main Road.

10/154 Councillors questions to Chairman & Clerk.

10/155. Matters for future consideration.

10/156. Any other business (information items only).

10/157. Dates for future Council meeting(s)

Signed by Clerk to the Council

Mrs Yvonne Reader,
Sunrise, 5 Back Road,
Morrow, Wisbech. Telephone 01945 700501

Dated 7th July 2010