

# **MINUTES OF PARSON DROVE PARISH COUNCIL MEETING HELD ON THE 10<sup>th</sup> MARCH 2010 IN ST MARKS CHURCH, MAIN ROAD PARSON DROVE.**

Attended by Councillors :- G. Booth (Chairman), A. Sanderson (Vice Chairman), C. Bellamy, G. Bellamy, P. Everett, M. Shelley & P. Spriggs.  
R. Scrimshaw (F.D.C.), J. Randall (Neighbourhood Management Services) & 3 Parishioners.

## **10/39. Apologies for absence.**

Apologies were received from P.C. Julie Coales.

## **10/40. Members' Declaration of Interest for items on the Agenda.**

Councillor Booth declared a personal interest in respect of Agenda Item Number 10/48. Reason - member of the section 106 working group.

Councillor Booth declared a personal interest in respect of Agenda Number 10/54. Reason - Garden Allotment tenant.

Councillor Everett declared a personal interest in respect of Agenda Number 10/48. Reason - member of the section 106 working group.

## **10/41. Public Participation**

Parishioners raised concerns over the proposed work to the trees around the pond regarding the impact on the wild life, re-planting of trees to be felled and access to the pond. The Chairman advised that the proposed work was in the early stages as approval would first have to be obtained from the District Council as the trees were subject to a Tree Preservation Order. Some trees would have to be felled as they were diseased and others required pruning. The Parishioners requested to be kept informed on the progress of the proposed work.

## **10/42. Community Police Officer's Report.**

P.C. Coales had telephoned the Clerk informing her of the recent crime figures. There had been thefts from motor vehicles and a burglary from a dwelling in Parson Drove and Murrow. A common assault in Murrow and a wheelie bin set alight at Back Road, Murrow. An incident at Parson Drove village hall the previous night but P.C. Coales had no details as yet.

## **10/43. Presentation by Anne Marie Waterston, Murrow & District Children's Centre.**

Julie Randall advised that Anne Marie Waterston was still absent from work due to illness and was therefore unable to attend the meeting.

## **10/44. To approve & sign the minutes of the meeting held on the 10<sup>th</sup> February 2010.**

The minutes were taken as read, agreed as a true record after amending a spelling mistake on Page 777 Agenda Item Number 10/28 c) and signed by the Chairman.

**10/45. Matters Arising from the Minutes. (For information only).**

Isabel Edgington was unable to arrange the Green Communities Public Meeting for the 7<sup>th</sup> April due to holiday arrangements and the meeting was now to take place on Tuesday 30<sup>th</sup> March at 7.30pm in St Marks Church. Posters were being displayed throughout the village and it was hoped that the meeting would also be advertised in the local press and Village Voices.

The North Level Drainage Board had agreed to the Parish Council maintaining the small area of land near to the footbridge at Swan Bridge.

**10/46. Report from Julie Randall, Neighbourhood Management Services.**

76 tickets had been sold for the film show held during the school half term. A new information leaflet was being prepared on public transport in Parson Drove and a sample was presented to Councillors. It was stressed by Councillors that the information needed to be checked and up dated as some of the information included in the sample shown was incorrect. It was also suggested that more detail was included in the Taxi Services section.

**10/47. To receive reports from County & District Councillors.**

There was no report from J. Tuck, County Councillor.

District Councillor R. Scrimshaw advised that the CrimeBuster Bus would be in Murrow on the 23<sup>rd</sup> March and that Gavin Taylor had been appointed as an additional Enforcement Officer.

**10/48. Update report from Section 106 Working Group on MUGA.**

The Chairman informed Councillors that the Amenities 95 Committee had accepted the design and layout for the MUGA and Tennis Court presented at the joint meeting held on the 1<sup>st</sup> March. The section 106 working work were now liaising with B. Ollier at Fenland District Council on the estimates received and the approximate cost of the scheme was £90,000.

**10/49. Planning Matters & Applications.**

a) T Rawlings, Southeau Church, Planning Application No. F/YR10/0124/TRCA, felling of 2 Poplar Trees in a Conservation Area at Southeau Church, 37 Main Road, Parson Drove.

Councillors resolved to raise no objections to the application and recommend that small flowering trees are planted as replacements.

b) N Routier, Planning Application No. F/YR10/0144TRTPO, felling of 1 Ash Tree covered by a tree preservation order at Lakesend, 70 Main Road, Parson Drove.

Copies of the application had still not been received from Fenland District Council and therefore this matter was deferred to the next meeting.

c) Notification from FDC that the following Planning Application had been approved. J Baines, Application No. F/YR10/0004/F, for the erection of a 2 storey side & first floor side extensions incorporating balconies to front & rear & integral garage to existing dwelling involving demolition of existing garage (part retrospective) at Rose Villa, Common Road, Throckenholt.

Information noted by Councillors.

d) Notification from FDC that the following Planning Application had been approved. Elgood & Sons Ltd., Application No. F/YR10/0018/CA, for the demolition of Swan Cottage & Forge at Swan Cottage, Station Road, Parson Drove.

Information noted by Councillors.

e) Reply from Fenland District Council Enforcement Officer regarding mobile home on land north of The White Bungalow, Elbow Lane, Parson Drove.

Fenland District Council confirmed that they had already been advised of the alleged breach and are investigating. Information noted by Councillors.

f) Notification from Peterborough City Council advising of the Public Inquiry at 10.00am on the 9<sup>th</sup> March regarding the wind turbines at Nuts Grove Farm, Scolding Drove, Thorney and at Wydecroft.

Information noted by Councillors.

### **10/50. Accounts & Finance.**

a) Councillors resolved to approve the following Invoices for payment:-

Mrs Y Reader, Clerks quarter year salary & expenses £1046.24. L.G.A. 1972 s.112

Anglian Water Services, water rates on Cage £2.56. L.G.A. 1972 s. 133

T. A Blackmore, additional work on the Playing Field, £922.38. Open Spaces Act 1906. s 9 & 10.

Fen Warreners Pest Control, annual contract for Playing Field £375. Open Spaces Act 1906 s 9 & 10.

CPALC, hard copy of new Model Standing Order Parts 1 & 2, £25. L.G.A. 1972 s111.

East Anglia Tree Care, works to trees on the village green, £1850. Open Spaces Act 1906 s 9 & 10.

The Clerk informed Councillors that £2,000 would have to be transferred from the Alliance & Leicester Deposit Account into the Alliance & Leicester Current Account to cover the above approved invoices.

b) To consider request from Fenland Volunteer Centre for a grant/donation.

Councillors resolved to defer this request to the next meeting.

c) To consider giving a donation to St. Marks Church for use of their rooms for 10 council meetings.

Councillors resolved to give a donation of £150. L.G.A. 1972 s.134.

d) To consider quotation received from EDF for electricity supply to new street light.

Councillors resolved to accept the quotation of £755.53 for the electricity supply for the new street light at Main Road and authorised payment to be made. P.C.A. 1957 s.3

e) To consider quotations & agree on grass cutting & maintenance contractor for 2010/2011.

Three quotations had been obtained ranging from for £3,649.32, to £5,470.

Councillors resolved to accept the quotation for £3,649.32.

**10/51. To consider, debate and respond where appropriate to items of correspondence received from:-**

a) Letter from Cambridgeshire County Council providing information on the consultation of Cambridgeshire's Third Local Transport Plan. (Deferred from last meeting)

The Council's responses to the consultation document were completed at the meeting for the Clerk to forward onto the County Council.

b) Cambridgeshire Together Rural Strategy & survey from ACRE.

As some Councillors had still not seen this strategy the matter was deferred to the next meeting.

c) Letter from Conservation Officer at Fenland District Council confirming that the bollards on the village green were acceptable and the grant of £800 would now be authorised.

The Clerk informed Councillors that the grant had since been received and paid directly into the current account.

d) Letter of thanks from Fenland Association of Community Transport for the grant of £100.

Noted by Councillors, no further action required.

e) Invitation from Fenland District Council to attend the Community Fair at Wisbech St Mary on 24<sup>th</sup> April.

Councillors resolved to attend the Fair, Clerk to respond accordingly.

f) Consultation document from Peterborough City Council on Cambridgeshire & Peterborough Minerals & Waste Draft Supplementary Planning.

Information noted by Councillors.

g) Consultation from Cambridgeshire Horizons on the Green Infrastructure Strategy for Cambridgeshire.

Information noted by Councillors.

h) Newsletter and magazines from Open Spaces Society, COPE & War Memorials Trust.

Noted by Councillors.

i) Reply from Gorefield Parish Council regarding proposed joint training sessions.

As there had not been a good response from other Councils to date this was not being pursued at the present time. Possible dates for future consideration were the third Wednesday in September, October and November.

j) Information from CPALC on the Future Jobs Fund scheme advising that the temporary post of Grounds Maintenance Operative should commence on the 1<sup>st</sup> April and would be advertised in the Job Centre.

The Clerk informed Councillors that 2 applicants had already been referred to her by the Job Centre. Interviews should be carried out by the Chairman and Clerk as soon as possible.

Councillors resolved to invite a member of Wisbech St Mary Parish Council to attend the interviews as this was a joint venture between the two Councils. The Clerk was requested to obtain completed application forms prior to the interviews. Councillors were requested to put forward suggestion for the jobs that could be completed.

**10/51. Street Lighting & Highway Matters.**

a) Email from Cambridgeshire County Council regarding repairs to footbridge railings at Swan Bridge.

Councillors resolved for the Clerk to press for the metal barriers to be reinstated in the interest of highway safety.

b) Copy of email sent to Payne School by the County Council regarding the Safer Routes to School project.

It was noted that the project could not proceed without a member of staff from the school taking over from Mr Morris. Councillors resolved to wait to see if the school responded to the County Council's email before perhaps contacting the School Governors.

c) Flooding and drainage problems along Main Road.

The Clerk was requested to report again the flooding outside G.W. Vialls & Son garage, St Marks Church, top of John Bends Way and outside house number 4 along The Bank.

d) The Clerk was requested to report the following:

1. Pot holes at Elbow Lane, Swan Bridge junction triangle, top of Ingham Hall and along Main Road
2. Request resurfacing work from Swan Bridge along Fen Road/Bridge Drove.
3. Dip in the road and widening crack in the tarmac along Murrow Bank.
4. Mud and water on footpath outside The Laurels, The Bank towards Clough Bridge.

**10/52. Review of Standing Orders following issue of new model by NALC.(Draft copy attached)**

The new standing orders were considered and Councillors resolved to adopt the new version as per the attached copy.

**10/53. To consider issues relating to the Village Green in respect of the Bottle Banks, access tracks and car parking near the Swan Inn.**

The Chairman advised that tarmac patching to the car park area at the front and side of the Swan Inn had been completed by the tenants and without Elgood & Sons approval or permission. The areas at the side of the Swan Inn had since been gravelled over.

Councillors resolved for the Clerk to contact Elgood & Sons to arrange a site meeting to discuss how the whole area can be improved.

The Conservation Officer had been asked about laying tarmac around the bottle banks when inspecting the bollards and bus shelter on the village green but he was not in favour of this suggestion.

Councillors resolved to defer further discussion on this matter to the next meeting.

**10/54. Report on Gardens & Allotments.**

The Clerk advised that 3 new tenants had accepted the tenancy of garden allotments numbered 14A, 14B and 15A. The remaining vacant garden allotment 15B was being advertised. The Chairman agreed to meet with the new tenants to show them the exact location of their garden allotments.

**10/55. To receive an Amenities 95 Management Committee Report.**

Councillor Shelley informed Councillors of the Annual General Meeting to be held on Thursday 25<sup>th</sup> March. Future letting fees may have to be increased.

**10/56. Risk Assessment – To receive progress report on works completed and still required to the trees on the village green and around the pond.**

The work to the trees on the village green had been completed but the contractor had identified major decay on three Lime trees and recommended that these be felled in the very near future. A quotation for £750 had been provided by the contractor to complete this work. Councillors resolved to accept the quotation and authorise the contractors to complete the work as soon as possible subject to obtaining permission from Fenland District Council.

The contractor had provided a brief report on the trees around the pond but was requesting payment of £195 for a detailed written report. From the brief information received so far it would appear that 6 trees require felling with pruning work also required to some of the other trees at an estimated cost of £2,250.

The trees are subject to a tree preservation order and therefore permission would be required from Fenland District Council but the application could not be made until the exact extent of the work required was ascertained.

Councillors resolved for the Clerk to approach the tree officer at Fenland District Council to see if he could assist in providing us with a full report.

**10/57. Progress report on proposed improvements to the Bus Shelter.**

Councillors resolved to defer this matter to the next meeting.

**10/58. Councillors questions to Chairman & Clerk.**

No questions were asked by Councillors.

**10/59. Matters for future consideration.**

Fishing Club members parking on the access track to the riverside garden allotments and whether notices should be put up requesting no parking.

**10/60. Any other business (information items only).**

Councillor Everett informed Councillors that there was a petition in the Post Office requesting the retention of cheques.

**10/61. Dates for future Council meeting(s) & Human Resources Committee Meeting.**

The date of the next council meeting was confirmed for the 14<sup>th</sup> April in The Cage The Annual Parish Assembly Meeting followed by the Annual Parish Council Meeting to be held on the 12<sup>th</sup> May in St Marks Church.

The date for the Human Resources Committee Meeting was deferred to the next meeting.

Meeting closed 10.15pm.