

## **Minutes of Parson Drove Parish Council Meeting held on Wednesday 13<sup>th</sup> October 2010 in The Cage, Parson Drove.**

Attended by Councillors G. Booth (Chairman), C. Bellamy, G. Bellamy, P. Everett, M. Shelley & P Spriggs. R. Scrimshaw (F.D.C.),

### **10/210. Apologies for absence.**

Apologies were received from P.C. Julie Coales and Julie Randall (Neighbourhood Management Services).

### **10/211. Members' Declaration of Interest for items on the Agenda.**

Councillor Everett declared a Personal Interest in respect of Agenda Items Number 10/221 and 10/224 (f). Reasons for declaring an interest – Councillor Everett is a member of the Section 106 Working Group and is the Post Mistress.

Councillor Booth declared a Personal Interest in respect of Agenda Items numbered 10.221, 10/223 and 10/224 c). Reason for declaring an Interest – Councillor Booth is a member of all of these groups & committees.

Councillor Shelley declared a Personal Interest in respect of Agenda Items Numbered 10/221 and 10/223. Reason for declaring an interest – Councillor Shelley is a member of both of these groups.

### **10/212. Public Participation.**

There were no members of the public at the meeting.

### **10/213. Community Police Officer's Report.**

The Clerk advised that P.C. Coales had telephoned earlier in the day to report on the recent crimes figures, they included a dwelling burglary, an attempted burglary, a domestic assault, haystack fires, shed burglary and damage to a vehicle. The problem with motor bikes was still being looked into and she was aware of the vandalism to the fence around the pavilion oil tank. A rural meeting for farmers was being held at Wisbech St Mary Sports Centre on Wednesday 17<sup>th</sup> November at 7.30pm.

### **10/214. To approve & sign minutes of the meetings held on 8<sup>th</sup> & 15<sup>th</sup> September 2010.**

The minutes were taken as read, agreed as a true record and signed by the Chairman.

### **10/215. Matters Arising from the Minutes. (For information only).**

Councillor Shelley advised that he had not checked the storage container regarding any Cricket equipment still held. The Chairman advised that he had been informed by a member of the Cricket Club that the equipment had been removed including the cricket ball machine which would not be suitable for the school. The wicket and nets purchased with the section 106 money has been left for the Parish to keep and use. Although some members of the Parish Council were unhappy with this as the Parish Council had no jurisdiction over the decisions made by the Cricket Club nothing more could be done to change the outcome.

The Chairman had attended the CPALC meeting but this was poorly attended. Training for next year was being look into together with having a Liaison Officer from the County Council.

Councillors requested that a copy of the minutes for the meeting held on the 15<sup>th</sup> September be sent to the Officer at Fenland District Council and request details on how people can register for an Affordable House.

**10/216. To receive report from Julie Randall, Neighbourhood Management Services.**

An email report received was read out by the Chairman advising of forthcoming Half Term events and that the Local Transport leaflets had been delivered around the village.

**10/217. To receive reports from County & District Councillors.**

Councillor Scrimshaw informed the Council that the Street Pride Group had received a Silver Award in the Anglia in Bloom Competition and congratulated the group. Hard copies of a Guide for Residents living in a Conservation Area were distributed to Councillors. The delay on the planning application for the change of use for the premises at 3 The Bank, Parson Drove was due to the applicant not responding to correspondence from the Planning Department and so the application would not be determined in the October Development Control Committee Meeting.

The Fenland Arts Film Shows were poorly attended in the villages and no-one attended in Parson Drove.

**10/218. Planning Matters & Applications for consideration.**

a) R E Fowler, Planning Application No. F/YR10/0657/RM, Agent D Broker, for the erection of a 4 bed detached bungalow with attic playroom above & attached car port & formation of a vehicular access including culverting of drain on land west of Mount Wickham, Fen Road, Parson Drove.

Councillors resolved to raise no objections the application and to recommend approval is granted.

Mr Maynard, Planning Application No. F/YR10/0668/F, Agent M Bonner, for the erection of a single storey extension & porch to the front of existing dwelling at Church View, 314 Main Road, Parson Drove.

Councillors resolved to raise no objections to the application and recommend approval is granted.

Mr Maynard, Planning Application No. F/YR10/0733/TRTPO, No Agent, for pruning works to an Ash Tree at The Cottages, 316 Main Road, Parson Drove.

Councillors resolved to raise no objections to the application and to accept the Tree Officers recommendations.

b) Notification from Fenland District Council that the following planning applications have been approved.

Mrs T Jarvis, Planning Application No.F/YR10/0600/EXTIME, Agent David Broker, for the erection of a dwelling on land east of 5 Swann Bridge Farm, Fen Road, Parson Drove. (Renewal of planning permission F/YR07/1014/O).

Planning Application No. F/YR10/0562/F, M Williams, Agent D Emanuel, for the erection of a 2 storey rear extension, side extension and installation of air source heat pump, formation of dormer windows & solar panels & extension to the front of the dwelling at The Stores, 129 Main Road, Parson Drove.  
Information noted.

Email from a parishioner regarding his planning application for a change of use from agricultural land to domestic garden and the formation of a new vehicular access and suggesting members of the Parish Council have a site visit. Councillors resolved not to hold a site visit as this would be inappropriate and unnecessary as they were familiar with the site. Clerk to suggest the parishioner attends a Parish Council meeting and raise this matter during public participation.

#### **10/219. Accounts & Finance.**

a) Councillors resolved to approve the following Invoices for payment:-  
Office Key, Administration Supplies, £16.77. L.G.A. 1972 s. 111  
Information Commissioner, Data Protection renewal fee, £35.00. L.G.A. 1972 s 111

b) To consider quotation received for works to the brickwork on The Cage.  
Councillors resolved to accept the one quotation received for £275 +VAT and for the Clerk to arrange for the work to be completed before the winter if at all possible.

#### **10/220. Risk Assessment**

a) To report on meeting with tree officer regarding work still required to the trees on the village green and around the pond.  
The Tree Officer at Fenland District Council had now agreed to approve the felling of the third Lime Tree on the village green, previously refused if a further application was submitted. The Clerk had submitted this application.

Following a site meeting with the Tree Officer at the pond he had stated that one tree could not be felled and instead the damaged and diseased branches were to be removed and the tree pollarded to 50%. The remaining work requested was acceptable to him and we were now requested to amend our application on this basis.

b) Update report on windows for the Bus Shelter.  
Councillor Spriggs advised that the contractor had agreed to use Oak hard wood at no extra cost to the Parish Council. The Clerk informed Councillors that the Conservation Officer was now unable to assist with grant funding due to central Government cuts in funding such projects.

c) To discuss and agree on action to be taken regarding the Oak tree on the village green following major branches falling on Sunday 3<sup>rd</sup> October.  
The Chairman informed Councillors that following a site inspection by the Tree Officer at Fenland District Council the Clerk had been advised to arrange for the tree to be felled as soon as possible as a major section of the tree was decayed.

A quotation for £1,200 had been received and Councillors resolved to accept this and for the Clerk to arrange for the felling of the tree as soon as possible.

It was hoped that some of the wood could be resold for firewood and all enquiries relating to this should be forwarded to the contractor. Councillors also resolved for the contractor to retain some sections for future use as posts around the village green.

**10/221. Update report on Section 106 Funding & MUGA project.**

The Chairman advised that the MUGA foundations were being installed.

A grant application had been submitted for the Skate Ramp to Fenland District Council under the Rural Capital Grants Scheme and this would be considered at their meeting on the 21<sup>st</sup> November. Quotations were being obtained to also include seating around the area and so additional funding may have to be obtained. Confirmation had been received that planning permission was not required for the Skate Ramp.

**10/222. To consider projects for the Fenland District Rural Capital Grants Fund.**

There were no further projects put forward by Councillors.

**10/223. To consider proposal put forward by the Street Pride Group for improvements to the pond and surrounding land.**

Councillors resolved to agree to the proposals being put forward by the Street Pride Group for improvements to the pond area to include seating and benches and entry via a gate from Main Road near to the entrance of Lakeside. A grant application under Fenland District Councils Community Grants Scheme was being made by the Street Pride Group for the project. Councillors also resolved to approve the groups request for a further tree trunk to be used for another sculpture at the other end of the village green. It was suggested that the Oak tree could be used or one of the Lime tree soon to be felled on the village green.

**10/224. To consider, debate & respond where appropriate to items of correspondence received from:-**

a) Email from J Tuck, County Councillor regarding funding for the Payne School Safer Routes to School scheme.

Response noted but the Chairman confirmed that funding of £23,000 had now been secured and a meeting of the group would be taking place shortly.

b) Letter from Chattertons Solicitors regarding the application to HM Land Registry for the registration of the footway over the village green.

Information noted by Councillors and it was agreed that the matter was now completed.

c) Notes from the Fenland Road Safety Group Meeting held on 7<sup>th</sup> September and reminder of the next meeting on the 19<sup>th</sup> October at 7.30pm in Guyhirn Village Hall.

Information noted by Councillors.

d) Letter of thanks from Cambridgeshire Police Shrievally Trust for the donation of £50. Noted by Councillors.

e) Letter of thanks from Parson Drove Surgery Car Scheme for the donation of £150. Noted by Councillors

f) Letter from CWU Branch Secretary seeking support from the Parish Council against the privatisation of Royal Mail by the Government.

Councillors resolved to support the campaign against the privatisation of Royal Mail by the current Government.

g) Letter from Peterborough City Council inviting comments on the Peterborough Local Transport Plan.

Noted and information available for Councillors to respond if required.

h) Invitation from CPALC to attend the AGM on Saturday 13<sup>th</sup> November at 10.00 a.m. in Bluntisham Village Hall.

Information noted.

i) Email from Cambridgeshire County Council requesting the completion of a survey on Flood Memories to assist them with producing a Preliminary Flood Risk Assessment & Surface Water Management Plans for Cambridgeshire.

Councillors resolved for the Clerk to respond advising that no flooding had occurred in this Parish in living memory.

j) Letter from CCC enclosing a copy of the consultation responses on Integrated Youth Support Service.

Information noted.

k) Newsletters, information leaflets and magazines from Cambridgeshire Together, Cambridgeshire Older People's Newsletter, Report from the Chief Executive of NALC, Cambridgeshire ACRE, & Society of Local Council Clerks.

Information noted.

l) Letter providing information regarding the new Shape Your Place Website with posters and leaflets.

Information distributed to Councillors.

### **10/225. Street Lighting & Highway Matters.**

a) Highway issues to be reported to the County Council.

The Clerk was requested to report again the various missing speed signs and the missing chevron signs at Turf Fen Bridge and at Highside.

b) Information on liability regarding snow clearing and gritting.

Although clarification had now been received over the liability issues regarding grit bins and the clearing of footpaths Councillors resolved not to purchase any grit bins in view of the costs involved and the availability of the salt.

c) Report on the Fenland Traffic Management Area Joint Committee Meeting held on the 8<sup>th</sup> October regarding Swan Bridge junction and our applications under the jointly funded minor highway improvements scheme for the extension of the footpath along Main Road. The Chairman informed Councillors that our request for improvements to the Swan Bridge junction was now being referred to Cambridgeshire County Councils Cabinet for their December meeting.

Our applications under the jointly funded minor highways improvements scheme for extensions to the footpaths along Main Road were not successful this time but as one of our applications only just missed out we should reapply again next year.

d) Letter from Cambridgeshire County Council Highways requesting feed back on the road repairs along High Side, Gorefield.

Councillors resolved to defer this matter until the next meeting to allow them time to inspect the repairs.

e) Faulty street lights to be reported to the County Council.

The Clerk was requested to report the faulty street light along Main Road.

**10/226. To agree on Remembrance Day Service arrangements & authorise the purchase of a Wreath.**

Councillors resolved to approve the ordering of a wreath and the Chairman confirmed that he would attend the Service to lay the wreath on behalf of the Parish Council.

**10/227. To receive an Amenities 95 Management Committee Report.**

Councillor Shelley informed Councillors that CCTV was being installed to cover the whole area of the village hall and pavilion at a cost of £2,547. Problems were occurring with dog litter not being cleaned up on the playing field and some Councillors suggested that the Committee should consider banning dogs from the Playing Field.

**10/228. Councillors questions to Chairman & Clerk.**

The Clerk was asked when the liaison officer from Fenland District Council would be attending the Parish Council Meetings. The Clerk advised that the Officer had been invited to attend the May, August and November meetings but would be contacted again.

**10/229. Matters for future consideration.**

No matters other than those already deferred were requested to be included in future Agendas by Councillors.

**10/230. Any other business (information items only).**

Councillors commented on the Sculpture going discoloured and the Chairman advised that the Street Pride Group would look into this at their next clean up session.

Councillor Everett advised that she had received an invitation to attend a Health & Safety Forum if anyone was interested in attending.

Councillor Everett had attended the open day organised by the North Level Internal Drainage Board.

The Chairman advised that the national Census would be taking place next year.

**10/231. Dates for future Council meeting(s)**

The next meeting was confirmed for Wednesday 10<sup>th</sup> November at 7.30pm in The Cage following the collection of the Garden and Allotment Rents at 7.00pm.

Meeting closed 9.55pm.