

**PARSON DROVE PARISH COUNCIL
NOTICE OF A MEETING OF
THE PARISH COUNCIL
TO BE HELD IN THE CAGE,
VILLAGE GREEN, PARSON DROVE
ON WEDNESDAY 13th APRIL 2011 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

11/73. To receive apologies for absence.

11/74. Members' Declaration of Interest for items on the Agenda

11/75. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

11/76. Community Police Officer's Report.

11/77. To approve & sign the minutes of the meeting held on 9th March 2011.

11/78. Matters Arising from the Minutes. (For information only).

11/79. To receive report from Julie Randall, Neighbourhood Management Services.

11/80. To receive reports from County & District Councillors.

11/81. Planning Matters & Applications for consideration.

a) J. Atkin, Planning Application No. F/YR11/0189/RM, Agent J Wenman, for the erection of a 4 bed roomed 2 storey dwelling at Plot 2 land east of Liswyn, Main Road, Church End, Parson Drove.

b) E Mann, Planning Application No. F/YR11/0225/F, Agent G Seaton, for the erection of a single storey front extension to existing dwelling at Fen Farm, Johnsons Drove, Parson Drove.

c) Notification from Fenland District Council that the appeal by Mrs Isha Manning regarding the bungalow built on Willow Place, Seadyke Bank, Murrow will now be dealt with by a Public Inquiry and not by written representations.

d) Letter from Fenland District Council regarding development on Back Road, Murrow.

11/82. Chairman's update report on future funding for Parson Drove Youth Club & letter from the Youth Club requesting the grant/donation of £300.

11/83. Accounts & Finance.

a) To approve the following Invoices for payment:-

Fenland District Council, The Cage rates £216.50.

CPALC annual subscription fees, £404.94.

North Level Internal Drainage Board, drainage rates for Gardens & Allotments, £150.94.

b) To receive & approve the Accounts for the year ending 31st March 2011 and approve the completion of Section 1 of the Annual Return.

c) To approve documentation for the Internal Audit on the 13th May 2011.

d) To consider a request for a grant/donation from Fenland Volunteer Bureau (Deferred from the last meeting).

e) Letter of thanks from Citizens Advice Bureau for the grant/donation of £120 and to consider a request for the Parish Council to agree to fund the Outreach drop in sessions from June 2011 to March 2012 as per the previous agreement for 2010/2011.

11/84. Risk Assessment

a) To consider quotations received for outstanding work to the trees on the village green and work required to trees around the pond.

b) To consider and agree on response to the email received from EDF Energy regarding the Lime tree outside 23 & 24 The Bank, Parson Drove.

11/85. Update report on Section 106 Funding, MUGA & Skate Ramp projects & to consider a request from the grass cutting contractor to level the ruts made on the playing field by the contractors who installed the MUGA and to re-seed the area.

11/86. To receive a report on the Green Communities Projects.

11/87. To discuss Affordable Housing in the Parish.

11/88. To consider, debate & respond where appropriate to items of correspondence received from:-

- a) Letter of thanks from Murrow Book Cafe for grant of £50.
- b) Letter from Cambridgeshire County Council advising of the outcome of the consultation regarding the Bus Service changes.
- c) Newsletters, information leaflets and magazines from Open Spaces, Cambridgeshire ACRE, SLCC & Gridline.

11/89. Street Lighting & Highway Matters.

- a) Highway issues to be reported to Cambridgeshire County Council.
- b) Faulty street lights to be reported to Cambridgeshire County Council.

11/90. Gardens & Allotments.

To consider a complaint received from a Garden Allotment tenant regarding the poor condition of the adjoining garden allotment.

11/91. To receive an Amenities 95 Management Committee Report.

11/92. Councillors questions to Chairman & Clerk.

11/93. Matters for future consideration.

11/94. Any other business (information items only).

11/95. Dates for future Council meeting(s).

Signed by Clerk to the Council

Mrs Yvonne Reader,
Sunrise, 5 Back Road,
Murrow, Wisbech.
Telephone 01945 700501

dated 7th April 2011