

**PARSON DROVE PARISH COUNCIL
NOTICE OF A MEETING OF
THE PARISH COUNCIL
TO BE HELD IN ST MARKS CHURCH,
MAIN ROAD, PARSON DROVE
ON WEDNESDAY 9th FEBRUARY 2011 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

11/21. To receive apologies for absence.

11/22. Members' Declaration of Interest for items on the Agenda

11/23. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

11/24. Community Police Officer's Report.

11/25. To approve & sign the minutes of the meeting held on 12th January 2011.

11/26. Matters Arising from the Minutes. (For information only).

11/27. To receive report from Julie Randall, Neighbourhood Management Services.

11/28. To receive reports from County & District Councillors.

11/29. Planning Matters & Applications for consideration.

a) Planning Application No. F/YR11/0004/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 17 Springfield Road, Parson Drove.

b) Planning Application No. F/YR11/0008/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 10 Springfield Road, Parson Drove.

c) Planning Application No. F/YR11/0009/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 13 Springfield Road, Parson Drove.

d) Planning Application No. F/YR11/0010/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 14 Springfield Road, Parson Drove.

e) Planning Application No. F/YR11/0017/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 20 Springfield Road, Parson Drove.

f) Planning Application No. F/YR11/0019/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 26 Springfield Road, Parson Drove.

g) Planning Application No. F/YR11/0024/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwellings at 9 and 11 Springfield Road, Parson Drove.

h) Notification that the following planning applications have been approved by Fenland District Council.

1. A Warren, Planning Application No. F/YR10/0911/TRCA, felling of 1 Cedar Tree at The Cedars, 30 Main Road, Parson Drove.
2. Parson Drove Parish Council Planning Application No. F/YR10/0928/TRCA works to Blue Cedar Tree adjacent to Jubilee Cottage, Village Green, Station Road, Parson Drove.
3. Mr I Johnson, Planning Application No. F/YR10/0891/F for the erection of a 2 storey rear extension involving the demolition of existing single storey rear extension to the existing dwelling at Audwen, Sealeys Lane, Parson Drove.

i) Notification from Fenland District Council that an appeal has been lodged by Mrs I Manning relating to the enforcement notice issued for a bungalow built on private travellers site Willow Place, Seadyke Bank, Murrow.

J) Exception Sites for Affordable Homes.

1. Email from Fenland District Council regarding progress on the proposed site at Sealeys Lane, Parson Drove and advising that a site at 242 Main Road, Church End has now been put forward for consideration.
2. Letter from Peter Humphrey Associates requesting the Councils views on an Exception Site for Affordable houses at Sealeys Lane.
3. Letter from Peter Humphrey Associates requesting the Councils views on two Exception Sites for Affordable Homes in the village of Murrow but located in the Parish of Parson Drove.(Site plans attached)

11/30. To discuss letter from Cambridgeshire County Council, Wisbech Youth Team regarding future funding for Parson Drove Youth Club and requesting financial support from the Parish Council.(Copy attached)

Motion put forward by the Chairman.

“The Council supports Parson Drove Youth Club by providing to them the receipt of the recycling credits received from the District Council”.

11/31. Accounts & Finance.

a) To approve the following Invoices for payment:-

EON, electricity for the Cage, £50.40

Clerks & Councils Direct, renewal of annual subscription, £11.00.

Koncia Minolta, quarter year photocopier rental & copy charges, £71.00.

b) Letter from Cambridgeshire County Council advising that the Roadside Grass Verge maintenance grant will be reduced by 25% for 2011/2012.

c) To consider & agree to continue with the existing grass cutting contractor for the next financial year for the same cost as the current financial year.

d) Cheque received from CPALC for the Future Jobs Fund Scheme expenses claim amounting to £314.57.

e) To consider and agree on a donation to St Marks Church for the use of the building for 5 Parish Council Meetings during the winter.

f) Email from Fenland District Council enquiring if the Parish Council wish to have poll cards for the forthcoming Parish elections in May 2011.

g) To consider request from Fenland Association of Community Transport for a donation towards a new Mini Bus.

11/32. To consider and agree to apply for re-accreditation for Quality Parish Council and authorise payment of the application fee of £60.

11/33. To approve and adopt a Training Statement of Intent. (Draft attached)

11/34. To approve & adopt a Community Engagement Strategy. (Draft attached)

11/35. Risk Assessment

a) Update report on work still required to the trees on the village green and around the pond.

b) Update report on windows for the Bus Shelter.

11/36. Update report on Section 106 Funding & MUGA project.

11/37. To consider applications received for the two vacant garden allotments and to agree on new tenants.

11/38. To consider a request for a dog litter bin on the public footpath going from Main Road, Parson Drove across to Back Road, Murrow.

11/39. To consider being part of the Green Fen Way Project to improve walking routes.

11/40. To consider, debate & respond where appropriate to items of correspondence received from:-

- a) Letter of complaint from a resident at Sealeys Lane regarding loud and persistent explosions to the rear of their property.
- b) Briefing for Parish Councils on the Localism Bill from the County Council.
- c) Letter from Elgood & Sons Ltd advising that they are currently drawing up a plan for the parking area and beer garden of the Swan Inn with a view to carrying out the work when the weather is suitable and they will send a copy of the plans as soon as possible.
- d) Email from Cambridgeshire County Council providing website links for information on their Proposals for their Budget for 2011/2012.
- e) Letter from the Royal British Legion regarding the Great Poppy party Weekend of 10th to 12th June 2011 in celebration of the Royal British Legion's 90 birthday.
- f) Letter from Fenland Arts Association requesting to attend a Council Meeting.
- g) Notification of the Wisbech & District Neighbourhood Forum on Tuesday 1st March at 7.30pm in Leverington Village Hall.
- h) Newsletters, information leaflets and magazines from SLCC & Clerks & Councils Direct.

11/41. Street Lighting & Highway Matters.

- a) Highway issues to be reported to Cambridgeshire County Council.
- b) Faulty street lights to be reported to Cambridgeshire County Council.

11/42. To receive an Amenities 95 Management Committee Report.

11/43. Councillors questions to Chairman & Clerk.

11/44. Matters for future consideration.

11/45. Any other business (information items only).

11/46. Dates for future Council meeting(s).

Signed by Clerk to the Council

Mrs Yvonne Reader,
Sunrise, 5 Back Road,
Murrow, Wisbech.
Telephone 01945 700501

dated 3rd February 2011