

**PARSON DROVE PARISH COUNCIL  
NOTICE OF A MEETING OF  
THE PARISH COUNCIL  
TO BE HELD IN THE CAGE,  
VILLAGE GREEN, PARSON DROVE  
ON WEDNESDAY 9<sup>th</sup> MARCH 2011 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

**AGENDA**

11/47. To receive apologies for absence.

11/48. Members' Declaration of Interest for items on the Agenda

11/49. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

11/50. Community Police Officer's Report.

11/51. To approve & sign the minutes of the meeting held on 9<sup>th</sup> February 2011.

11/52. Matters Arising from the Minutes. (For information only).

11/53. To receive report from Julie Randall, Neighbourhood Management Services.

11/54. To receive reports from County & District Councillors.

11/55. Planning Matters & Applications for consideration.

a) G. Allison, Planning Application No. F/YR11/0148/F, Agent R Boor, for the erection of a 2 storey side extension & detached garage with store at Joes Place, 381 Main Road, Parson Drove.

b) Notification that the following Planning Applications have been approved:

1. Planning Application No. F/YR11/0004/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 17 Springfield Road, Parson Drove.

2. Planning Application No. F/YR11/0008/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 10 Springfield Road, Parson Drove.
3. Planning Application No. F/YR11/0009/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 13 Springfield Road, Parson Drove.
4. Planning Application No. F/YR11/0010/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 14 Springfield Road, Parson Drove.
5. Planning Application No. F/YR11/0017/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 20 Springfield Road, Parson Drove.
6. Planning Application No. F/YR11/0019/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwelling at 26 Springfield Road, Parson Drove.
7. Planning Application No. F/YR11/0024/F, Roddons Housing Association, Agent K Lancaster, installation of an air source central heating pump to the rear elevation of existing dwellings at 9 and 11 Springfield Road, Parson Drove.

c) Notification that the following planning application has been refused.

G. Meads, Planning Application No. F/YR10/0439/F for the change of use from retail (A1) to hot food take-away (A5) for 3 The Bank, Parson Drove.

d) Letter from Peterborough City Council advising of the Public Consultation on three planning documents.

e) Letters objecting to the proposed Wind Turbines at Treading Farm, Sutton St Edmunds & Gorefield.

f) Email from Fenland District Council with location map and proposed layout of Affordable Homes on Exception Site put forward for consideration near to 236 Main Road, Church End, Parson Drove.

g) Emails from Fenland District Council and Circle Anglia regarding proposed Exception Site at Sealeys Lane.

11/56. Chairman's update report on future funding for Parson Drove Youth Club & request for grant/donation to be paid early in 2011/2012 financial year.

11/57. Accounts & Finance.

a) To approve the following Invoices for payment:-

Open Spaces Society, membership renewal, £40.00

Clerks quarter year salary & expenses £1,186.27.

Anglian Water, water rates for The Cage, £26.71

Cambridgeshire County Council, extension of footway, Main Road, £1021.00

M Shailes Topknot, bus shelter window frames, £441.00

Paul Tibbs Ltd., glass for bus shelter windows, £144.00

Boston Builders, re-pointing of the Cage, £330.00

b) To receive & approve Receipts & Payments Account/Bank Reconciliation and Budget Update Report.

c) To consider request from Murrow Book Café for a grant/donation.

d) To consider request from Fenland Volunteer Centre for a grant/donation.

e) To re-consider request from Citizens Advice Bureau for a grant/donation.

f) To review effectiveness of the Internal Audit.

11/58. Risk Assessment

a) Update report on work still required to the trees on the village green and around the pond.

b) To review risk assessment for Parish Council Finances

11/59. Update report on Section 106 Funding & MUGA project.

11/60. To receive a report on the Green Communities Meeting.

11/61. Chairman's update report on the Green Fen Way Project to improve walking routes.

11/62. Chairman's Report from CPALC meeting on the 17<sup>th</sup> February.

11/63. Chairman's report on the Wisbech & District Board meeting held 1<sup>st</sup> March 2011.

11/64. To consider, debate & respond where appropriate to items of correspondence received from:-

a) Letter of thanks from Fenland Association for Community Transport for grant of £100.

b) Letter of thanks from St Marks Church for the grant/donation of £100.

c) Letter from National Grid advising of the second phase of their checks on the pipelines across the Allotments..

d) Letter from Cambridgeshire County Council providing information on their Proposals for the Library Service.

e) Letter from Fenland District Council advising of the new arrangements for the Parish Council Liaison Officer.

f) Email from the County Council advising of a new highway fault reporting system.

g) Letter from parishioner regarding trees on the village green.

h) Letter from the County Council on proposed changes to the bus services.

i) Letter from Cambridgeshire County Council regarding the Highway Wardens scheme.

j) Email from Fenland District Council reporting on the results of the consultation on Council Services.

k) Newsletters, information leaflets and magazines from CPRE & War Memorials Trust..

11/65. To consider proposals for the Safer Routes to School Scheme incorporating traffic calming measures near to the Payne School, Main Road, Parson Drove.

11/66. Street Lighting & Highway Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Chairman's update report on road safety improvements at Swan Bridge junction.

c) Faulty street lights to be reported to Cambridgeshire County Council.

11/67. Update report on vacant Allotment Gardens.

11/68. To receive an Amenities 95 Management Committee Report.

11/69. Councillors questions to Chairman & Clerk.

11/70. Matters for future consideration.

11/71. Any other business (information items only).

11/72. Dates for future Council meeting(s).

Signed by Clerk to the Council

Mrs Yvonne Reader,  
Sunrise, 5 Back Road,  
Murrow, Wisbech.  
Telephone 01945 700501

dated 3rd March 2011