

## **Minutes of Parson Drove Parish Council Meeting held on Wednesday 12<sup>th</sup> January 2011 in St Marks Church, Parson Drove.**

Attended by Councillors G. Booth (Chairman), A. Sanderson (Vice Chairman), C. Bellamy, G. Bellamy, P. Everett, M. Shelley & P Spriggs.  
R. Scrimshaw (F.D.C.) & P.C. Julie Coales.

### **11/1. Apologies for absence.**

Apologies had been received from Julie Randall.

### **11/2. Members' Declaration of Interest for items on the Agenda.**

Councillor Booth declared a Personal Interest in respect of Agenda Items Numbered 11/12, reason a member of the working group, 11/14 g, reason Chairman of the group and 11/14 j, reason a member of the group.

Councillor Everett declared a Personal Interest in respect of Agenda Item Number 11/12, reason a member of the working group.

Councillor Shelley declared a Personal Interest in respect of Agenda Item Number 11/12, reason a member of the working group.

### **11/3. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.**

There were no members of the public present.

### **11/4. Community Police Officer's Report.**

P.C. Coales informed the meeting of crimes in the Parish and surrounding villages which included theft from vehicles, theft of vehicles, a business burglary, a dwelling burglary and metal thefts.

P.C. Coales advised that she was retiring at the end of March 2011 and Councillors expressed their thanks for her past efforts in the parish. P.C. Coales then left the meeting.

### **11/5. To approve & sign the minutes of the meetings held on 8<sup>th</sup> & 15th December 2010.**

The minutes were taken as read, agreed as a true record and signed by the Chairman.

### **11/6. Matters Arising from the Minutes. (For information only).**

There were no matters arising from the minutes.

### **11/7. To receive report from Julie Randall, Neighbourhood Management Services.**

No report had been received by the Clerk.

**11/8. To receive reports from County & District Councillors.**

Councillor Scrimshaw informed Councillors that the Planning Application for the change of use for 3 The Bank, Parson Drove had not been included in the January Planning Meeting as not all the additional information had been received in time. He hoped that the application would be included in the February meeting.

**11/9. Planning Matters & Applications for consideration.**

a) A Warren, Planning Application No. F/YR10/0911/TRCA, felling of 1 Cedar Tree at The Cedars, 30 Main Road, Parson Drove.

Councillors resolved to accept the advice given by the Tree Officer.

b) Parson Drove Parish Council Planning Application No. F/YR10/0928/TRCA works to Blue Cedar Tree adjacent to Jubilee Cottage, Village Green, Station Road, Parson Drove. Noted.

**11/10. Accounts & Finance.**

a) Councillors resolved to approve the following Invoices for payment:-

Fen Warreners, annual village green mole control contract, £375. Open Spaces Act 1906 ss. 9 & 10.

Royal British Legion, wreath for Remembrance Sunday, £20. L.G.A. 1972 s. 137.

**11/11. Risk Assessment**

a) Update report on work still required to the trees on the village green and around the pond.

The Clerk advised that the work to the trees on the village green should be completed during January. A date had still not been given by the contractor for works to the trees around the pond.

b) Update report on windows for the Bus Shelter.

Councillor Spriggs advised that the frames should be fitted during the next few weeks.

11/12. Update report on Section 106 Funding & MUGA project.

The Chairman advised Councillors that Mr Ollier from Fenland District Council had inspected the work and was dealing with the defects and outstanding work. The storage container is still to be moved. A meeting was being held with Wicksteeds next week to discuss the skate ramp project and he was still waiting to hear on the outcome of the capital grants application made to Fenland District Council.

**11/13. To discuss concerns regarding development along Back Road, Murrow in view of the inadequate width of the road.**

Councillor Bellamy advised that Wisbech St Mary Parish Council also supported the Councils concerns over the continued development along Back Road despite the inadequate width of the road.

Councillors resolved to write to the Chief Planning Officer sending a copy of the letter to every Development Control Committee Member. Councillor Scrimshaw suggested that Councillors also attend Development Control Committee meetings when planning applications are determined for Back Road, Murrow to speak against future development

**11/14. To consider, debate & respond where appropriate to items of correspondence received from:-**

a) Letter from Chattertons, Solicitors, regarding Land Registry dispute with Elgood & Sons Limited requesting instructions as to whether or not to approach the Land Registry seeking reimbursement for some of the costs.

Councillors resolved for an initial letter to be sent to the Land Registry seeking reimbursement for some of our costs by Chatterstons Solicitors due to the additional work caused by errors we believe were made by the Land Registry, providing they agreed to do this for a fee of £200 as indicated last year.

b) Letter of thanks from MAGPAS for the grant of £100.  
Noted by Councillors.

c) Letter of thanks from Southea Parochial Church Council for the churchyard maintenance grant of £500.  
Noted by Councillors.

d) Email from Fenland District Council advising of their consultation exercise on their Draft Corporate Plan and Budget.  
Noted by Councillors.

e) Email from Cambridgeshire ACRE looking for four communities that are wishing to lead the way in taking on the Big Society challenge. (Information attached)  
Councillors resolved not to take part in this challenge.

f) Information from NALC on the Localism Bill.  
Information being circulated during the coming month and discussed at a future meeting.

g) A copy of the notes of the Fenland Road Safety Group Meeting held on the 18<sup>th</sup> November 2010 & advising that the next meeting will be held on Tuesday 25<sup>th</sup> January at 7.30pm in Guyhirn Village Hall.  
Information noted.

h) Consultation document from Cambridgeshire Community Services NHS Trust to become an NHS Foundation Trust. (Copy attached).  
Councillors to complete and return the consultation document.

i) Email from Cambridgeshire County Council providing website links for information on their Proposals for their Budget for 2011/2012.  
Information noted.

j) Email from Cambridgeshire County Council advising of the review of the Market Town Transport Strategy for Wisbech and the travel based survey being carried out.  
Councillors resolved for the Clerk to request some hard copies of the survey form for distribution to various locations within the Parish.

k) Newsletters, information leaflets and magazines from Cambridgeshire Older Peoples Newsletter, Cambridgeshire ACRE, Local Council Review & Gridline.  
Noted by Councillors.

**11/15. Street Lighting & Highway Matters.**

a) Highway issues to be reported to Cambridgeshire County Council.

The Clerk was requested to report the flashing speed sign at Church End is on all of the time and a large pot hole on the left hand side just past the speed sign at Church End. Also to request that the District Council clear the leaves on the footpath along Main Road.

b) Email from Cambridgeshire County Council Highways providing an update report on the situation regarding the Winter Service and salt bins.  
Information noted.

c) Faulty street lights to be reported to Cambridgeshire County Council.  
No faulty street lights were reported at the meeting.

**11/16. To receive an Amenities 95 Management Committee Report.**

Councillor Shelley advised that the post had been erected ready for the installation of CCTV and this would be completed as soon as the grant funding had been received.

**11/17. Councillors questions to Chairman & Clerk.**

No questions were asked by members.

**11/18. Matters for future consideration.**

The Clerk was requested to enquire on the progress regarding the proposed Exception Site for Affordable Houses at Sealeys Lane in order that this matter could be included in the Agenda for the next meeting.

Councillor Spriggs suggested that perhaps a Memorial Garden on the village green could be considered at a future meeting.

Once the exact date for the Queens Jubilee celebrations had been confirmed the matter would be included in the Agenda for discussion.

**11/19. Any other business (information items only).**

Councillor Shelley informed the meeting that £70 had been raised by the Bowls Club and Luncheon Club instead of sending Christmas Cards and sent to Help the Heroes.

**11/20. Dates for future Council meeting(s).**

The next meeting was confirmed for Wednesday 9<sup>th</sup> February in St Marks Church and the following meeting in The Cage on Wednesday 9<sup>th</sup> March 2011.

Meeting closed 8.58pm.