

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE ANNUAL MEETING OF
THE PARISH COUNCIL
TO BE HELD IN
THE CAGE, PARSON DROVE
WEDNESDAY 9th MAY 2012 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

12/92. To elect a Chairman & Vice Chairman and to receive their acceptance of office.

12/93. To receive apologies for absence.

12/94. Members' Declaration of Interest for items on the Agenda

12/95. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

12/96. Community Police Officers Report.

12/97. To receive & approve the annual accounts for the John Bends Charities.

12/98. To approve & sign minutes of the meeting held on the 11th April 2012.

12/99. Matters Arising from the Minutes (For information only).

12/100. To receive reports from County & District Councillors.

12/101. Planning Matters & Applications for consideration.

a) C Bellamy & Fenland District Council, Planning Application No. F/YR12/0232/FDC, for the erection of four 2 bed detached bungalows and one 3 bed detached bungalow with associated garages/parking & landscaping & 6 parking spaces to serve existing bungalows on Springfield Road on land north of 1 – 5 Brewery Close, Parson Drove. (Renewal of planning permission F/YR09/0252/FDC).

b) A Jarvis, Planning Application No. F/YR12/0235/F, Agent Windcrop Ltd., for the erection of two 14.97 high wind turbines at Essex Farm, 235 Main Road, Parson Drove. Letter objecting to the above application (Copy attached).

c) Mrs L Whittaker-Nevin, Planning Application No. F/YR12/0280/F, Agent David Broker, for the erection of a single storey rear extension to existing dwelling at 5 Common Bank, Throckenholt.

d) Notification from Fenland District Council that the following Planning Applications have been granted approval.

1. Mr C Coates, Planning Application No. F/YR12/0097/F, for the construction of a 49.35kW ground mounted solar photovoltaic system on land south of A.C.Coates & Son, Hundred Acre Farm, Harolds Bridge, Parson Drove.

2. T Rawlings, Planning Application No. F/YR12/0160/F, application for the erection of a single storey extension to existing Church to form lobby & WC involving alterations to existing attached gardens store, Emmanuel Church, 37 Main Road, Parson Drove.

e) Notification from Fenland District Council that the following Planning Application has been refused.

R Goy, Planning Application No. F/YR12/0111/F, for the erection of 6 dwellings comprising; three 4 bed roomed 2 storey, one 4/6 bed roomed 3 storey and two 5/6 bed roomed 3 storey with associated garages on land north of 15 – 27 Mill Road, Murrow.

12/102. Feed back report from public consultation event held on 17th April regarding proposed Exception Site for Affordable Homes on land east of 242 Main Road, Church End, Parson Drove.

12/103. To discuss the results of the Housing Survey.

12/104. To discuss information presented at the last meeting on Emergency Planning.

12/105. Accounts & Finance.

a) To approve the following Invoices for payment:-

EON, electricity for the Cage £100.68. Auditing Solutions Ltd, Internal Audit Fees, £240.

AON, annual insurance renewal premium, £2,184.32.

Konica Minolta Business Solutions Ltd., photocopier rental & copy charges, £114.14.

b) To consider Internal Auditors Report and agree on any action to be taken.

c) To approve the completion of the Annual Return – Section 2 Annual Governance Statement for external audit 6th June 2012.

d) To approve a request from Parson Drove Youth Club for payment of their £300 grant.

e) To approve payment of the Queens Diamond Jubilee grants of £570 to Payne Primary School and £200 to St Marks Methodist Church.

12/106. Risk Assessment.

a) To review level of insurance cover on policy due for renewal on 1st June 2012.

b) To arrange date for annual inspection of Assets & Gardens & Allotments.

12/107. To consider request from Parson Drove Street Pride Group for permission to decorate the Village Green for the Anglia in Bloom competition.

12/108. To discuss the County Councils proposed change to the catchment area of Payne Primary School in respect of Back Road, Murrow.

12/109. To debate & respond where appropriate to items of correspondence received.

a) Email from Fenland Rural Road Safety Group advising of their meeting in The Cage on 23rd May at 7.30pm and enclosing notes from the meeting held on the 5th April.

b) Letter from Cambridgeshire ACRE with information and notices on the Community Oil Buyer Scheme.

c) Email from Fenland District Council advising of the second awareness session on the review of Fenland Ward Boundaries at Fenland Hall on Tuesday 29th May 2012 at 6.30pm & inviting members to attend.

d) Email from Wisbech Police Station advising of update on Neighbourhood Forums Proposal.

12/110. Street Lighting & Highway Matters.

a) Email received from R Mullen regarding the Safer Routes to School Traffic Calming Scheme installed outside the Payne Primary School.

b) Email from County Council Highways with information on the cost for changing the speed limits along Main Road and Church End, Parson Drove.

c) Email from the County Council advising of a road closure order with effect from 8th May in respect of Seadyke Bank to allow for ditch bank piling work to be completed.

d) To discuss highway safety concerns regarding cars parked on the side of the road at Station Road, Murrow Bank.

e) Highway issues to be reported to Cambridgeshire County Council.

f) Faulty street lights to be reported to Cambridgeshire County Council.

12/109. To elect a Parish Council Representative for the Amenities 95 Committee.

12/110. To elect 3 Councillors for the Human Resources Sub-Committee.

12/111. Councillors questions to Chairman & Clerk.

12/112. Any other business (information items only).

12/113. Dates for future Council meeting(s).

Signed by Clerk to the Council

Mrs Yvonne Reader,

Sunrise, 5 Back Road, Murrow. PE13 4JW. Telephone 01945 700501. Dated 3rd May 2012