

**PARSON DROVE PARISH COUNCIL
NOTICE OF A MEETING OF
THE PARISH COUNCIL
TO BE HELD IN
THE CAGE, PARSON DROVE
WEDNESDAY 10th OCTOBER 2012 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

12/196. To receive apologies for absence.

12/197. Members' Declaration of Interest for items on the Agenda

12/198. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

12/199. Community Police Officers Report.

12/200. To discuss improvements to the Swan Bridge junction with Officers from Cambridgeshire County Council.

12/201. To approve & sign minutes of the meeting held on the 12th September 2012.

12/202. Matters Arising from the Minutes (For information only).

12/203. To receive reports from County & District Councillors.

12/204. Planning Matters & Applications for consideration.

a) J Clifton, Planning Application No. F/YR12/0659/F, No Agent, for the change of use from commercial use to a 3 bed dwelling at 45 Main Road, Parson Drove.

b) C Britt, Planning Application No. F/YR12/0679/TRCA, Agent J Rowlett, works to a Walnut Tree at The Nurseries, 19 Main Road, Parson Drove.

c) A R Warren, Planning Application No. F/YR12/0683/F, Agent D Broker, for the erection of 4 two storey 4 bed dwellings on land east of The Cottage, 259 Main Road, Church End, Parson Drove.

d) Foster Property Developments Ltd., Planning Application No. F/YR12/0684/F, Agent J Hunting, for the erection of 12 two storey affordable dwellings comprising of eight 2 bed and four 3 bed dwellings with associated parking and open space on land east of 242 Main Road, Church End, Parson Drove.

e) Notification from Fenland District Council that the following Planning Application has been approved.

Payne Primary School, Planning Application No. F/YR12/0558/F, for a 3 bay mobile unit for use by Playgroup at Payne Primary School, 9 Main Road, Parson Drove.

12/205. Accounts & Finance.

a) To approve the following Invoice for payment:-

Information Commissioner, renewal of Data Protection Act 1998, £35.

b) To approve Receipts & Payments Bank Reconciliation Account and Budget Update Report.

c) To consider a request from Victim Support for a grant/donation.

d) To approve the ordering of a wreath for the Remembrance Day Service.

12/206. Risk Assessment.

a) Update report on work required to the trees on the village green.

12/207. To consider and approve amendments to our Standing Orders in view of the new adopted Code of Conduct.

12/208. To review the rents for the Fen Allotments and Riverside Garden Allotments and agree on a date for the collection of annual rents.

12/209. To debate & respond where appropriate to items of correspondence received.

a) Letter from Fenland District Council advising of the current position regarding the Local Government Boundary Commission, Fenland Electoral Review.

b) Letter of thanks from Fenland Rural Road Safety Action Network for their grant of £50.

c) Email from Cambridgeshire ACRE attaching information from Cambridgeshire County Council on their Community Transport Fund.

d) Email from CAPALC advising of their AGM and Parish Council Funding Fair on Monday 19th November.

e) Email from Cambridgeshire ACRE providing details of a programme of 'Localism Delivered' seminars that they are running.

f) Email from Cambridgeshire County Council advising of their Strategy Consultation on Local Flood Risk Management & Flood Asset Register for Cambridgeshire.

g) Letter from the organisers of the Quilt & Flower Festival and a balance sheet.

12/210. Street Lighting & Highway Matters.

a) Update report from the Chairman following a site meeting with representatives from Cambridgeshire County Council regarding the proposed Prohibition of Waiting opposite the Payne School, Main Road, Parson Drove.

b) Email from Cambridgeshire County Council replying to our query regarding the adoption of the road at John Bends Way.

c) To approve the Rural Capital Grant Application to Fenland District Council for the footpath extension along Main Road.

d) Highway issues to be reported to Cambridgeshire County Council.

e) Faulty street lights to be reported to Cambridgeshire County Council.

12/211. To receive a report from the Amenities 95 Committee.

12/212. Councillors questions to Chairman & Clerk.

12/213. Any other business (information items only).

12/214. Dates for future Council meeting(s) for 2012 and 2013.

Signed by Clerk to the Council

Mrs Yvonne Reader,
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Dated 4th October 2012