

Minutes of Parson Drove Parish Council Meeting held on Wednesday 11th April 2012 in The Cage, Parson Drove.

Attended by Councillors G. Booth (Chairman), P Spriggs (Vice Chairman), C. Bellamy, G. Bellamy, J. Cook, P Everett & R. Scrimshaw.
Councillor M Cotterell and David Vincent (F.D.C.) and 4 representatives from Circle Anglia Housing Association.

12/75. To receive apologies for absence.

Apologies were received from PCSO Martin Bogunovic.

12/76. Members' Declaration of Interest for items on the Agenda.

Councillors Booth & G. Bellamy declared a Personal Interest in respect of Agenda Item Number 12/87 b). Reason both members of the group.

Councillor Scrimshaw declared a personal interest in respect of Agenda Item Number 12/85 d). Reason related to the person submitting the request for a grant on behalf of Murrow Book Café.

Councillor Scrimshaw advised that he would take no part in the discussions and voting on all planning matters as he was a member of the District Council's Planning Committee.

12/77. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

No members of the public were present.

12/78. Community Police Officers Report.

A report had been emailed to the Clerk advising that there had been two crimes of theft and one incident of anti social behaviour since the last meeting.

12/79. Councillor Mac Cotterell & David Vincent to discuss the Golden Age Fair Emergency Planning.

Councillor Cotterell and Mr Vincent outlined the idea of preparing a plan in case of an emergency in the parish particularly for the elderly when local knowledge would be vital. It was suggested that two volunteers work with members of the Golden Age Fairs and the District Council on the plan and detailed information was given to each Councillor to consider. Councillors resolved to discuss this idea at the next meeting.

12/80. To approve & sign minutes of the meeting held on the 14th March 2012.

The minutes were taken as read, agreed as a true record and signed by the Chairman.

12/81. Matters Arising from the Minutes (For information only).

There were no matters arising from the minutes.

12/82. To receive reports from County & District Councillors.

Councillors Scrimshaw and Booth would be attending a meeting the following week on the next stage of the boundary review.

12/83. Planning Matters & Applications for consideration.

a) T Rawlings, Planning Application No. F/YR12/0160/F, Agent C Staff, application for the erection of a single storey extension to existing Church to form lobby & WC involving alterations to existing attached gardens store, Emmanuel Church, 37 Main Road, Parson Drove.

Councillors resolved to support the application as these improvements were a necessity for the Church and recommend approval is granted.

b) Notification from Fenland District Council that the following Planning Applications have been granted approval.

1. Dr B N Khetani, Planning Application No. F/YR12/0082/F, Agent David Broker, for the erection of a 2 storey extension to side of existing Surgery to form a Pharmacy with consultation rooms above & installation of an air source pump at Parson Drove Surgery, 240 Main Road, Church End, Parson Drove.(Part retrospective)

Noted by Councillors.

2. Mr J Fowler, Planning Application No. F/YR12/0090/F, Agent David Broker, for the erection of a 2 storey side & single storey rear extension involving re-roofing of existing dwelling & addition of 3 dormer windows to the front & 5 roof lights to the rear & retrospective formation of a vehicular access at Nicola, Fen Road, Parson Drove.

Noted by Councillors.

3. Mrs L Ford, Planning Application No. F/YR12/0092/RM, Agent David Broker, for the erection of a 2 storey 3 bed roomed dwelling on land east of 5 Swan Bridge Farm, Fen Road, Parson Drove.

Noted by Councillors.

12/84. Proposed Exception Site for Affordable Homes on land east of 242 Main Road, Church End, Parson Drove.

To consider proposed lay out plan from Circle Anglia for Exception Site for Affordable Homes on land next to the Doctors Surgery at Church End, Parson Drove and confirmation that a consultation event will be held in the Pavilion on Tuesday 17th April 5.00pm to 8.00pm prior to the submission of their planning application.

The Architect presented a lay out plan for 12 dwellings and discussions took place on their proposed lay out. Councillors reiterated that they preferred the original plan lay out for 10 dwellings but made suggestions on how the plan for 12 dwellings could be improved as it was unacceptable without alterations to the green open space and parking provision. Representatives from Circle Anglia and the Architect agreed to the improvements suggested by Councillors to the plan for 12 dwellings and would amend the plans before the public consultation event on the 17th April.

12/85. Accounts & Finance.

a) Councillors resolved to approve the following Invoices for payment:-

CAPALC, Annual Membership fees, £430.65. L.G.A. 1972 s.143

Local Council Review, renewal of subscription, £15.50. L.G.A. 1972 s. 143

Fenland District Council, yearly rates for The Cage, £225. L.G.A. 1972 s133.

North Level District Internal Drainage Board, drainage rates for the Allotments & Gardens, £150.94. Small Holdings & Allotments Act 1908 ss 23.

b) To receive and approve the Accounts for the year ending 31st March 2012 and completion of the Annual Return – Section 1 Accounts Statement.

Councillors resolved to approve the accounts presented to them and the Chairman duly signed the Annual Return, Section 1 Accounts Statement.

c) To complete the Corporate Governance Questionnaire for the Internal Audit on the 24th April.

The Clerk had completed the questionnaire and this was approved by Councillors and signed by the Chairman.

d) To consider a request from Murrow Book Café for a grant/donation.

Councillors resolved to give a grant of £50. L.G.A. 1972 s. 137.

12/86. To debate & respond where appropriate to items of correspondence received.

a) Letter of thanks from The Payne School for agreeing to give grant funding towards their celebrations for the Queen's Diamond Jubilee.

Noted by Councillors.

b) Letter from Cambridgeshire Lieutenancy inviting the Council to nominate 2 people from the Parish to attend HM Queen's Diamond Jubilee Picnic at Burghley House, Stamford on Wednesday 13th June, 10.00am to 4.00pm.

Councillors resolved to nominate Micheal Shelley and Colin Killingworth.

c) Letter from Anglian Water regarding the drought situation and hosepipe ban.

Information noted.

d) Email from Cambridgeshire County Council with an update on the County Council's position on bus subsidies and the future transport project.

Information noted.

e) Email requesting Councillors consider signing a petition against Wind Turbines.

Request noted.

f) Email from Fenland District Council regarding letter from the Ministry of Defence encouraging local Councils to support the Armed Forces Day Fly a Flag event by flying a flag to honour our Armed Forces and advising that Fenland District Council will be taking part by holding a Veterans Badge Presentation on the 29th June at St Peters Church, March.

Information noted.

12/87. Street Lighting & Highway Matters.

a) Letter received from the County Council regarding Back Road, Murrow.

Councillors resolved for the Clerk to reply expressing their disappointment that no one within their department could look into this matter and respond whilst the officer was on long term absence from work.

b) Email received from R Mullen regarding the Safer Routes to School Traffic Calming Scheme installed outside the Payne Primary School.

Councillors resolved for the Clerk to respond requesting a site meeting as there were still areas of the scheme causing concern and some more work needed to be completed to improve the situation as we had previously requested.

c) Email from County Council Highways with information on the cost for changing the speed limits along Main Road and Church End, Parson Drove.

Councillors resolved to defer this matter to the next meeting.

d) Highway issues to be reported to Cambridgeshire County Council.

Clerk requested to report blocked drains outside Snips and Payne Primary School car park entrance.

e) Faulty street lights to be reported to Cambridgeshire County Council.

None were reported other than one on Back Road, Murrow in the parish of Wisbech St Mary.

f) An email had been received inviting a representative to attend a meeting regarding the jointly funded highway improvements applications on the 27th April or to submit a written submission for consideration.

Councillors resolved for the Chairman to attend the meeting if possible or failing that to submit a written submission on behalf of the Council.

12/88. To receive a report from the Amenities 96 Committee.

Councillor Cook advised that the Annual General Meeting had been held on Friday 30th March when only one member of the public had attended. The 9 Committee members were re-elected and the only change to the Officers was Vice Chairman.

12/89. Councillors questions to Chairman & Clerk.

Councillor Bellamy asked if permission had been granted for trees to be removed at Rookery Farm and building work. It would appear that the walls collapsed whilst removing vegetation but as this was a listed building the Chairman agreed to monitor the situation.

12/90. Any other business (information items only).

Councillor Bellamy advised that an application was being made to English Heritage for Listed Building on the Old Farmhouse 27 Main Road, Parson Drove and requested that the District Councillors look into obtaining a Building Preservation Notice under section 3 of the Planning (Listed Buildings & Conservation Areas) Act 1990 with the Conservation Officer.

12/91. Dates for future Council meeting(s).

The Annual Parish Assembly Meeting was confirmed for Wednesday 25th April at 7.30pm in St Marks Church and the Annual Parish Council Meeting was confirmed for Wednesday 9th May at 7.00pm in The Cage.

Subsequent meetings to be held on Wednesday 13th June and Wednesday 11th July.

Meeting closed at 10.28pm.