

**PARSON DROVE PARISH COUNCIL
NOTICE OF A MEETING OF
THE PARISH COUNCIL
TO BE HELD IN
ST MARKS CHURCH, MAIN ROAD, PARSON DROVE
WEDNESDAY 4th DECEMBER 2013 AT 7.30 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

13/219. To receive apologies for absence.

13/220. To consider any requests by Councillors for Dispensations.

13/221. Members' Declaration of Interest for items on the Agenda

13/222. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

13/223. To approve & sign minutes of the meeting held on the 9th October 2013.

13/224. Matters Arising from the Minutes (For information only).

13/225. Planning Matters & Applications for consideration.

a) Mr W Eady, R Delamore Limited, Planning Application No. F/YR13/0843/F Agent Peter Humphrey Associates Ltd., for the erection of a 3 two storey 4 bed dwellings with garages and formation of an access road involving the demolition of the existing house and outbuildings at The Old Farmhouse, 27 Main Road, Parson Drove.

13/226. Accounts & Finance

a). To approve the following invoices for payment.

CPRE, Annual Membership renewal, £29.

Society Of Local Council Clerks, Annual Membership renewal, £101.

Clerks & Council Direct, Annual Membership Subscription, £12.

Royal British Legion, Remembrance Day Wreath, £20.

C&PALC, Local Council Reference Book & New Model Standing Orders, £49.99.

Mrs Y Reader, Clerks quarter year salary and expenses, £1,349.89.

- b) To consider and approve the request from Parson Drove & Murrow Parochial Church Council for the annual maintenance of the Churchyard grant.
- c) To receive recommendations from the Human Resources Sub-Committee on the review of the Clerks Annual Salary and agree on action to be taken.
- d) To receive and approve a Budget Update Report.
- e) To discuss and agree on a provisional Budget and Precept for 2014/2015.

13/227. Allotments & Gardens

To consider a letter received from a Tenant.

13/228. To consider a request to plant a Christmas Tree on the village green and illuminate the tree during the Christmas period.

13/229. Any other business (information items only).

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise,
5 Back Road,
Murrow.
PE13 4JW.
Tele. 01945 700501.

Dated 28th November 2013