

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE ANNUAL MEETING OF
THE PARISH COUNCIL
TO BE HELD IN
ST MARKS CHURCH, PARSON DROVE
WEDNESDAY 8th MAY 2013 AT 7.30 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

13/75. To elect a Chairman & Vice Chairman and to receive their acceptance of office.

13/76. To receive apologies for absence.

13/77. To consider any requests by Councillors for Dispensations.

13/78. Members' Declaration of Interest for items on the Agenda

13/79. Community Police Officers Report.

13/80. To receive & approve the annual accounts for the John Bends Charities.

13/81. To approve & sign minutes of the meeting held on the 10th April 2013.

13/82. Matters Arising from the Minutes (For information only).

13/83. To receive reports from County & District Councillors.

13/84. To receive a presentation by Parson Drove Football Club regarding the proposed installation of barriers around the football pitch on the playing field.

13/85. Planning Matters & Applications for consideration.

a) M Bates, Planning Application No. F/YR13/0227/F, Agent Windcrop Limited, for the erection of a 14.97 metre high (hub height) 5kw micro scale wind turbine at The Bungalow, Harolds Bank, Parson Drove.

b) A Beldom, Planning Application No. F/YR13/00231/F, Agent K Elener, for the erection of a single storey 3 bed dwelling with integral double garage on land south of 76 Main Road, Parson Drove.

c) Notification from Fenland District Council that the following Planning Application has been withdrawn.

R Humphrey, Planning Application No. F/YR13/0148/F, Agent Peter Humphrey Associates, for the erection of 2 two storey 3 bed dwellings on land north of Lakeside Manor & east of Sycamore Farm, Seadyke Bank, Murrow.

d) To discuss the proposed housing development for 63 dwellings by Delamores Ltd., on land along Main Road.

e) Notification from South East Lincolnshire Council of their Local Plan Consultation from 3rd May to 28th June 2013.

13/86. Risk Assessment.

a) To review level of insurance cover on policy due for renewal on 1st June 2013 and consider quotations received. Zurich £1,205.57, AON £2,110.38.

b) To arrange date for annual inspection of Assets & Gardens & Allotments.

13/87. Accounts & Finance.

a) To approve the following Invoices for payment:-

EON, electricity for the Cage £85.87.

Konica Minolta Business Solutions Ltd., photocopier rental & copy charges, £103.56.

NALC, Local Council Review annual subscription, £16.

Cambridgeshire County Council, Main Road footpath extension, £11,000.

Auditing Solutions Ltd., Internal Audit Fees, £246.

Insurance Renewal Premium AON £2,110.38 or Zurich £1,205.57.

b) To consider Internal Auditors Report and agree on any action to be taken.

c) To approve the completion of the Annual Return – Section 2 Annual Governance Statement for external audit 10th June 2013.

d) Letter from Councillor David Broker asking if the Parish Council could assist the Alderman Payne School in any way in their project of providing a cover for the outdoor swimming pool.

e) Income received since last meeting:-

£10,000 Rural Capital Grant from Fenland District Council,

£19.25 from UK Power Networks, waive leave agreement Car Park at side of Swan Inn.

£1091.37 VAT refund for year ending 31st March 2013.

f) Letter Cambridgeshire Bobby Scheme requesting a grant/donation from the Parish Council.

13/88. To debate & respond where appropriate to items of correspondence received.

- a) Letter of thanks from St Marks Church for the grant of £50.
- b) Letter of thanks from FACT for the grant of £50 and requesting solid evidence from residents that a shuttle link service from Parson Drove to Guyhirn is needed.
- c) Email from Cambridgeshire County Council advising of changes to the Norfolk Green Bus Services 46, 50, 51, 60 and 66
- d) Email from Steve Barclay MP regarding the provision of super fast broadband.
- e) Letter from Fenland District Council with recommendation from the Conduct Committee.
- f) Email from Councillor Jill Tuck.
- g) Invitation from Fenland District Council to a Community Resilience Presentation on Thursday 16th May at 6.30pm at Fenland Hall.

13/89. Street Lighting & Highway Matters.

- a) Highway issues to be reported to Cambridgeshire County Council.
- b) Report from the Chairman on the meeting with the Alderman Payne School regarding parking and the Safer Routes to School Scheme.
- c) To consider complaints received regarding Highside and Elbow Lane.
- d) Faulty street lights to be reported to Cambridgeshire County Council.
- e) Emails received regarding the reduction of street lights in Ingham Hall Gardens and other street light changes at Newlands Road, Riverside Gardens & Sealeys Lane.
- f) To consider quotation received from UK Power Network for £780 to provide the electricity supply for a new street light outside 123/125 Main Road.

13/90. To elect a Parish Council Representative for the Amenities 95 Committee.

13/91. To elect 3 Councillors for the Human Resources Sub-Committee.

13/92. Councillors questions to Chairman & Clerk.

13/93. Any other business (information items only).

13/94. Dates for future Council meeting(s).

Signed by Clerk to the Council

Mrs Yvonne Reader,
Sunrise, 5 Back Road,
Murrow. PE13 4JW.
Telephone 01945 700501.

Dated 2nd May 2013