

**PARSON DROVE PARISH COUNCIL
NOTICE OF A MEETING OF
THE PARISH COUNCIL
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 13th NOVEMBER 2013 AT 7.30 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

13/200. To receive apologies for absence.

13/201. To consider any requests by Councillors for Dispensations.

13/202. Members' Declaration of Interest for items on the Agenda

13/203. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

13/204. Community Police Officers Report.

13/205. To approve & sign minutes of the meeting held on the 9th October 2013.

13/206. Matters Arising from the Minutes (For information only).

13/207. To receive reports from County & District Councillors.

13/208. Planning Matters & Applications for consideration.

a) Mr & Mrs J Williams, Planning Application No. F/YR13/0784/RM, Agent D Broker, for the erection of a 2 storey 4 bed dwelling with detached double garage on land east of Nicola, Fen Road, Parson Drove.

b) Mrs H Roberts, Planning Application No F/YR13/0793/TRTPO, Agent Mr B Roberts Anglia Tree Contractors Ltd., to fell 1 Sycamore Tree & works to 8 Lime trees covered by a TPO at The Old Rectory, 312 Main Road, Church End, Parson Drove.

c) Notification from Fenland District Council that the following Planning Applications have been approved.

1. D Crawford, Planning Application No. F/YR13/0438/F, Agent David Broker, erection of a 2 storey 4 bed roomed dwelling with detached double garage & siting of temporary static caravan on plot 4 land east of The Cottage, 259 Main Road, Church End, Parson Drove.

2. Mrs A Beldom, Planning Application No. F/YR13/0542/F, Agent K Elener, for the erection of a single storey 3 bed roomed dwelling with integral double garage on land south of 76 Main Road, Parson Drove.

3. C Bellamy, Planning Application No. F/YR13/0316/F, Agent Peter Humphrey Associates, for the erection of a 3 bed single storey dwelling & detached double garage on land south of 6 Brewery Close, Parson Drove.

4. Alderman Payne Primary School, Planning Application No. F/YR13/0651/F, Agent D Broker, for the erection of a polythene pool cover over existing swimming pool.

5. Parson Drove Parish Council. Planning Application No's F/YR13/0689/TRTPO & F/YR13/0690/TRCA, No Agent, to fell 1 Lime Tree, works to 1 Ash Tree, 3 Horse Chestnut trees, 10 Lime trees, 2 London Plane trees & 1 Oak Tree covered by a tree preservation order and to fell 1 Blue Cedar tree and work to 2 Norwegian Maple trees, 2 Cherry trees, 2 Beech trees, 1 Sycamore tree and 4 Lime trees within a Conservation area on the village green, The Bank, Parson Drove.

13/209. Accounts & Finance

a). To approve the following invoices for payment.

Anglian Water, water rates for the Cage, £12.02.

Konica Minolta Business Solutions, quarter year photocopier rental & copy charges £194.98.

The Office Key, envelopes for Parish Questionnaire, £12.32

b). To consider quotations received for works to the trees on the village green.

13/210. Allotments & Gardens.

a). Report on the collection of the rents for the year ending 31st October 2013 and to discuss any issues arising.

13/211. Report on request for new Neighbourhood Watch Signs along The Bank.

13/212. Information received on Neighbourhood Planning & agree on action to be taken.

13/213. To debate & respond where appropriate to items of correspondence received.

a) Email from Fenland District Council advising that the Core Strategy Development Plan has been submitted to the Secretary of State and an Inspector has been appointed. The Hearing Sessions will commence on Monday 9th December at 10.00am in the Council Chamber at Fenland Hall. The Matters & Issues for Examination have been published on the District Council website and further statements must be sent by 22nd November and requests to attend the hearing by the 11th November.

b) Letter from a Parishioner regarding the article on Affordable Housing in the November Parish Council Newsletter.

c) Letter of thanks from Victim Support for the grant of £50.

d) Email from CAPALC advising of the Annual General Meeting on Monday 9th December at 7.00pm at Histon & Impington Recreation Ground Pavilion, Impington.

e) Email from CAPALC advising of a Parish Council Conference on Tuesday 26th November 10.00am to 4.00pm in the Bedford Hall, Thorney.

f) Email from Cambridgeshire County Council advising of recent changes to the Rights of Way Team & inviting members to attend a meeting on 14th November at Toft, 19th November at Sawtry or the 21st November at Witchford.

g) Letter from Bowers Solicitors confirming that they will act on behalf of the Parish Council regarding the purchase of land to extend the Churchyard.

h) Email from Fenland District Council inviting members to attend a Funding Fair & Training Session on How to write effective funding bids on 26th November at Fenland Hall, cost £60.

i) Letter from Eastern Inshore Fisheries & Conservation Authority informing the Council that they are consulting on some proposed bylaws in relation to the coast line of Norfolk, Suffolk & Lincolnshire.

j) Email from Cambridgeshire County Council providing information about a Housing Related Support for Older People Project.

13/214. Street Lighting & Highway Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Letter from the County Council regarding Swan Bridge junction.

c) Email from the County Council advising that applications can again be made under the Local Highway Improvement Initiative by the 9th December.

d) Faulty street lights to be reported to Cambridgeshire County Council.

e) Filling in of the drain outside 12 – 14 Ingham Hall Gardens.

f) Request to cut hedging along Harolds Bank.

g) Lose manhole cover outside the Village Hall.

13/215. Amenities 95 Management Committee Report.

13/216. Councillors questions to Chairman & Clerk.

13/217. Any other business (information items only).

13/218. Dates for future Council meeting(s) 2013 and 2014.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow.
PE13 4JW.
Tele. 01945 700501.

Dated 7th November 2013