

## **Minutes of Parson Drove Parish Council Meeting held on Wednesday 11<sup>th</sup> December 2013 in The Cage, Station Road, Parson Drove.**

Attended by Councillors G. Booth (Chairman), P Spriggs (Vice Chairman), J Cook, P Everett & A Kraus. Councillor G. Gillick.(C.C.C)

### **13/230. To receive apologies for absence.**

Apologies had been received from Councillor C Bellamy & G Bellamy & PCSO Dave Russ.

### **13/231. To consider any requests by Councillors for Dispensations.**

There were no requests for dispensations.

### **13/232. Members' Declaration of Interest for items on the Agenda.**

There were no Declarations of Interests made by Councillors.

### **13/233. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.**

There were no members of the public present at the meeting.

### **13/234. Community Police Officers Report.**

The Clerk had received an email advising of the reported crimes since the last meeting consisting of one crime of criminal damage at Springfield Road. Although the Speedwatch team had been operating in the village over the past month figures were not available at present. The next Rural North Forum meeting will be held in Murrow on the 27<sup>th</sup> February 2014.

### **13/235. To receive reports from County & District Councillors.**

Councillor Booth advised that he had attended the Public Hearing regarding the District Council's Core Strategy. A full Fenland District Council Meeting was being held on the 19<sup>th</sup> December.

### **13/236. Planning Matters & Applications for consideration.**

Notification from Fenland District Council that the following Planning Application has been refused.

Mrs H Roberts, Planning Application No F/YR13/0793/TRTPO, Agent Mr B Roberts Anglia Tree Contractors Ltd., to fell 1 Sycamore Tree & works to 8 Lime trees covered by a TPO at The Old Rectory, 312 Main Road, Church End, Parson Drove.

Information noted by Councillors.

### **13/237. Accounts & Finance**

a). Councillors resolved to approve the following invoices for payment.

T A Blackamore, annual grass cutting and grounds maintenance, £3871.03. Open Spaces Act 1906 ss 9 - 10.

Cambridgeshire ACRE annual membership renewal £48. L.G.A. 1972 s. 143

Smiths Of Derby, annual clock service, £208.80. Parish Councils Act 1957 s2.

b). To consider quotation received for installation of bollards around the village green. Councillors resolved to accept the quotation received for the erection of 20 bollards around the edge of the village green near to the War Memorial entrance subject to them not being concreted into the ground.

c) To consider request from Volunteer Centre Fenland for a grant/donation. Councillors resolved to refuse this application for a grant.

**13/238. To discuss parking on the Village Green and the proposal submitted by Cllr Kraus.**

Councillors resolved to review the situation again once the bollards had been erected. The Chairman advised that the No Parking on the grass signs had been erected. The lack of parking outside the school was the main reason for cars parking on the grass near the recycling banks and it was therefore suggested that the school be approached about converting the garden at the front of the school nearest Snips into parking bays.

**13/239. Allotments & Gardens.**

a). Report on outstanding rents for the year ending 31<sup>st</sup> October 2013 and to discuss any issues arising.

The Clerk advised that all the rents had now been paid apart from the one tenant who had written to the Council and this letter had been discussed at the Council Meeting held on the 4<sup>th</sup> December.

One tenant had now indicated his wish to vacate his 2 Allotment Gardens with immediate effect.

Councillors resolved to delay advertising the vacant allotment gardens until the tenant of 11 b had been approached about transferring to one of these vacant allotment gardens.

The Clerk advised that there was currently one applicant on the waiting list.

**13/240. To discuss additional information obtained on Neighbourhood Planning & agree on action to be taken.**

The Clerk provided Councillors with some further information on the process of preparing a Neighbourhood Plan. Cambridgeshire ACRE had agreed to attend a meeting to discuss a Neighbourhood Plan but would like some indication of the queries and questions Councillors wished to cover as no-one in Cambridgeshire had as yet completed one and therefore some research would be required.

March Town Council had appointed Planning Consultants to assist with their Neighbourhood Plan and questionnaires had recently been delivered to each household in the Town. The Chairman agreed to try and obtain a copy of this questionnaire.

Councillors resolved to hold an additional Parish Council Meeting on the 19<sup>th</sup> February 2014 with Cambridgeshire ACRE and the Officer from Fenland District Council responsible for Neighbourhood Planning.

Councillors resolved to suspend Standing Orders at this meeting so that the volunteers who had shown an interest in this project could participate in the discussions.

Councillors agree to provide the Clerk with a list of questions and queries at the Parish Council Meeting on the 8<sup>th</sup> January 2014 for Cambridgeshire ACRE.

**13/241. Parish Plan Refresh.**

To report on the number of questionnaires returned and complete the draw for the £50 prize.

The Clerk informed Councillors that 170 Questionnaires had been returned resulting in a response of just over 30%.

Councillor Gillick kindly completed the draw for the prize of £50 for returning the questionnaire and the winning ticket number was 256.

The Clerk would enter in the data from the returned questionnaires during the next few weeks.

**13/242. To debate & respond where appropriate to items of correspondence received.**

a) Email requesting support for the Ping Pong Care Campaign.

Information noted. Councillors requested that the Clerk send this information to the Table Tennis Club.

b) Email from the Outreach Worker, Office of the Police & Crime Commissioner, Cambridge.

Information noted.

c) Letters of support from County Councillor G. Gillick and the Police for our Local Highways Scheme application for speed limit changes along Main Road and Church End. These had now been sent onto the County Council with our completed application.

d) Training schedule from C&PALC for 2014.

Councillors suggested that perhaps training would benefit all Councillors and the Clerk was requested to enquire with Wisbech St Mary, Gorefield & Leverington Parish Councils to see if they wished to join us on 3 Outreach Sessions.

f) Email from Dan Horn regarding the letting of the Affordable Houses on the Exception Site at Church End.

In view of the recent confusion and letter of complaint from a parishioner the Housing Association and the District Council were preparing a draft procedure note and would be happy to meet with the Parish Council to discuss this in good time before the properties are ready for allocation.

Councillors agreed to respond requesting that this is completed as soon as possible.

**13/243. Street Lighting & Highway Matters.**

a) Highway issues to be reported to Cambridgeshire County Council.

There was a large dip in the road near to the Doctors Surgery and at Highside near the Conifer hedge. The signage at Turf Fen Bridge had still not been replaced.

The Give Way Sign at Swan Bridge was not being adhered to and there was another accident at this junction last week.

b) Request for a reduction in the speed limit at Throckenholt.

This matter was deferred to the next meeting as no letter had been received as indicated and some clarification was required which Councillor Bellamy may be able to provide.

c) Request received for repairs to Common Road, Throckenholt.

The Chairman advised that there was grass growing through the road and there were many large dangerous holes on the surface. Urgent attention was required to rectify these problems.

d) Faulty street lights to be reported to Cambridgeshire County Council.

There was no additional faulty street lights reported at the meeting.

**13/244. Amenities 95 Management Committee Report.**

Councillor Cook advised that a light was to be erected above the cycle rack at the front of the Village Hall.

**13/245. Councillors questions to Chairman & Clerk.**

There were no questions asked by Councillors.

**13/246. Any other business (information items only).**

Dog fouling was once again a problem along the access track to the Riverside Allotment Gardens and on the footbridge at Swan bridge.

Problems were being created with vehicles parking on the road whilst the development of the Affordable Houses was being completed and this would increase once the buildings on the opposite side of the road started. The planning condition stating that vehicles should park on site is not being complied with and should be reported to the Planning Department.

The North Level hedge along Murrow Bank was over grown and protruding out onto the highway.

Work to the trees on the village green had nearly been completed. The Lime tree would be felled on the 14<sup>th</sup> January 2014.

The Street Pride Group had recently installed sleepers around the flower bed next to the sculpture in order to raise the flower bed.

**13/247. Dates for future Council meetings.**

The next meeting was confirmed for Wednesday 8<sup>th</sup> January 2014.

Meeting closed 9.30pm.