

**PARSON DROVE PARISH COUNCIL  
NOTICE OF A MEETING OF  
THE PARISH COUNCIL  
TO BE HELD IN  
THE CAGE, STATION ROAD, PARSON DROVE  
WEDNESDAY 7th JANUARY 2015 AT 7.30 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

**MEMBERS: 7**

**QUORUM: 3**

**AGENDA**

15/1. To receive apologies for absence.

15/2. To consider any requests by Councillors for Dispensations.

15/3. Members' Declaration of Interest for items on the Agenda

15/4. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

15/5. To approve and sign the minutes of the meeting held on the 10<sup>th</sup> December 2014.

15/6. Matters Arising from the Minutes of 10<sup>th</sup> December 2014.(Information only)

15/7. Planning Matters & Applications for consideration.

a) L Allen, Planning Application No. F/YR14/0935/F, Agent D Broker, for the erection of a detached car port to front of existing dwelling at 331 Main Road, Church End, Parson Drove.

b) Mr & Mrs G Cade, Planning Application No F/YR14/0973/F, Agent G Seaton, for the formation of a ménage involving the erection of four 10m high flood lights on land north of Fallowfields, Long Drove, Parson Drove.

c) Notification from Fenland District Council that the following Planning Applications have been granted approval.

Mr T Jarvis, Planning Application No. F/YR14/0825/PNCOU, Agent Peter Humphrey Associates, for the change of use of agricultural buildings to a 2 bed dwelling and workshop barns land west of Carousel, 117 Back Road, Murrow.

J Foster, Planning Application No F/YR14/0877/F, Agent Peter Humphrey Associates, erection of a single storey rear extension to existing dwelling involving demolition of stores to the rear and side at Church Farm, 315 Main Road, Church End, Parson Drove.

d) Notification from Fenland District Council that the following application has been refused. R Knight, Planning Application No. F/YR14/0867/F, Agent S Brown, for a first floor rear extension & a detached garage involving the demolition of existing out buildings & the formation of a new access, The Rookery, 74 Main Road, Parson Drove.

15/8. To receive recommendations from the HR Committee and to consider and agree on the annual review of the Clerks Salary and changes to the Terms & Conditions of employment.

15/9. Accounts & Finance

a). To approve the following invoices for payment.

Cambridgeshire ACRE, annual membership renewal fee, £54.

T A Blackamore Ltd., annual grass cutting and grounds maintenance, £3,860.66.

Smith Of Derby Ltd., annual Cage Clock service, £214.80.

b). Letter from Fenland District Council regarding Parish Street Lighting.

c) Letter from Fenland District Council confirming the Concurrent Functions Grant and Council Tax Support Grant for 2015/2016 and requesting the return of the Precept Form by the 6<sup>th</sup> February 2015.

d) To receive and approve a Receipts & Payments Bank Reconciliation & Budget Report.

e) To consider and agree on Budget & Precept for 2015/2016.

15/10. Allotments & Gardens.

To consider a letter received from an applicant for the Fen Allotments.

15/11. Highway Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Email from Local Highway Improvements Team advising that the road safety team would carry out the trial of the proposed Give Way feature near to the Doctors Surgery on Thursday 15<sup>th</sup> January 2015.

15/12. Any other urgent business (information items only).

15/13. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,  
Sunrise, 5 Back Road,  
Murrow.  
PE13 4JW.  
Tele. 01945 700501.

Dated 31st December 2014