

**PARSON DROVE PARISH COUNCIL
NOTICE OF A
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 12th OCTOBER 2016 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

16/183. To receive apologies for absence.

16/184. To consider any requests by Councillors for Dispensations.

16/185. Members' Declaration of Interest for items on the Agenda.

16/186. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

16/187. To approve and sign the minutes of the meeting held on the 14th September 2016.

16/188. Matters Arising from the Minutes of 14th September 2016. (Information only)

16/189. Community Police Officers Report.

16/190. To receive reports from County & District Councillors.

16/191. Planning Matters & Applications for consideration.

a) P Walter, Planning Application No. F/YR16/0848/PNH, No Agent, erection of a single storey rear extension, 381 Main Road, Parson Drove.

b) D Gilbert, Planning Application No F/YR16/0862/F, No Agent, erection of a 2 storey 4 bed dwelling involving demolition of existing dwelling in a Conservation Area, Heathfield House, 30 The Bank, Parson Drove.

c) Notification from Fenland District Council that the following Planning Applications have been approved.

J Crowson, Planning Application No F/YR16/0709/F, MAP Design Services, erection of a stable block and tack room on land north of Elbow Cottage, Elbow Lane, Church End, Parson Drove.

A C Bennett Construction Ltd., Planning Application No F/YR16/0534/F, Agent Studio 11 Architecture, for the erection of 4 single storey 3 bed dwellings with integral single garages, involving the demolition of 3 The Bank on land north east of 2 The Bank, Parson Drove.

J Askey, Planning Application No F/YR16/0642/TRTPO, the following were approved:- to fell 1 Cherry Tree, 1 Beech Tree and works to 3 Ash trees, the application also included permission to fell a Maple tree which was refused, Apple Crumble Cottage, Church End, Parson Drove.

Notification that the following planning applications have been refused.

A Spriggs, Planning Application No. F/YR16/0641/RM, Agent David Broker, Reserved Matters application relating to Planning Application No. F/YR12/0962/O for the erection of 4 three bed two storey dwellings on land North of 9 Riverside Gardens, Parson Drove.

P Boreman, Planning Application No. F/YR16/0435/F, Agent Morton Hall Ltd., erection of a part 2 storey part single storey 5 bed dwelling involving the demolition of existing barns on land north of 23 & 27 Main Road, Parson Drove.

16/192. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £509.38.

PKF Littlejohn LLP, External Audit Fees, £240.

Information Commissioner, Data Protection Registration Renewal Fee, £35.

C&PALC, Annual Catch Up Training Day charge, £60.

b) To consider quotation received for repairs to the Cage front doors and the Notice Board.

c) To receive and approve a Receipts & Payments Bank Reconciliation Report and Budget Update Report.

d) To approve the ordering of the Remembrance Day wreath.

e) Request from a Parishioner to provide a donation to the Kings Lynn Critical Care Unit.

f) Information received from NALC & SLCC advising that the Department for Communities & Local Government are considering proposals regarding council tax referendum principles for local parish and town councils and urging us to write to our local Member of Parliament objecting to the proposals.

16/193. Report on progress from the working group on Neighbourhood Planning.

16/194. Notification from C Bellamy and G Bellamy that they wish to resign as Parish Council Representatives on the John Bends United Charity.

16/195. To debate & respond where appropriate to items of correspondence received.

a) Email from Fenland District Council inviting members to attend a briefing from Cambridgeshire Community Services to present an update on plans to enhance the health and care provisions in Wisbech, centred around redevelopment of North Cambs Hospital on Wednesday 19th October from 2.30pm at Fenland Hall, March.

b) Email from the County Council asking if we would like some Winter Health Information Packs again this year.

16/196. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Email from the County Council Local Highway Projects Team advising that applications under the Local Highways Improvement Initiative for 2017/2018 must be submitted online by the 30th November 2016.

c) Email from North Level Internal Drainage Board advising that the over grown hedge along Murrow Bank is technically the tenants responsibility and that they will contact the tenant to remind him of this.

d) Update report regarding Parish Street Lighting.

e) Faulty Street lights to be reported to the County Council.

16/197. Riverside Garden Allotments & Fen Allotments.

a) To review the annual rents of the Riverside Garden Allotments

b) To review the annual rents of the Fen Allotments.

16/198. Risk Assessment.

To receive report following the annual inspection of the trees on the village green.

16/199. Amenities 95 Management Committee Report.

16/200. Councillors questions to Chairman & Clerk.

16/201. Any other business (information items only).

16/202. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow.
PE13 4JW.
Tele. 01945 700501.

Dated 6th October 2016