

**PARSON DROVE PARISH COUNCIL
NOTICE OF A MEETING OF
THE PARISH COUNCIL
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 13th APRIL 2016 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

16/66. To receive apologies for absence.

16/67. To consider any requests by Councillors for Dispensations.

16/68. Members' Declaration of Interest for items on the Agenda.

16/69. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

16/70. To approve and sign the minutes of the meeting held on the 9th March 2016.

16/71. Matters Arising from the Minutes of 9th March 2016. (Information only)

16/72. Community Police Officers Report.

16/73. To receive reports from County & District Councillors.

16/74. Planning Matters & Applications for consideration.

a) M Ivory, Planning Application No. F/YR16/0190/F, Agent J Kendrick, erection of a 2 storey 5 bed dwelling with integral garage, plot 3 land east of The Cottage, 259 Main Road, Church End, Parson Drove.

b) J Foster Planning Application No. F/YR16/0192/F, Agent Peter Humphrey Associates, variation of conditions 4, 5 and 8 relating to planning permission F/YR14/0877/F (Erection of a single storey rear extension to existing dwelling involving demolition of stores to rear & side) to enable change of roof tile and facing brick type, change window casements from timber to plastic, reduction in number of roof lights & rainwater goods to be mock cast iron at Church Farm 315 Main Road, Church End, Parson Drove.

c) J Foster, Planning Application No F/YR16/0193/F, Agent Peter Humphrey Associates, variation of conditions 6 & 8, relating to planning permission F/YR14/0764/F (erection of a 2 storey 4 bed dwelling with detached 4 bay carport (2 bays for 315 Main Road, and 1.5m high front boundary wall, involving alterations to existing accesses & demolition of existing barns & part of existing dwelling) to enable change of roof tile & facing brick type, change window casements from timber to plastic & rainwater goods to be mock cast iron.

d) P Boreman, Planning Application No. F/YR16/0216/F, Agent Morton Hall Ltd., erection of a 2 storey 4 bed dwelling on land west of 27 Main Road, Parson Drove.

e) Z John, Planning Application No F/YR16/0220/F, Agent D Taylor, erection of a 2 storey 4 bed dwelling involving the demolition of existing dwelling within a Conservation Area, Heathfield House, 30 The Bank, parson Drove.

f) Notification from Fenland District Council that the following Planning Applications have been approved.

L.A. Allen, Planning Application No. F/YR16/0025/F, Agent D Broker, erection of a 3 storey 6 bed dwelling with detached garage on land west of 114 Main Road, Parson Drove.

R Goy, Planning Application No F/YR15/0845/F, Agent Swann Edwards, Architecture, erection of 5 two storey dwellings comprising of 3 five bedrooomed and 2 four bedrooomed dwellings with double garages, on land north of 15 – 27 Mill Road, Murrow.

g) Email response received from FDC regarding our queries on the guidance notes provided by them regarding a pre-application consultation exercise in the event that the village threshold of 10% as specified in Policy LP12 of the Local Plan is exceeded.

16/75. Accounts & Finance

a). To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £521.78.

Fenland District Council, rates for the Cage, £242.

NALC, annual LCR subscription renewal, £17.

North Level District Internal Drainage Board, drainage rates for the Allotments and Riverside Garden Allotments, £156.88.

Citizens Advice Rural Cambs, Outreach Session, £78.70.

b) Request from Magpas for a grant/donation.

c) Request from East Anglia's Children's Hospices for a grant/donation.

d) To approve the completion by the Chairman of the Corporate Governance Statement required by the Internal Auditors.

e) To approve the Receipts & Payments, Bank Reconciliation and Budget reports for the year ending 31st March 2016.

f) Notification from the Cambridgeshire Community Foundation that a grant from the Wyrde Croft Wind Farm Community Fund of £3,120 has been allocated to the Council for the installation of swings on the village green and requesting completion of the grant acceptance form. Also requesting information on how the preferred quotation was selected.

16/76. Report on progress from the working group on Neighbourhood Planning.

16/77. To review the complaints procedure and consider adopting a revised Policy.

16/78. To discuss any issues raised at the recent Golden Age Fair held in the village hall.

16/79. To debate & respond where appropriate to items of correspondence received.

a) Letter from Emmanuel & Southea Parochial Church Council regarding the fencing around the churchyard extension.

b) Letter from Circle Housing responding to our complaint regarding the use of the land at the top of Springfield Road.

c) Letter of thanks from Murrow Book Cafe for the donation of £50.

d) Email from Mr Bowditch, Stormbay Developments regarding the easement for the water supply pipe and the footpath from the front gate of the new house to join the Council's existing footpath and Email advice received from Solicitors, Carbon Law Partners.

e) Email from CAPALC attaching the March Bulletin.

16/80. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Email from the Local Highway Improvements Team regarding the first section of footpath for Sealeys Lane.

c) Email from the County Council Highways advising that John Bends Way was adopted by them at the end of October 2015.

d) Faulty Street lights to be reported to the County Council

e) Update report regarding Parish Street Lighting.

f) Emails from Balfour Beatty advising of their proposed work to County Council street lights on Fen Road and Main Road commencing on 2nd June and requesting the Parish Council's comments by the 20th April.

16/81. Request by Riverside Garden Allotment Tenants for each allotment garden to be clearly identified with boundary posts and garden numbers.

16/82. Amenities 95 Management Committee Report.

16/83. Councillors questions to Chairman & Clerk.

16/84. Any other business (information items only).

16/85. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road, Murrow.PE13 4JW.
Tele. 01945 700501.

Dated 7th April 2016