

**PARSON DROVE PARISH COUNCIL  
NOTICE OF A MEETING OF  
THE PARISH COUNCIL  
TO BE HELD IN  
THE CAGE, STATION ROAD, PARSON DROVE  
WEDNESDAY 20th JANUARY 2016 AT 7.30 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

**MEMBERS: 7**

**QUORUM: 3**

**AGENDA**

16/18. To receive apologies for absence.

16/19. To consider any requests by Councillors for Dispensations.

16/20. Members' Declaration of Interest for items on the Agenda.

16/21. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

16/22. Planning Matters & Applications for consideration.

J Cook, Parson Drove Parish Council, Planning Application No. F/YR16/0016/F, erection of a single storey extension, alterations to windows, insertion of roof lights & relocation of gas tank with 1.8 security fence to existing village hall, 63 Main Road, Parson Drove.

16/23. Accounts & Finance

a). To approve the following invoices for payment.

T A Blackamore Ltd., annual maintenance and grass cutting, £3,704.66.

EON, electricity for the Cage, £76.03.

b) To review the Clerks salary and terms and conditions of employment.

c) To discuss and agree on the budget and precept for 2016/2017.

d) Letter from Parson Drove Amenities Committee requesting reimbursement for the planning application fee of £192.50 in relation to the village hall.

16/24. Update report on advice received from Solicitors, Carbon Law Partners in relation to the building plot and the laying of the water supply pipe.

16/25. Email from CAPALC requesting a nominated Councillor/Chairman for the Buckingham House Garden Party on the 19<sup>th</sup> May 2016.

16/26. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,  
Sunrise, 5 Back Road,  
Murrow.  
PE13 4JW.  
Tele. 01945 700501.

Dated 14th January 2016