

**PARSON DROVE PARISH COUNCIL
NOTICE OF A
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 14th DECEMBER 2016 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

16/222. To receive apologies for absence.

16/223. To consider any requests by Councillors for Dispensations.

16/224. Members' Declaration of Interest for items on the Agenda.

16/225. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

16/226. To approve and sign the minutes of the meeting held on the 9th November 2016.

16/227. Matters Arising from the Minutes of 9th November 2016. (Information only)

16/228. Community Police Officers Report.

16/229. To receive reports from County & District Councillors.

16/230. Planning Matters & Applications for consideration.

a) A Spriggs Planning Application No. F/YR16/1012/F, Agent David Broker, for the erection of 4 two storey 3 bed dwellings with detached double garages to plots 2 and 4, on land north of 9 Riverside Gardens, Parson Drove.

b) Parson Drove Parish Council, Planning Application No F/YR16/1042/TRTPO, works to 4 Lime trees covered by TPO WR/15/2/465/2 on the village green, Parson Drove.

c) Notification from Fenland District Council that the following Planning Applications have been approved.

D Robbins, Planning Application No. F/YR16/0909/TRCA No Agent, to fell a Norway Spruce within a Conservation area, Swan House, Station Road, Parson Drove.

Chairman's feedback report on site meeting with the applicant.

D Gilbert, Planning Application No F/YR16/0862/F, No Agent, erection of a 2 storey 4 bed dwelling involving demolition of existing dwelling in a Conservation Area, Heathfield House, 30 The Bank, Parson Drove.

d) Proposal by G Patrick & M Patrick, Agent Alexandra Design Service, for erection of 4 detached 3 bedroom dwellings & attached garages on land rear of 218 Main Road, Parson Drove, to discuss the Community contribution to the Parish Council and any further feedback received from the Community Engagement process.

e) Letter from Peter Humphrey Associates advising of a proposal by Cambridgeshire County Council to develop on three areas of land comprising of 6 plots on land west of 201 Main Road, 8 plots on land south of 267 Main Road and 4 plots on land south of 15 – 17 Fen Road asking for the Parish Councils views and comments as part of the Community Consultation process.

16/231. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £511.72.

Anglian Water, water rates for the Cage, £12.09.

Clerks & Councils Direct annual subscription renewal, £12.

Smiths of Derby Ltd, annual service of the village clock in the Cage, £228.00.

Parson Drove Royal British Legion, Remembrance Day Wreath, £20.

Society of Local Council Clerks, annual membership renewal fee, £93.

Fishlock Stables & Groundworks Ltd., installation of boundary concrete posts for the churchyard extension, £720.

Crowson & Ward Ltd., administration supplies, £23.88.

Cambridgeshire County Council, contribution to the LHI scheme, first section of footway at Sealeys Lane, £1095.46.

Cambridgeshire ACRE, annual membership renewal fee, £54.

b) Letter from Southea Parochial Church Council requesting the annual maintenance grant for the churchyard.

c) Letter from Fenland District Council confirming that the Council Tax Support Grant for 2017/2018 will be £1,235, the Concurrent Function Grant for 2017/2018 will be £3,807 and requesting our completed Precept Form by the 8th February 2017.

d) To consider quotations received for work to the trees on the village green.

16/232. Report on progress from the working group on Neighbourhood Planning.

16/233. To elect two Council Representatives to serve on the John Bends Charity following the resignation of Mr & Mrs C Bellamy.

16/234. To debate & respond where appropriate to items of correspondence received.

a) Email from Fenland District Council in response to our complaint regarding the overgrown land and the condition of the Willow tree at Springfield Road.

b) Email from Fenland District Council advising of BT's intension to remove several red telephone boxes in the district.

c) Email from Fenland District Council asking us to help with advertising for Visiting Officers across Fenland for 5 weeks 3 to 4 times a year to collect information in relation to the registration of electors under the Individual Elector Registration system.

d) Email from the Community Protection Officer, Cambridgeshire County Council asking us to raise awareness about No Cold Calling Zones.

16/235. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Confirmation from the County Council Local Highway Projects Team that our application for a further section of footpath at Sealeys Lane under the Local Highways Improvement Initiative for 2017/2018 has been received.

c) Email response from the County Council Highways regarding our complaint about the surface water from the road flooding gardens and driveways along Fen Road.

d) Email from the County Council Highways regarding our complaint about heavy goods vehicles travelling through the village.

e) Complaints received from parishioners regarding none of the roads being gritted during the recent cold spell.

f) Email received regarding Swan Bridge junction following the recent serious accident.

g) Information received from Fenland District Cllr S King regarding Parish Street Lighting, deferred from the last meeting and email received from Fenland District Council regarding ownership of the street lights at Springfield Road.

h) Faulty Street lights to be reported to the County Council.

16/236. Riverside Garden Allotments & Fen Allotments.

a) To report on the collection of rents for the Riverside Garden Allotments and update report on the vacant Garden Allotments.

b) To report on the collection of rents for the Fen Allotments.

16/237. To consider a request by the Street Pride group following a request by a parishioner to place Beehives on the Community Orchard.

16/238. Amenities 95 Management Committee Report.

16/239. Councillors questions to Chairman & Clerk.

16/240. Any other business (information items only).

16/241. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow. PE13 4JW. Tele. 01945 700501.

Dated 8th December 2016