

**Minutes of Parson Drove Parish Council Meeting held in The Cage on Wednesday 20<sup>th</sup> January 2016.**

Attended by Councillors G Booth (Chairman), P Spriggs (Vice Chairman), C Bates, J Cook, J Hunt, C Killingworth & P Williams.

**16/18. To receive apologies for absence.**

No apologies had been received.

**16/19. To consider any requests by Councillors for Dispensations.**

There were no requests for dispensations from Councillors.

**16/20. Members' Declaration of Interest for items on the Agenda.**

Councillor Cook declared a personal interest in respect of Agenda Items 16/22 and 16/23 d) as he is an Officer of the Amenities Committee.

**16/21. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.**

There were no members of the public present at the meeting.

**16/22. Planning Matters & Applications for consideration.**

J Cook, Parson Drove Parish Council, Planning Application No. F/YR16/0016/F, erection of a single storey extension, alterations to windows, insertion of roof lights & relocation of gas tank with 1.8 security fence to existing village hall, 63 Main Road, Parson Drove. Councillors resolved to support the planning application.

**16/23. Accounts & Finance**

a). Councillors resolved to approve the following invoices for payment.

T A Blackamore Ltd., annual maintenance and grass cutting, £3,704.66. O.S.A. 1906 ss 9 & 10 and H.A 1980 s 96.

EON, electricity for the Cage, £76.03. L.G.A. 1972 s133.

b) To review the Clerks salary and terms and conditions of employment.

The Clerk left the room during discussion for this Agenda Item.

Councillors resolved to increase the Clerks Salary from 1<sup>st</sup> April 2016 to £5,400 and make no changes to the terms and conditions of employment.

c) To discuss and agree on the budget and precept for 2016/2017.

Councillors reviewed the budget to date for 2015/2016 and resolved to carry forward any unspent budget to allocated cash reserves for 2016/2017. Councillors considered in detail the budget for 2016/2017 taking into account the Council Tax Support Grant of £1,852 and the Concurrent Functions Grant of £3,807 to be received from the District Council.

Councillors unanimously resolved to request a Precept of £17,330.

d) Letter from Parson Drove Amenities Committee requesting reimbursement for the planning application fee of £192.50 in relation to the village hall.

Councillors resolved to reimburse the Amenities Committee for the Planning Application Fee of £192.50. L.G.A. 1972 s. 133 & S 111.

**16/24. Update report on advice received from Solicitors, Carbon Law Partners in relation to the building plot and the laying of the water supply pipe.**

Councillors resolved to exclude the public and press in accordance with section 1(2) of the Public Bodies (Admission to Meeting) Act 19 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed for this Agenda Item.

The Solicitors had responded advising that they considered an independent valuation should be obtained and asked for details of local Estate Agents & Valuers who could undertake this work. Councillors suggested three local companies consisting of Hix & Son, Longstaffe & Co and Jolliffe Daking for their consideration. Councillors resolved to request that the Solicitors write to the Developer as soon as possible.

**16/25. Email from CAPALC requesting a nominated Councillor/Chairman for the Buckingham House Garden Party on the 19<sup>th</sup> May 2016.**

Councillors resolved to nominate Mr A E Sanderson who had been a Parish Councillor for 32 years.

**16/26. Dates for future Council meetings.**

The next meeting was confirmed for Wednesday 10<sup>th</sup> February at 7.00pm in The Cage.

Meeting closed 9.15pm