

**PARSON DROVE PARISH COUNCIL  
NOTICE OF A  
PARISH COUNCIL MEETING  
TO BE HELD IN  
THE VILLAGE HALL, MAIN ROAD, PARSON DROVE  
WEDNESDAY 12<sup>th</sup> APRIL 2017 AT 7.00 PM**

MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

**MEMBERS: 7**

**QUORUM: 3**

**AGENDA**

17/68. To receive apologies for absence.

17/69. To consider any requests by Councillors for Dispensations.

17/70. Members' Declaration of Interest for items on the Agenda.

17/71. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

17/72. To approve and sign the minutes of the meeting held on the 8<sup>th</sup> March 2017.

17/73. Matters Arising from the Minutes of 8th March 2017. (Information only)

17/74. Community Police Officers Report.

17/75. To receive reports from County & District Councillors.

17/76. Planning Matters & Applications for consideration.

a) W Lake, Planning Application No F/YR17/0197/CERTLU, Agent K Elener, Certificate of Lawful Use (existing): Use of land as domestic curtilage, Apple Crumble Cottage, 318 Main Road, Church End, Parson Drove.

b) L Upton, Planning Application No F/YR17/0212/F, Agent G Seaton, for change of use of land to form a travellers site for 3 mobile homes & 3 tourer vans and erection of a 1.2 metre high post & rail fencing on land south of Harrolds Bank, Sealeys Lane, Parson Drove.

c) P Rendall, Planning Application No. F/YR17/0225/F, Agent Peter Humphrey Associates, erection of a first floor side extension and a single storey rear extension to existing dwelling, Carousel, 117 Back Road, Murrow.

d) D Risley, Planning Application No. F/YR17/0282/CERTLU, No Agent, Certificate of Lawful Use Existing relating to the erection of a detached single garage at 96 Main Road, Parson Drive.

e) M Woolcott, Planning Application No. F/YR17/0288/CERTLU, Agent Swann Edwards Architecture Ltd., Certificate of Lawful Use application in relation to the occupation of the existing mobile home as a separate residential dwelling at Leyland, Long Drive, Parson Drive.

f) Consultation on a proposed planning application from Alexandra Designs for a proposed 1 three bedroomed bungalow on land adjacent to Rosewood, Seadyke Bank, Murrow.

g) Notification from Fenland District Council that Planning Application No. F/YR17/0019/F, C Hopper, for the variation of condition 13 relating to planning permission F/YR15/0845/F for plot 1 north of 15 -27 Mill Road, Murrow has been approved.

h) Letter from Fenland District Council confirming that the possible breach of planning control has already been reported to the District Council and is subject to ongoing investigations in relation to Planning Application No F/YR14/0703/F land north east of Avondale, Fen Road/Swan Gardens, Parson Drive.

#### 17/77. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £526.87.

Fenland District Council, rates for The Cage, £259.18.

North Level Internal Drainage Board, drainage rates for the Fen Allotments & Riverside Garden Allotments, £158.57.

b) To approve the year end Receipts & Payments Bank Reconciliation report and end of year budget report.

c) To approve the completed Governance Statement ready for Internal Audit on the 25<sup>th</sup> April.

#### 17/78. Report on progress from the working group on Neighbourhood Planning.

17/79. To debate & respond where appropriate to items of correspondence received.

a) Email from the Landlady of the Swan Inn requesting permission to use the village green on the 23<sup>rd</sup> April for a tug of war competition and on the 29<sup>th</sup> & 30<sup>th</sup> April for a bouncy castle.

b) Letter from Stephen Barclay MP concerning complaints received about HGVs driving through the village and asking what action we feel needs to be taken to alleviate the situation.

c) Email from C&PALC advising that they can provide an Outreach Councillor Training Session on Wednesday 7<sup>th</sup> June starting at 7.00pm for 2.5 hours covering all the topics requested at a cost of £350.

17/80. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Email from Cambridgeshire County Council advising that our application under the LHI scheme for phase 3 of the footpath at Sealeys Lane has been successful.

c) Update report regarding Parish Street Lighting.

d) Faulty Street lights to be reported to the County Council.

17/81. Amenities 95 Management Committee Report.

17/82. Councillors questions to Chairman & Clerk.

17/83. Any other business (information items only).

17/84. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,  
Sunrise, 5 Back Road,  
Murrow. PE13 4JW.  
Tele. 01945 700501.

Dated 6<sup>th</sup> April 2017