

**PARSON DROVE PARISH COUNCIL
NOTICE OF A
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 13th SEPTEMBER 2017 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

17/171. To receive apologies for absence.

17/172. To consider any requests by Councillors for Dispensations.

17/173. Members' Declaration of Interest for items on the Agenda.

17/174. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

17/175. To approve and sign the minutes of the meeting held on the 9th August 2017.

17/176. Matters Arising from the Minutes of 9th August 2017. (Information only)

17/177. Community Police Officers Report.

17/178. To receive reports from County & District Councillors.

17/179. Planning Matters & Applications for consideration.

a) Mr & Mrs G Fisher, Planning Application No F/YR17/0732/F, Agent Peter Humphrey Associates Ltd., for the erection of a 2 storey rear extension to existing dwelling at 73 Back Road, Murrow.

b) M Yates, Marr James Ltd., Planning Application No F/YR17/0754/F, Agent Alexandra Design, formation of a gravelled access to agricultural field & demolition of brick pier & wall within a Conservation Area, land north of 27 The Bank, Parson Drove.

c) Mr & Mrs M Sharman, Planning Application No F/YR17/0756/F, Agent Grahame Seaton Designs Ltd., for the erection of a single storey 2 bed dwelling with detached single storey 1 bed self-contained annex & detached timber garden shed for use as temporary living accommodation (part retrospective) land north east of Avondale, Fen Road, fronting Swan Gardens, Parson Drove.

d) Messrs Coles, Planning Application No F/YR17/0770/F, Agent Maxey Grounds & Co., conversion of existing barn to form two 2 storey, 2 bed dwelling, including raising the roof to accommodate the first floor & a single storey side extension involving the formation of a new access & demolition of existing lean-to shed & farm outbuildings, Barn north east of 39 The Bank accessed from Marshalls Bank.

e) G Patrick, Planning Application No. F/YR17/0773/F, Agent Alexandra Design, erection of 4 two storey 3 bed dwellings with garages involving demolition of existing sheds on land south of 218 – 222 Main Road, Church End, Parson Drove.

f) Notification that the following Planning Applications have been approved.

1. Mr & Mrs Rudd, Planning Application No F/YR17/0538/F, Agent Swann Edwards Architecture Ltd., for the erection of a single storey rear extension & conversion of garage to additional living accommodation to existing dwelling Midway, Long Drove, Parson Drove.

2. D Risley, Planning Application No. F/YR17/044//F A M Wright Ltd, erection of a detached single garage for existing dwelling at 96 Main Road, Parson Drove.

3. M Woolcott, Planning Application No. F/YR17/0288/CERTLU, Agent Swann Edwards Architecture Ltd., Certificate of Lawful Use application in relation to the occupation of the existing mobile home as a separate residential dwelling at Leyland, Long Drove, Parson Drove.

4. C Hopper, Planning Application No F/YR17/0553/F, Agent Swann Edwards Architecture Ltd., for the erection of a 2 storey 4 bed dwelling with detached double garage, plot 1 north of 15 – 27 Mill Road, Murrow.

g) Notification that the following Planning Application has been refused.

Mr & Mrs N McCarter, Planning application No F/YR17/0429/F, Agent Swann Edwards, change of use of existing annex to self-contained 2 bed dwelling including erection of a porch to front and formation of a new vehicular access to The Bungalow (part retrospective), The Bungalow, Long Drove, Parson Drove.

17/180. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £518.68.

Konica Minolta Business Solutions Ltd., photocopier copy charges for 2 quarters, £273.97.

Anglian Water Business, water rates for The Cage, £12.10.

PKF Accountants, External Audit Fees, £240.00

b) To consider the External Auditors report for the financial year ending 31st March 2017.

c) To approve the ordering of a replacement litter bin near the Public Right of Way near the Village Hall following its disappearance.

17/181. Report on progress from the working group on Neighbourhood Planning.

17/182. To debate & respond where appropriate to items of correspondence received.

a) Invitation from CPRE to attend their Annual General Meeting on Wednesday 18th October at 7.30pm in St Ives Corn Exchange, St Ives..

b) Invitation from Citizens Advice Rural Cambs to the launch of their Transformation Strategy For Delivering Advice in Today's World on the 26th September at 2.00pm at the Contact Centre, Eastfield House, Huntingdon.

c). Email from Mike Brooks, Cambridgeshire Police, suggesting that Parson Drove Parish Council with Wisbech St Mary Parish Council apply to the Wryde Croft Wind Farm Community Grant Fund in order to obtain a Speedwatch Kit to be used across the local area.

d) Email from Cambridgeshire ACRE advising of workshops on the future of Libraries in Cambridgeshire on Monday 25th September at 10.00am to 12.30 The Eastrea Centre, Coates Road, Eastrea, Whittlesey.

17/183. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Email from the County Council Highways regarding the Community Gritting Scheme for 2017 - 2018.

c) Emails received regarding improvements to the Bellamy Bridge junction.

d) To report any faulty Streetlights.

e) Update report regarding Parish Street Lighting.

17/184. Progress report on the future maintenance of the North Level Drainage Board Riverbank from Swan Bridge to Murrow.

17/185. Amenities 95 Management Committee Report.

17/186. Councillors questions to Chairman & Clerk.

17/187. Any other business (information items only).

17/188. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow.PE13 4JW.
Tele. 01945 700501.

Dated 7th September 2017.