

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 13th JUNE 2018 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

18/104. To receive apologies for absence.

18/105. To consider any requests by Councillors for Dispensations.

18/106. Members' Declaration of Interest for items on the Agenda.

18/107. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

18/108. To consider applications for co-option onto the Parish Council.

18/109. To approve and sign the minutes of the meeting held on the 9th May 2018.

18/110. Matters Arising from the Minutes of the 9th May 2018. (Information only)

18/111. a) Community Police Officers Report.

b) Speedwatch Training 30th June 10.30am.

18/112. To receive reports from County & District Councillors.

18/113. Planning Matters & Applications for consideration.

a)R. Goy, Planning Application No F/YR18/0473/F, Agent Morton & Hall Consulting Ltd., erection of a single storey extension & front porch (with loft space above) to existing dwelling Fen Farm, Long Drove, Parson Drove.

b) Notification from Fenland District Council that the following Planning Application has been approved

Parson Drove Parish Council, Planning Application No. F/YR18/0275/TRTPO, works to a Horse Chestnut tree covered by TPO WR/15/465/2 on the Village Green, Parson Drove.

18/114. Risk Assessment.

- a) To consider ROSPA report received for the Pond.
- b) To arrange a date for the annual inspection of assets.
- c) To arrange a date for the annual inspection of the Riverside Allotment Gardens and the Fen Allotments.

18/115. Accounts & Finance

- a) To approve the following invoices for payment.
Mrs Yvonne Reader, 1 months' salary & expenses, £530.66.
CAPALC, annual membership fee, £349.92.
Anglian Water Business Ltd., water rates for the Cage, £13.06
Konica Minolta Business Solutions, photocopier rent and copy charges, £120.79.
- b) To approve payment to the Amenities 95 Management Committee for the grant already agreed of £2,500 for the refurbishment of the village hall and to consider their request for further additional grant funding.
- c) To consider a request by District Councillor S Bligh to give a £50 grant towards the reading project Read to Succeed 2018.
- d) To approve the transfer of ownership of the Community Notice Board in the village hall car park to the Amenities 95 Management Committee.

18/116. Report on progress from the working group on Neighbourhood Planning Policies.

18/117. To debate & respond where appropriate to items of correspondence received.

- a) Email from a visitor to the village praising the Parish Council and the Alderman Payne Primary School for promoting wildlife.
- b) Email from a resident advising that they have injured their arm on the Information Panel outside the Cage.
- c) Email from Parson Drove Patients Group asking for assistance in ascertaining if another Defibrillator is needed in the village possibly on the outside wall of the Doctors Surgery or somewhere else at Church End by including a notice asking for residents views on the Parson Drove website.
- d) Email from Stephen Barclay MP, advising of an Annual Parish & Town Council Conference on Friday 21st September.
- e) Email from Project Manager Orchards East, University of East Anglia, funded by the Heritage Lottery Fund advising of a project to research and record old orchards and to establish new community orchards and asking for a volunteer from our parish to help with the research and project aims.

18/118. Centenary Celebrations.

18/119. Amenities 95 Management Committee report.

18/120. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Up-date report on the Local Highways Improvement scheme for 2017/2018 for the extension of the footpath along Sealeys Lane.

c) Email from Cambridgeshire County Council requesting applications under the Local Highways Improvements Scheme for 2019/2020 by the 31st July 2018.

d) Email from Fenland District Council advising of the future terms, conditions and cost of the street lighting maintenance contract for the Parish Council to consider and approve if they wish to remain within the District Councils maintenance contract.

e) To report any faulty Streetlights.

18/121. Councillors questions to Chairman & Clerk.

18/122. Any other business (information items only).

18/123. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow. PE13 4JW.
Tele. 01945 700501.

Dated 7th June 2018.