

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 12th DECEMBER 2018 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

18/229. To receive apologies for absence.

18/230. To consider any requests by Councillors for Dispensations.

18/231. Members' Declaration of Interest for items on the Agenda.

18/232. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

18/233. To approve and sign the minutes of the meeting held on the 14th November 2018.

18/234. Matters Arising from the Minutes of the 14th November 2018. (Information only)

18/235. Community Police Officers Report.

18/236. To receive reports from County & District Councillors.

18/237. Planning Matters & Applications for consideration.

a) Mrs Lee, Planning Application No's F/YR18/1000/F Agent Peter Humphrey Associates Ltd., formation of a vehicular access on land north of 305-307 Main Road, Church End, Parson Drove.

b) P Bodger, Application No F/YR18/1073/Prior Application, Agent Swann Edwards Architecture, notification for prior approval for a change of use of premises from light industrial use(Class B1) and any land within its curtilage to a dwelling house (Class 3), Stackwell Forge, Clough Bridge, The Bank, Parson Drove.

c) Notification from Fenland District Council that the following Planning Application has been approved. Parson Drove Parish Council, works to 6 Willow Trees and 1 Ash Tree covered by TPO 3/2000 at Village Pond, Main Road, Parson Drove.

18/238. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Up-date report on the Local Highways Improvement schemes for 2017/2018 and 2019/2020 for the extension of the footpath along Sealeys Lane.

c) To report any faulty Streetlights.

d) Email from the County Council advising that the Vehicle Activated Speed Sign will be removed from the Main Road, near to Ingham Hall Gardens, as it has been identified as being unserviceable.

18/239. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £529.64

Anglian Water Business Ltd., water rates for The Cage £13.45.

Society of Local Council Clerks, annual membership renewal fee, £106.

Smith of Derby, annual service of clock in The Cage, £242.40.

Konica Minolta Business Solutions, photocopier rental & copy charges, £89.

Clerks & Councils Direct, annual subscription, renewal fee, £12.

Doddington Parish Council, CAPALC Outreach Training Sessions, £196.83.

b) To receive a report on the payment of outstanding rents for the Riverside Allotment Gardens.

c) Request from the County Council for a financial contribution towards cycle training in Primary Schools in our parish from April 2019.

d) Request from the Parochial Church Council for the annual grant towards the grass cutting of the churchyard.

18/240. Up-date report on Neighbourhood Development Plan Public Consultation.

18/241. To nominate Councillors onto a Human Resources Sub-Committee.

18/242. To debate & respond where appropriate to items of correspondence received.

a) Email from Fenland District Council providing further information about their Green Dog Walkers Campaign.

b) Email from Alexandra Designs offering to provide and assist with planting of trees on the village green.

c) Email from Fenland District Council advising that Care Network are working with the District Council's Golden Age Team applying for funding to deliver community development work asking for feedback on potential locations and what type of activity would be most beneficial.

18/243. To review the Parish Council's Financial Regulations.

18/244. To consider applications received for the vacant Riverside Allotment Gardens.

18/245. Amenities 95 Management Committee report.

18/246. Councillors questions to Chairman & Clerk.

18/247. Any other business (information items only).

18/248. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow. PE13 4JW.
Tele. 01945 700501.

Dated 6th December 2018.