

**PARSON DROVE PARISH COUNCIL  
NOTICE OF A  
PARISH COUNCIL MEETING  
TO BE HELD IN  
THE CAGE, STATION ROAD, PARSON DROVE  
WEDNESDAY 14<sup>th</sup> FEBRUARY 2018 AT 7.30 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

**MEMBERS: 7**

**QUORUM: 3**

**AGENDA**

18/25. To receive apologies for absence.

18/26. To consider any requests by Councillors for Dispensations.

18/27. Members' Declaration of Interest for items on the Agenda.

18/28. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

18/29. To approve and sign the minutes of the meetings held on the 10<sup>th</sup> and 17<sup>th</sup> January 2018.

18/30. Matters Arising from the Minutes of the 10<sup>th</sup> & 17<sup>th</sup> January 2018. (Information only)

18/31. Amenities 95 Management Committee Report and information regarding work being completed on the Playing Field by the Football Club.

18/32. Community Police Officers Report.

18/33. To receive reports from County & District Councillors.

18/34. Planning Matters & Applications for consideration.

a) R Goy, Planning Application No F/YR18/0022/O, Agent Swann Edwards Architecture Ltd., erection of up to 3 dwellings, outline application with matters committed in respect of access on land east of 267 Main Road, Church End, Parson Drove.

b) Messrs Coles, Planning Application No F/YR18/0066/O, Agent Maxey Grounds & Co., erection of a dwelling (outline application with all matters reserved) on land north of 38 The Bank, Parson Drove.

c) Mr J Crowson, Planning Application No F/YR18/0103/O, Agent Swann Edwards Architecture Ltd., erection of a dwelling, outline application with matters committed in respect of access, on land north of Elbow Cottage, Elbow Lane, Church End, Parson

Drove.

d) Notification that the following Planning Applications have been approved.

Mr G Fisher, Planning Application No F/YR17/1080/F, Agent Morton & Hall Ltd., for the erection of a 2 storey 2 bed dwelling involving the formation of a new access on land west of 79 Back Road, Murrow.

Mr L Allen, Planning Application No. F/YR17/1122/F, Agent David Broker Design Services, erection of a 3 storey 6 bed dwelling with detached garage on land west of 117 Back Road, Murrow.

Mr Woolcott, Planning Application No F/YR17/1099/F, Agent Swann Edwards Architecture Ltd., for the erection of a single storey 3 bed dwelling involving the demolition of existing mobile home & outbuildings on Plot 1 Rupen, Long Drove, Parson Drove.

e) Notification that the following Planning Applications have been refused.

Mr T Jarvis, Planning Application No. F/YR17/1148/O, Agent Peter Humphrey Associates Ltd., erection of up to 4 dwellings (outline application with all matters reserved) on land west of 111 Back Road, Murrow.

Mr G Patrick, Planning Application No F/YR17/1116/F, Agent Alexandra Design, erection of 5 two storey 3 bed dwellings with garages involving the demolition of existing sheds on land south of 218 – 222 Main Road, Church End, Parson Drove.

f) Letter from Fenland District Council Planning Department regarding the 5 year housing land supply.

18/35. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £529.29.

EON, electricity for the Cage, £112.27.

Open Spaces Society, annual membership fee, £45.

b) To review and re-adopt the Council's Financial Regulations.

c) To review and re-adopt the Financial Risk Assessment.

d) To consider quotations received for the annual grass cutting and grounds maintenance contract.

18/36. To review and re-adopt the Council's Risk Assessment.

18/37. To review and re-adopt the Council's Standing Orders.

18/38. Report on progress from the working group on Neighbourhood Planning and to consider the revised Planning Policies.

18/39. To debate & respond where appropriate to items of correspondence received.

a) Email from Brain Tumour Research asking if we would promote their fund raising.

b) Invitation to attend the CAPALC AGM Extra Ordinary Meeting on 22<sup>nd</sup> March at 7.30

at the Histon & Impington Sports & Recreation Hall, Histon.

c) Email from CAPALC advising of the training for the General Data Protection Regulations coming into force on 25<sup>th</sup> May 2018 to be held at Cambourne on 15<sup>th</sup> March 7.00pm to 9.00pm and 16<sup>th</sup> March 10.30am to 12.30, costing £35 per attendee.

18/40. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) To report any faulty Streetlights.

18/41. Councillors questions to Chairman & Clerk.

18/42. Any other business (information items only).

18/43. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,  
Sunrise, 5 Back Road,  
Murrow.  
PE13 4JW.  
Tele. 01945 700501.

Dated 8th February 2018.