

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE
ANNUAL PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 9th MAY 2018 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

18/82. To elect a Chairman and Vice Chairman and receive their declaration of acceptance of office.

18/83. To receive apologies for absence.

18/84. To receive Cllr D Markillie's resignation from the Parish Council.

18/85. To consider any requests by Councillors for Dispensations.

18/86. Members' Declaration of Interest for items on the Agenda.

18/87. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

18/88. To approve and sign the minutes of the meetings held on the 11th April 2018.

18/89. Matters Arising from the Minutes of the 11th April 2018. (Information only)

18/90. To receive and approve the Annual John Bends United Charity Accounts.

18/91. Community Police Officers Report.

18/92. To receive reports from County & District Councillors.

18/93. Planning Matters & Applications for consideration.

a) Mr Yates, Parson Drove Developments Ltd, Planning Application No.F/YR18/0400/F, erection of 4 single storey 3 bed dwellings including 2 dwellings with detached garages & 2 dwellings with attached garages, & formation of an agricultural access adjacent to 27 The Bank, dwellings on land east of and to the rear of 23 to 28 The Bank, Parson Drove.

b) R. Goy, Planning Application No F/YR18/0403/O, Agent Swann Edwards Architecture, erection of up to 3 dwellings (outline application with matters committed in respect of access) on land east of 267 Main Road, Church End, Parson Drove.

c) Notification that the following Planning Application has been approved.
Churches Conservation Trust, Planning Application No F/YR18/0150/TRTPO, Agent Mr Cole, Eastern Tree Surgery, fell 1 Weeping Ash Tree & work to 1 Weeping Ash Tree at St John The Baptist Church, 317 Main Road, Church End, Parson Drove.

18/94. Risk Assessment.

To review the level of Insurance cover for Policy due for renewal on 1st June 2018.

To consider ROSPA reports received.

18/95. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £533.37.

North Level Internal Drainage Board, drainage rates for Gardens & Allotments £161.39.

Zurich Insurance, annual renewal premium £897.60.

ROSPA Inspections, £159.60

LCR, annual membership renewal £17.00.

Auditing Solutions Ltd., Internal Audit Fees, £282.00.

b) To consider Internal Auditors Report for the year ending 31st March 2018.

c) To complete and approve the Annual Governance Statement Section 1 for year ending 31st March 2018.

d) To approve the Accounting Statements Section 2 for the year ending 31st March 2018.

18/96. Report on progress from the working group on Neighbourhood Planning Policies.

18/97. To debate & respond where appropriate to items of correspondence received.

a) Email from Rosie Cooke, FDC providing feedback from the community contact session held by FDC and the Policing Team on the 11th April.

b) Email from Sally Mitchell, FDC Street Scene Officer, regarding dog fouling.

c) Letter of thanks from Murrow Book Café for the grant of £50.

d) Email from Fenland District Council confirming that no election has been called for the Councillor vacancy therefore the Parish Council can now co-opt a Councillor onto the Parish Council.

18/98. Update on requirements for the General Data Protection Regulations taking effect in May.

18/99. Amenities 95 Management Committee report.

18/100. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Email from the County Council Highways regarding the footpath extension along Sealeys Lane under the Local Highways Improvement scheme for 2017/2018 advising that the scheme has been costed and has come out over budget and therefore asking the Parish Council to increase their contribution from £1,000 to £3,500.

c) Letter from Fenland District Council advising of further delays in completing the new contract for the maintenance of the street lights.

d) To report any faulty Streetlights.

18/101. Councillors questions to Chairman & Clerk.

18/102. Any other business (information items only).

18/103. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow. PE13 4JW.
Tele. 01945 700501.

Dated 3rd May 2018.