

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 12th SEPTEMBER 2018 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

18/164. To receive apologies for absence.

18/165. To consider any requests by Councillors for Dispensations.

18/166. Members' Declaration of Interest for items on the Agenda.

18/167. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

18/168. To approve and sign the minutes of the meeting held on the 8th August 2018.

18/169. Matters Arising from the Minutes of the 8th August 2018. (Information only)

18/170. Community Police Officers Report.

18/171. To receive reports from County & District Councillors.

18/172. Planning Matters & Applications for consideration.

a) Mr & Mrs With, Planning Application No F/YR18/0737/LB, Agent Fendraw Design & Planning Services, work to a Listed Building involving erection of a 2 storey side extension to form a 2 bed annex ancillary to main dwelling involving demolition of walling of a former structure & rebuilding/maintenance of existing walling at Rookery Farm, 57 Main Road, Parson Drove.

b) Notification that the following planning application has been refused.

G Patrick, Planning Application No F/YR18/0568/F, Agent Alexandra Design, erection of 5 industrial buildings (B1) & Offices & 1.8 metres high fencing on land east of The Haven, Seadyke Bank, Murrow.

c) Notification from Fenland District Council that the following Planning Applications have been approved.

A Dixon, Planning Application No F/YR17/0548/F, Agent Swann Edwards Architecture Ltd., change of use of a barn to a tea room and agricultural land to Ti-pee camping site & erection of a two 2 storey 5 bed dwellings on land west of 338 and land south of 344 Main Road, Church End, Parson Drove.

Cambridgeshire County Council, Planning Application No. F/YR18/2004/CCC for the erection of one pre-school 5 bay classroom for a temporary period until 31 August 2023 following the removal of an existing 4 bay classroom.

18/173. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Up-date report on the Local Highways Improvement scheme for 2017/2018 for the extension of the footpath along Sealeys Lane.

c) Email from Fenland District Council regarding the terms, conditions and cost of the street lighting maintenance contract for the Parish Council to consider and approve if they wish to remain within the District Councils maintenance contract.

d) To report any faulty Streetlights.

18/174. Culvert at Bridge Drove.

18/75. Accounts & Finance

a) To approve the following invoice for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £530.90.

Anglian Water Business, water rates for The Cage, £11.31.

Konica Minolta Business Solutions, rental of photocopier for 3 months £43.56.

PKF Littlejohn LLP, external auditors fees, £240.00.

b) Up-date report by Cllr Hammond on CCC IT training and to consider the Parish Council funding the cost of hiring the Pavilion.

c) To consider quotations received for work to the Horse Chestnut tree outside No 12 The Bank and work to trees around the village pond, Main Road, Parson Drove.

d) To consider the External Auditors Report for the financial year ending 31st March 2018.

18/176. Report on progress from the working group on Neighbourhood Planning Policies.

18/177. To debate & respond where appropriate to items of correspondence received.

a) Invitation from Stephen Barclay MP to attend the Annual Parish & Town Council Round Table event on Friday 21st September at 12.30 to 3.00pm at March Library and to provide our top 3 issues that impact the community.

b) Invitation from Cambridgeshire ACRE to attend the Cambridgeshire Local Council Conference on Friday 23rd November 9.30 to 3.45 at the Marriott Hotel, Huntingdon.

c) Invitation from CAPALC to attend the Annual General Meeting on Thursday 11th October at 7.00pm at Cottenham Village Hall, Cottenham.

18/178. General Data Protection Regulations - to approve and adopt revised Policies to comply with the new regulations.

18/179. Risk Assessment

a) Up-date report on actions already completed on assets.

b) Overgrown trees at Seadyke pit encroaching onto the highway.

18/180. Up-date report on Centenary Celebrations.

18/181. Amenities 95 Management Committee report.

18/182. Up-date report on future use of the North Level Internal Drainage Board riverbank from Swan Bridge along Murrow Bank to Murrow.

18/183. Councillors questions to Chairman & Clerk.

18/184. Any other business (information items only).

18/185. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow. PE13 4JW.
Tele. 01945 700501.

Dated 6th September 2018.