

Minutes of Parson Drove Parish Council Meeting held in the Cage on Wednesday 17th January 2018.

Attended by Councillors G Booth (Chairman), P Spriggs (Vice Chairman), C Killingworth, D Markillie & P Williams.

18/18. To receive apologies for absence.

Apologies had been received due to illness and accepted from Cllr J Cook.

18/19. To consider any requests by Councillors for Dispensations.

There were no requests for Dispensations from Councillors.

18/20. Members' Declaration of Interest for items on the Agenda.

The Chairman declared a Personal Interest in respect of Agenda Item No.18/24 as he is an Allotment Garden tenant.

18/21. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

There were no members of the public present at the meeting.

18/22. Planning Matters & Applications for consideration.

Mr R Peppercorn, Planning Application No. F/YR17/1225/F, Agent Swan Edwards Architecture Ltd., conversion of existing barn to form a single storey 3 bed dwelling involving the erection of a single storey side extension & the formation of a new access, Barn west of 27 Main Road, Parson Drove.

Councillors resolved to support the application and recommend approval is granted subject to the materials being used being sympathetic to the Conservation Area and adjoining buildings and regular inspections being made in view of the sensitivity of the area.

18/23. Accounts & Finance

a) To receive and approve the Receipts & Payments Bank Reconciliation and Budget Update Report.

The reports presented by the Clerk were approved by Councillors. In view of the anticipated underspend on some of the budget headings for this financial year Councillors resolved for these underspends to be allocated to the appropriate allocated cash reserves budget headings for the next financial year and this action would be taken into consideration when setting the budget and precept for 2018/2019.

b) To review Clerks Salary.

The Clerk left the room whilst this Agenda Item was discussed by Councillors. Councillors resolved to increase the Clerks Salary from £5,520 to £5,640 for the next financial year.

c) To consider and approve the Budget and Precept for 2018/2019.

After taking into account the allocated cash reserves and the unallocated cash reserves Councillors resolved to set a Precept of £18,876 for the next financial year based on a Budget Calculation as attached. Although this was a Precept increase of approximately 1.7% in monetary terms it should not result in an increase in view of the Net Tax Base being increased from 419 to 433.

18/24. To consider applications for the vacant Riverside Allotment Gardens.

As only one application had been received to-date and there were two vacant Allotment Gardens Councillors resolved to extend the application date until early March 2018.

Meeting closed at 8.50pm.