

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, PARSON DROVE
WEDNESDAY 9th OCTOBER 2019 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

19/182. To receive apologies for absence.

19/183. To consider any requests by Councillors for Dispensations.

19/184. Members' Declaration of Interest for items on the Agenda.

19/185. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

19/186. To approve and sign the minutes of the meeting held on the 11th September 2019.

19/187. Matters Arising from the Minutes of the 11th September 2019. (Information only)

19/188. Community Police Officers Report.

19/189. To receive reports from County & District Councillors.

19/190. Planning Matters & Applications for consideration.

a) Planning Application for consideration.

R Yates, Parson Drove Developments Ltd., Planning Application No. F/YR19/0758/F, Agent Alexandra Designs, erection of 10 dwellings with garages (2 single storey 2 bed, 4 two storey 2 bed and 4 two storey 3 bed) involving demolition of 27 The Bank & outbuilding on land east of 14 – 27 The Bank, Parson Drove.

19/191. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) To report any faulty Streetlights.

c) Email from the County Council Highways regarding a Zebra crossing outside the Alderman Payne Primary School following our request for them to complete the Pedestrian – Vehicle Survey (PV2) score advising that the Parish Council must apply under the privately funded highways improvement with a one off £500 fee payable for them to complete the survey.

d) Request by Cllr Spriggs for double yellow lines to be installed along John Bends Way in view of difficulty in accessing the fields behind the development.

19/192. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £546.74

PKF Littlejohn LLP, external audit fees, £240.

Information Commissioner, GDPR/Data Protection renewal fee, £40.

Anglian Water Business Ltd., water rates for The Cage, £12.07.

b) To receive and consider the External Auditors report for the year ending 31st March 2019.

c) To receive and approve the Receipts & Payments Bank Reconciliation report and Budget up-date report.

d) Email from Fenland District Council advising that the street light on Swan Bridge cannot be repaired and therefore requesting authorisation to replace the lamp with a new LED Lamp at a cost of £257.63.

e) To approve the ordering of the Remembrance Day Wreath.

19/193. Up-date on Neighbourhood Development Plan.

Email received from Fenland District Council requesting our agreement to their recommendation for the Company to carry out the independent examination of the plan.

19/194. To debate & respond where appropriate to items of correspondence received.

a) Email from the County Council asking for volunteers for the Community Gritting 2019 scheme and confirmation received from a parishioner that he will continue to volunteer for us again this year.

b) Email from Cambridgeshire County Council inviting the Parish Council to join the Cambridgeshire & Peterborough Against Scams Partnership. (Deferred from last meeting).

c) Email from Fenland District Council advising of a public consultation on Council Tax proposals aimed to provide clarity to Universal Credit claimants.

19/195. To receive information on the appointment of the new Clerk and to approve associated expenditure for the purchase of equipment.

19/196. Amenities 95 Management Committee report.

19/197. Councillors questions to Chairman & Clerk.

19/198. Any other business (information items only).

19/199. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow.
PE13 4JW.

Dated 3rd October 2019.