

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE
PARISH COUNCIL MEETING
TO BE HELD IN
THE PAVILION, MAIN ROAD, PARSON DROVE
WEDNESDAY 10th JULY 2019 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

19/124. To receive apologies for absence.

19/125. To consider any requests by Councillors for Dispensations.

19/126. Members' Declaration of Interest for items on the Agenda.

19/127. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

19/128. To approve and sign the minutes of the meeting held on the 12th June 2019.

19/129. Matters Arising from the Minutes of the 12th June 2019. (Information only)

19/130. Community Police Officers Report.

19/131. To receive reports from County & District Councillors.

19/132. Planning Matters & Applications for consideration.

a) Mr L Upton, Planning Application No. F/YR19/0540/F, Agent Dr S Ruston, Ruston Planning Ltd., change of use of land to a traveller's site involving the siting of 2 mobile homes, 2 tourer caravans, erection of 2 day rooms, 1.8 metres high fence & 1.2 metre high post & rail fencing (part retrospective) on land south of Harolds Bank, Sealeys Lane, Parson Drove.

b) Mr M Fyson, Planning Application No. F/YR19/0584/F, Agent Swann Edwards Architecture Ltd., for the erection of 3 Poly-tunnels on land north of Harolds Bridge, Sealeys Lane, Parson Drove.

c) Notification from Fenland District Council that an appeal has been made to the Secretary of State against the decision to refuse the following planning application:

Mr M Lee, Planning Application No. F/YR18/1127/O for the erection of a dwelling & garage on land east of 34 The Bank, Parson Drove involving the demolition of existing garage & the erection of a detached garage to serve 34 The Bank, Parson Drove.

d) Notification from Fenland District Council that the following Planning Application has been granted.

Mr & Mrs N McCarter, Planning Application No F/YR19/0329/F, Agent Swann Edwards Architecture Ltd., change of use of existing annex to self-contained 2 bed dwelling including erection of a porch to front & formation of a new vehicular access to The Bungalow, Long Drove, Parson Drove (retrospective).

19/133. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) To report any faulty Streetlights.

c) Email from Cambridgeshire County Council Highways inviting applications under the Local Highway Improvement scheme for 2020/2021 by the 4th August.

19/134. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £540.50.

Konica Minolta Business Solutions, photocopier printing and copy charges, £58.45.

GBSG, Cage alarm annual service and replacement battery, £127.78.

Fenland District Council, street light repairs & maintenance charge, £858.00.

b) To receive and approve a Receipts & Payments Bank Reconciliation Report and Budget up-date report.

c) To consider a request from Murrow Primary Academy for a grant towards a new outdoor classroom cum shed. (Deferred from last meeting)

19/135. Up-date on Neighbourhood Development Plan & to approve the Basic conditions Statement.

19/136. To debate & respond where appropriate to items of correspondence received.

a) Letter from Stephen Barclay MP thanking the Parish Council for supporting his Read to Succeed campaign.

b) Email from the Secretary of Wisbech Stroke Club thanking the Parish Council for the grant of £50.

c) Email from the Cambridgeshire & Peterborough Combined Authority advising of the public consultation until the 27th September on the Local Transport Plan for Cambridgeshire & Peterborough.

19/137. Risk Assessment.

a) To receive a report on the annual inspection of Parish Council Assets.

b) To receive a report on the annual inspection of the Riverside Garden Allotments & the Fen Allotments.

19/138. To receive a report from the Human Resources Sub-committee on the forthcoming staff vacancy for Parish Council Clerk.

19/139. Amenities 95 Management Committee report.

19/140. Councillors questions to Chairman & Clerk.

19/141. Any other business (information items only).

19/142. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road, Murrow.
PE13 4JW.

Dated 4th July 2019.