

**PARSON DROVE PARISH COUNCIL  
NOTICE OF THE  
PARISH COUNCIL MEETING  
TO BE HELD IN  
THE CAGE, PARSON DROVE  
WEDNESDAY 11<sup>th</sup> DECEMBER 2019 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

**MEMBERS: 7**

**QUORUM: 3**

**AGENDA**

19/218. To receive apologies for absence.

19/219. To consider any requests by Councillors for Dispensations.

19/220. Members' Declaration of Interest for items on the Agenda.

19/221. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

19/222. To approve and sign the minutes of the meeting held on the 13<sup>th</sup> November 2019.

19/223. Matters Arising from the Minutes of the 13<sup>th</sup> November 2019. (Information only)

19/224. Community Police Officers Report.

19/225. To receive reports from County & District Councillors.

19/226. Planning Matters & Applications for consideration.

a) Planning Application for consideration.

1. Mr R Yates, Parson Drove Developments, Planning Application No. F/YR19/00758/F, Agent Alexandra Design, revised proposals for the erection of 10 dwellings consisting of 1 one bed, 2 storey, 1 two bed single storey with garage, 4 two bed 2 storey with garages and 4 three bed 2 storey with garages involving the demolition of 27 The Bank on land east of 14 – 27 The Bank, Parson Drove.

2. The Rowell Family, Planning Application No F/YR19/0971/O, Agent Swann Edwards Architecture Services, erection of 5 dwellings (outline application with matters committed in respect of access) on land east of the Silverings, 114 Main Road, Parson Drove.

3. Alderman Payne Primary School, Planning Application No. F/YR19/0993/TRCA, fell a Crab Apple tree within a Conservation Area at Alderman Payne Primary School, 9 Main Road, Parson Drove.

b) Notification from Fenland District Council that the following Planning Application has been approved.

Mr & Mrs Ring, Planning Application No. F/YR19/0850/F, No Agent, conversion of existing garage to living accommodation involving the replacement of the garage door with a window and the erection of a carport to the side of the existing dwelling at 98 Main Road, Parson Drove.

c) To consider proposed Development Area Boundary for Parson Drove and Church End for the District Councils Consultation on the Local Plan 2019 – 2040.

19/227. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) Email from County Council Highways advising that due to their dissatisfaction with some of the re-surfacing work completed at the end of Main Road, Parson Drove, Highside and Leverington Common the contractors will be back to carry out remedial work to rectify the defects. This will result in a further road closure with dates and times to be advised in due course.

c) To report any faulty Streetlights.

d) To consider installing an additional street light lamp on Swan Bridge.

e) To consider and agree on proposed locations for the mobile activated speed sign.

19/228. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £569.78.

Mr E Murat, November net salary, £379.33

HMRC, November PAYE, Mr Murat, £94.83 (to be confirmed)

Mr E Murat, expenses claim, £155.43. Includes reimbursement for the purchase of 2 filing cabinets, costing £95.98.

EON, electricity for The Cage, £12.26.

Clerks & Councils Direct, annual membership renewal fee, £12.

T A Blackamore Ltd., annual grounds maintenance contract, £4,093.46.

Anglian Water Business Ltd., water rates for The Cage, £12.20.

Konica Minolta Business Solutions, quarterly photocopier rental & copy charges £84.82.

Society of Local Council Clerks, membership renewal fee, £109.

K J Isaaks T/A Smartwheelie Co, Speed Limit stickers, £500.

b) Request from Parochial Church Council for the annual maintenance of the Churchyard grant.

c) To report on the collection of the outstanding rents for the Riverside Garden Allotments.

19/229. Up-date on Neighbourhood Development Plan.

19/230. To review and re-adopt the Risk Assessment for Parish Council Assets.

19/231. To debate & respond where appropriate to items of correspondence received.

a) Letter from the Silvers Surfers group thanking the Parish Council for the donation of £50 towards the refreshment for the Scam Awareness Day being held in January 2020.

b) Letter of thanks from the Citizens Advice Bureau for the £50 grant/donation.

c) Letter from Cambridgeshire County Council advising of the consultation on their Climate Change & Environmental Strategy and Action Plan from the 20<sup>th</sup> December 2019 to 31<sup>st</sup> January 2020.

d) Email from Fenland District Council advising that they will be holding a briefing for Town and Parish Councils on Thursday 13 February 2020 at 4.00pm in the Council Chamber at Fenland Hall regarding Operation London Bridge, which is the protocol that will be followed to mark the death of the sovereign.

e) Email from a Fen Road resident requesting a reduction in the speed limit to 30mph and a footpath in view of concerns over road safety particularly in view of the number of small children using the road and the constant speeding traffic.

19/232. Amenities 95 Management Committee report.

19/233. Councillors questions to Chairman & Clerk.

19/234. Any other business (information items only).

19/235. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,  
Sunrise, 5 Back Road,  
Murrow.  
PE13 4JW.

Dated 4<sup>th</sup> December 2019.