

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, PARSON DROVE
WEDNESDAY 11th SEPTEMBER 2019 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

19/162. To receive apologies for absence.

19/163. To consider any requests by Councillors for Dispensations.

19/164. Members' Declaration of Interest for items on the Agenda.

19/165. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

19/166. To receive and approve the annual John Bends Charity Accounts.

19/167. To approve and sign the minutes of the meeting held on the 14th August 2019.

19/168. Matters Arising from the Minutes of the 14th August 2019. (Information only)

19/169. Community Police Officers Report.

19/170. To receive reports from County & District Councillors.

19/171. Planning Matters & Applications for consideration.

a) Notification from Fenland District Council that the following Planning Applications have been approved.

Mrs H Roberts, Planning Application No. F/YR19/0611/TRTPO, Agent M. Goose, work to 1 Weeping Ash Tree covered by TPO/17/1989 at the Old Rectory, 312 Main Road, Church End, Parson Drove.

Mr M Fyson, Planning Application No. F/YR19/0584/F, Agent Swann Edwards Architecture Ltd., for the erection of 3 Poly-tunnels on land north of Harolds Bridge, Sealeys Lane, Parson Drove.

b) Notification from Fenland District Council that the following Planning Application has been refused.

Mr L Upton, Planning Application No. F/YR19/0540/F, Agent Dr S Ruston, Ruston Planning Ltd., change of use of land to a traveller's site involving the siting of 2 mobile homes, 2 tourer caravans, erection of 2 day rooms, 1.8 metres high fence & 1.2 metre high post & rail fencing (part retrospective) on land south of Harolds Bank, Sealeys Lane, Parson Drove.

c) Planning Application for consideration.

W Lake, Planning Application No F/YR19/0737/TRTPO, to fell 1 Ash tree covered by TPO 16/1989 at The Cottages 316 Main Road, Church End, Parson Drove.

19/172. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) To report any faulty Streetlights.

c) Email from the County Council Highways regarding our request for a Zebra crossing outside the Alderman Payne Primary School advising that the only way this could be funded would be via the Local Highways Improvements scheme. When submitting an application they would require a Pedestrian – Vehicle Survey (PV2) score to measure the number of pedestrians to the number of vehicles which is required to be over a certain figure to be deemed acceptable and proving a need to install a zebra crossing.

d) Letter from a parishioner regarding our Local Highways Initiative application for a further extension to the footpath along Sealeys Lane requesting that a footpath be provided along Fen Road instead as this road has more traffic than Sealeys Lane.

19/173. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £538.82.

Konica Minolta Business Solutions, photocopier quarterly rental and copy charges, £73.18.

P Tibbs Ltd., repairs to broken window in the Bus Shelter, £96.00.

19/174. Up-date on Neighbourhood Development Plan.

19/175. To debate & respond where appropriate to items of correspondence received.

a) Email from Fenland District Council with additional information regarding joining the Green Dog Walkers scheme.

b) Email from North Level Internal Drainage Board advising that they will accept a tenancy of 1 year for the Parish Council to rent the riverbank from Swan Bridge up to Murrow for £30 per annum.

c) Email from Cambridgeshire County Council inviting the Parish Council to join the Cambridgeshire & Peterborough Against Scams Partnership. (Deferred from last meeting).

d) Email from the Chair of Parson Drove Patient Group confirming the Doctors Surgery would provide the electricity supply for the proposed Defibrillator on the external wall of the Surgery and asking if we could we assist them with obtaining the quotations for the electrical work. The working group would assist the Parish Council with the grant application to Wryde Croft Community Fund Grant.

e) Email from Cambridgeshire ACRE advising of the annual conference for Local Councils on Friday 8th November at 9.00am to 3.00pm in Huntingdon if members wished to attend.

19/176. Riverside Allotment & Gardens & Fen Allotments.

a) To review the annual rent of the Riverside Garden Allotments.

b) To review the annual rent of the Fen Allotments.

19/177. To receive a report from the Human Resources Sub-committee on the forthcoming staff vacancy for Parish Council Clerk.

19/178. Amenities 95 Management Committee report.

19/179. Councillors questions to Chairman & Clerk.

19/180. Any other business (information items only).

19/181. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road,
Murrow.
PE13 4JW.

Dated 5th September 2019.