

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE
PARISH COUNCIL MEETING
TO BE HELD IN
THE CAGE, STATION ROAD, PARSON DROVE
WEDNESDAY 13th FEBRUARY 2019 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

19/28. To receive apologies for absence.

19/29. To consider any requests by Councillors for Dispensations.

19/30. Members' Declaration of Interest for items on the Agenda.

19/31. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

19/32. To approve and sign the minutes of the meetings held on the 9th & 16th January 2019.

19/33. Matters Arising from the Minutes of the 9th & 16th January 2019. (Information only)

19/34. Community Police Officers Report.

19/35. To receive reports from County & District Councillors.

19/36. Planning Matters & Applications for consideration.

a) Mr C Stebbings, Planning Application No. F/YR19/0095/F, Agent Peter Humphrey Associates Ltd., change of use of agricultural building to a 2 bed dwelling & workshop at barns land west of Carousel, 117 Back Road, Murrow. (retrospective).

19/37. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) To report any faulty Streetlights.

c) Murrow Bank Speed Limit extension.

d) Update report of footpath extension at Sealeys Lane.

e) Email received regarding repairs to Silvers Lane.

f) Email received regarding surface patching of road at Church End.

19/38. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £535.93.

EON, electricity for The Cage, £99.94.

Society of Local Council Clerks, Charles Arnold Baker Book, £108.79.

Open Spaces Society, annual membership renewal, £45.

b) Up-date report on the outstanding rent for the Riverside Allotment Gardens.

c) To consider quotations received for the annual grounds maintenance and grass cutting contract for 2019.

d) Email from Fenland District Council confirming that they are installing the bin of the Alderman Payne Primary School fence as requested, estimated cost £170.

e) To consider quotation received for cleaning the War Memorial.

19/39. Up-date report on Neighbourhood Development Plan Public Consultation.

19/40. Risk Assessment – Maintenance of Assets.

Broken window in the Bus Shelter

19/41. To debate & respond where appropriate to items of correspondence received.

a) Letter of thanks for the grant from the Parochial Church Council.

b) Letter from Mrs J Markillie asking to take over her late husband's Allotment Garden.

c) Email from PCSO Helen Norton-Smith requesting permission to use The Cage on Thursday 14th March at 9.30am for a Community Engagement Contact point session and again on Tuesday 10th September at 2.30pm.

d) Email from the Cambridgeshire Adult Learning & Skills department advising of further IT training in Parson Drove starting on the 7th March.

e) Notification from Fenland District Council of an information session on becoming a Councillor on Thursday 28th February at 6.30pm at Fenland Hall.

19/42. Amenities 95 Management Committee report.

19/43. Councillors questions to Chairman & Clerk.

19/44. Any other business (information items only).

19/45. Dates for future Council meetings.

Signed by Clerk to the Council

Mrs Y Reader,
Sunrise, 5 Back Road, Murrow. PE13 4JW.
Tele. 01945 700501.

Dated 7th February 2019.