

**PARSON DROVE PARISH COUNCIL  
NOTICE OF THE  
ANNUAL PARISH COUNCIL MEETING  
TO BE HELD IN  
THE CAGE, STATION ROAD, PARSON DROVE  
WEDNESDAY 15<sup>th</sup> MAY 2019 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

**MEMBERS: 7**

**QUORUM: 3**

**AGENDA**

19/83. To receive Declarations of Acceptance of Office from elected Councillors and their completed Register of Interests Forms.

19/84. To elect a Chairman & Vice Chairman and to receive their acceptance of office.

19/85. To fill the one vacancy on the Parish Council by co-option and to receive their Declaration of Acceptance of Office & completed Register of Interest Form.

19/86. To receive apologies for absence.

19/87. To consider any requests by Councillors for Dispensations.

19/88. Members' Declaration of Interest for items on the Agenda.

19/89. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

19/90. To receive and approve the annual John Bends Charity Accounts.

19/91. To approve and sign the minutes of the meeting held on the 10<sup>th</sup> April 2019.

19/92. Matters Arising from the Minutes of the 10<sup>th</sup> April 2019. (Information only)

19/93. Community Police Officers Report.

19/94. To receive reports from County & District Councillors.

19/95. Planning Matters & Applications for consideration.

a) S Fryett, Planning Application No. F/YR19/0260/F, Agent Swann Edwards Architecture Ltd., conversion of garage to form additional living accommodation & erection of a 1.2 metre high brick wall to replace existing brick wall at 29 The Bank, Parson Drove.

b) M Cawley, Planning Application No. F/YR19/0265/F, Agent Fendraw Design, erection of a single storey side/rear extension to existing dwelling at The Willows, 29 Back Road, Murrow.

c) Mr & Mrs N McCarter, Planning Application No F/YR19/0329/F, Agent Swann Edwards Architecture Ltd., change of use of existing annex to self-contained 2 bed dwelling including erection of a porch to front & formation of a new vehicular access to The Bungalow, Long Drove, Parson Drove (retrospective).

d) Email from the District Council's Enforcement Team advising that they have investigated our concerns relating to vehicles parked next to Yucca House and there is currently no breach of planning control.

19/96. Highway & Street Lighting Matters.

a) Highway issues to be reported to Cambridgeshire County Council.

b) To report any faulty Streetlights.

19/97. Risk Assessment.

a) To review the level of Insurance cover.

b) To consider ROSPA reports received for village pond, swings on village green & playing field.

19/98. Accounts & Finance

a) To approve the following invoices for payment.

Mrs Yvonne Reader, 1 months' salary & expenses, £541.87.

NALC, LCR membership renewal fee, £17.

EON, electricity for The Cage, £100.61.

CAPALC, subscription renewal & GDPR renewal, £444.84.

Zurich Municipal Insurance, renewal premium, £916.76.

Playsafety Ltd., ROSPA annual inspection, £246.60

Holbeach Memorials, cleaning of War Memorial, £712.80

b) Letter from Stephen Barclay MP asking if the Parish Council would give a donation towards the Read to Succeed Campaign again this year. (Deferred from last meeting)

c) Letter from Parson Drove Patient Group requesting assistance by applying to the Cambridgeshire Community Foundation for a grant to provide a Defibrillator on the external wall of Parson Drove Doctors Surgery.

d) Letter from the Secretary of Wisbech Stroke Club requesting a grant/donation towards an outing for members.

e) To consider a request for bins to be provided along Back Road and Mill Road, Murrow.

19/99. Up-date on Neighbourhood Development Plan.

19/100. To debate & respond where appropriate to items of correspondence received.

a) Letter of thanks from Murrow Book Café for the grant/donation of £50.

b) Email from Salvation Army Trading Company Ltd., asking if they could site a Clothing recycling bank on the Parish Council's land.

c) Email from local resident offering to print "No Dog Fouling" stickers to place on Parish Council Street lights.

19/101. Amenities 95 Management Committee report.

19/102. Councillors questions to Chairman & Clerk.

19/103. Any other business (information items only).

19/104. Dates for future Council meetings and to agree a date for the next HR sub-committee.

Signed by Clerk to the Council

Mrs Y Reader,  
Sunrise, 5 Back Road,  
Murrow. PE13 4JW.  
Tele. 01945 700501.

Dated 8<sup>th</sup> May 2019.