

PARSON DROVE PARISH COUNCIL

Notice of the PARISH COUNCILMEETING

TO MEMBERS OF THE COUNCIL

You are hereby summoned to participate in a virtual meeting, using the medium of ZOOM, of the Parish Council for the purpose of transacting the following business.

Due to the current situation related to virus control, and in line with national advice the meeting will take place on WEDNESDAY 12 AUGUST 2020 at 7.00 pm. You will be invited to the meeting by the Chairman, Gavin Booth, to your email address.

MEMBERS: 6

QUORUM: 3

AGENDA

20/121Apologies for absence.

20/122 Resignation

Members are asked to note that Cllr George Watson has formally resigned. Fenland District Council has been notified, a notice of vacancy received, and the notice posted in the parish notice board.

20/123Requests for Dispensations.

20/124Declarations of Interest.

20/125Public Participation – To allow up to 3minutes for each member of the public who wishes to address the meeting on the agenda, with a time limit of 15 minutes. **Members of the public should request an invite from the Chair prior to the meeting, Cllr Gavin Booth 01945 701157.**

20/126Approve and sign the minutes of the meeting held on 15 July2020.

20/127Matters arising from the minutes of 15 July 2020 not covered on the agenda (information only)

20/128 Correspondence – members are asked to note:

- a) T.A. Blackamore have confirmed that and they do not use anything harmful to animals, following several complaints to the Chairman that parishioners' dogs had got sick following dog walking on grassed areas.
- b) The Clerk has written to the parishioner interested in an allotment requesting them to make arrangements to meet the Chairman and Vice-chairman on site.
- c) Review of the model code of conduct. Please refer to attached paperwork. Consultation has commenced and will run until Monday 17th August

20/129 Planning Matters - Applications made - Members are asked to search the Fenland District Council Planning site for any additional information to prepare themselves for the meeting. All plans and documents relating to this application can be viewed at www.fenland.gov.uk/publicaccess.

- a) F/YR20/0630/F Land North West Of 313 Main Road Church End Parson Drove, Cambridgeshire Formation of a manège and the erection of a stable block

Planning decisions since last meeting

- b) Ref. No: F/YR20/0569/NONMAT Land South of Harolds Bank Sealeys Lane Parson Drove Cambridgeshire. Non-Material amendment: To extend the timescales of submission and implementation of Conditions 3 (access) and 5 (foul and surface water) of planning permission F/YR19/1082/F (Change of use of land to a traveller's site involving the siting of 2no mobile homes, 2no tourer vans; erection of 2no day rooms, 1.8 metre high fence and 1.2 metre high post and rail fencing (part retrospective)) - Status: Approved
- c) F/YR20/0507/TRTPO Works to a Sycamore tree covered by TPO 08/2003 Southea Grange 33 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA – Status Granted.
- d) F/YR20/0437/A Display of 1no internally illuminated fascia sign to front, 6no non-illuminated canopy signs, and 7no non-illuminated vinyl signs and 1no menu board 1 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA – Status Granted.
- e) F/YR20/0332/F Erect a dwelling (2-storey, 3-bed) including garage/workshop, arbour and temporary siting of caravan during construction Land West Of 10 Main Road Parson Drove Cambridgeshire. – Status Granted.

20/130 Fenland District Council

- a) Public Spaces Protection Order (PSPO). The Clerk has written to the officer at Fenland District Council informing her that at the last meeting of the parish Council members agreed to support the new Dog Public Space Protection Order as detailed in the last agenda.
- b) Report from local FDC councillors

20/131 Cambridgeshire County Council

Items reported to Cllr King and responses received:

- a) ref Sealey's Lane Members are asked to note that the Clerk has written to the County Council officer (contact details supplied by Cllr King) apprising them of Members' concern that the Parish Council would normally contribute 10% of the total cost of projects.
- b) Cllr King reports that a letter has been sent to the Cherry Trees about the overgrown hedge and trees next to the Garden Centre on Highside.
- c) Cllr King reports that parts of the surface of Highside were broken up and the Dragon Patcher completed works on 16/07/20
- d) Cllr King reports that an order has been raised for the crew to return to 1 and 14 The Bank to complete work.

20/132 Update on Wryde Croft grant

This application for £5,000 for mobile speed cameras was submitted by the deadline and a grant offer letter by email was sent by the Cambridgeshire Community Fund dated 11 November 2019 giving the parish one month to complete the acceptance form and return to them. This acceptance form was not returned.

20/133 Painting of the village sign. Update on actions from last meeting.

20/134 Financial Matters

- a) The Annual Governance documentation is ready to send to the external auditor in accordance with members approval of the Internal Auditor's report and accounting-statement and recommendations, and the signing off the paperwork by the Clerk and the chairman.

- b) Payments made since last meeting:
 - i) Murrow Book Grant - £50.00
 - ii) CLERK'S SALARY JUNE - £474.16
 - iii) CLERK'S EXPENSES JUNE -£103.24 (INC £53.24 POSTAGE)
 - iv) CLERK'S SALARY JULY - £466.59

- c) Payment's to be agreed
 - i) WAVE - £8.08
 - ii) CLERK'S SALARY AUGUST –TO BE PAID 1/8/2020 - £461.36
 - iii) HMRC PAYE – JULY & AUGUST (5.57 + 12.80 = £20.37 (TO BE PAID 1/8/2020)
 - iv) CLERK'S EXPENSES - (INC. BOOKCASE (75), CHAIR (25), DESK (30) - £160 –FURNITURE IS RECEIPTED FROM CHARITY SHOP IN WISBECH.

- d) BACS payment received from FDC for Street Lighting Grant to the value of £19,653.00

20/135 Meeting held on 6 August 2020 at 11 am in the village hall.

Members are asked to consider a resolution for Council to exclude members of the public and press pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council were asked to resolve that, because of the sensitive nature of the business to be transacted under this agenda item that the public and members of the press would be asked to leave the meeting during the consideration of this item.

20/136Members are asked to note again that should they require items to be placed on the agenda for discussion, the Clerk must be notified before the agendas are finalised, normally three clear working days before the meeting.

20/137 Date of next meeting

Signed by Clerk to the Council

Dated 06 August 2020

Mr E Murat, Parish Council Clerk, 148 Elm High Road, Wisbech, PE140DW
Email theclerk@parsondrove-pc.org.uk Telephone 01945 465530