

**PARSON DROVE PARISH COUNCIL
NOTICE OF THE PARISH COUNCIL MEETING
TO BE HELD IN THE CAGE, PARSON DROVE
WEDNESDAY 12 FEBRUARY 2020 AT 7.30 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

AGENDA

20/26 Apologies for absence.

20/27 Requests for Dispensations.

20/28 Declarations of Interest.

20/29 Public Participation – To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes.

20/30 Approve and sign the minutes of the meetings held on 8 January 2020, and 15 January 2020.

20/31 Matters arising from the minutes not covered on the agenda (information only)

20/32 County Council Report not covered on the agenda (including Highways matters)

- a) County Council report on items not on the agenda.
- b) Highways matters not on the agenda.
- c) White Lining along Fen Road, footway and 30 mile speed limit. (email from parishioner) – as discussed at December meeting.
- d) Remedial resurfacing completed to High Side and Leverington Common.
- e) 4 Letters were sent by the Clerk to cut back hedges: Fen Road, Highside, The Limes, and Main Road. N.B. Leylandi cut back to boundary – Highside (in response to Clerk's letter.
- f) Email form CCC Highways – Access Road to The Bank from No.2. to No 24 will be repaired within the next three months.
- g) Sewer Connection pipe laid and road re-instated along the Bank.
- h) Additional items

20/33 District Council Report not covered on the agenda (Including Lighting matters)

- a) District Council Report
- b) Lighting matters not on the agenda

- c) Street light outage PC1 (as reported under item 20/42)
- d) Street light outage FPC1 (as reported under item 20/42)
- e) Pledge by Leader of FDC to re-balance non-County Council streetlight costs between Towns and Parishes to reach a more comprehensive and permanent settlements of the inequity during 2020/2021
- f) **Street Lighting request for answers from Cllr Boden**

He has four specific questions which I would like to hear your answers to:

1. Should additional monies provided by FDC be allocated for the capital costs of repairing and renewing streetlights, or for the ongoing running costs, or for a combination of the two?
2. To whatever extent capital costs are included in the calculation of allocation of additional financial support, how should FDC balance costs already incurred by Parishes over the last few years against capital repair and renewal costs which currently remain outstanding?
3. To whatever extent ongoing revenue costs are included in the calculation of allocation of additional financial support, how should FDC treat those costs? Would reimbursement based on actual running costs incurred fail adequately to recognise the capital costs incurred by some Parish Councils in installing newer, more energy efficient, LED lights?
4. Has there been a significant administrative cost (in both time and money) associated with the whole issue of managing Parish streetlights, and does any such additional cost fall disproportionately upon our smaller Parish Councils?

20/34 Cambridgeshire Constabulary Report

20/34 Speedwatch Report

20/35 Amenities 95/Village Hall Report

More keys need to be cut. Rubbish is a Health & Safety issue. Old chairs need to be disposed of. Still trying to put on more activities in the Hall. Celebrating 25 years of Amenities 95 group this year. Booking Hall procedures to be improved – possibly going on-line.

20/36 Referendum

- a) Consider public meeting
- b) AGREE COUNTING AGENTS – COMPLETE FORM
- c) AGREE POLLING AGENTS – COMPLETE FORM
- d) Email from FDC + Information about referendum.
- e) Email from FDC advising that Parson Drove Neighbourhood Planning Referendum will take place on 27 February, that FDC will be administering it, but reminding us that it is our plan and our responsibility to publicise it within the Parish. FDC will be sending out poll cards to electors notifying them of the referendum.
- f) The up-dated version of the Parson Drove Neighbourhood Plan may be found on <https://fenland.gov.uk/article/14411/Parson-Drove-Neighbourhood-Plan>

20/37 Operation London Bridge

Information from the Chief Executive of the County Council – Protocol to be agreed.

20/38 CAPALC'S INCORPORATION - The questions CAPALC is asking of councils are:

1. Are you in favour of CAPALC becoming a non-profit, incorporated body in the form of a company limited by guarantee?
2. Are you in favour of £1.00 from your affiliation fee being ringfenced as your maximum liability for any claims being awarded against CAPALC?
3. Do you agree with clerks of member councils being eligible to become directors as well as councillors?
4. In the event of CAPALC being wound up, are you in favour of any assets being transferred to another organisation with similar aims, e.g. a neighbouring ALC?
5. Do you have any other comments?

Deadline 14 February 2020.

20/39 Planning Matters

1) Applications for consideration

- a) **F/YR20/0044/F** Change of use of land for domestic purposes and erect 2no outbuildings (retrospective) at Land North of 47 Main Road Parson Drove Cambridgeshire. Extension requested for Parish Council consultee response.
- b) **F/YR20/0028/F** Erect a 3-bay greenhouse and erection of a 1.8m high boundary fence at Fysons Nursery Sealeys Lane Parson Drove Cambridgeshire
- c) **F/YR20/0087/VOC** Land West Of Church Farm 315 Main Road Church End Parson Drove Cambridgeshire Variation of conditions 5 (bat box) and 8 (approved plans) of Planning permission F/YR14/0764/F (Erection of a 2-storey 4-bed dwelling, with detached 4-bay carport (2 bays for 315 Main Road) and 1.5m high front boundary wall, involving alterations to existing accesses and demolition of existing barns and part of existing dwelling)

2) Applications – Decisions

- a) **REFUSAL** Mr Upton, Planning Application **No/F/YR19/1082/F**, Agent Dr S Rushton, Ruston Planning Ltd., change of use of land to a traveller's site involving the siting of 2 mobile homes, 2 tourer caravans, erection of 2 day rooms, 1.8 metres high fence & 1.2 metre high post & rail fencing (part retrospective) on land south of Harolds Bank, Sealeys Lane, Parson Drove.
- b) **GRANTED F/YR20/0044/F** - Land East Of The Silverings 114 Main Road Parson Drove - Erect up to 5 dwellings (outline application with matters committed in respect of access)
- c) **APPEAL DISMISSED F/YR18/1073/PNC07**, Appeal Ref: **APP/D0515/W/19/3233540** Stackwell Forge, Clough's Bridge, The Bank, Parson Drove, PE14 4JD
- d) **GRANTED F/YR19/0971/O** Land East Of The Silverings 114 Main Road Parson Drove Erect up to 5 dwellings (outline application with matters committed in respect of access).
- e) **GRANTED F/YR20/3010/COND** Plot 1 Site Of Rupen Long Drove Parson Drove Cambridgeshire Details reserved by condition 3 of planning permission **F/YR17/1099/F** Plot 1 Site of Rupen Long Drove Parson Drove Cambridgeshire to carry out the Erection of a single-storey 3-bed dwelling involving the demolition of existing mobile home and outbuildings

3) Have your say on future development sites (emerging Fenland Local Plan)

Fenland District Council is currently preparing a new Local Plan. It has published its Strategic Housing & Economic Land Availability Assessment (Stage 1) Report – or “SHELAA” for short. The SHELAA report and an interactive map of all sites is available from the Council’s website at www.fenland.gov.uk/shelaa. The SHELAA report includes all sites suggested to the Council during the ‘Call for Sites’ exercise held in autumn 2019, and other sites known to the Council such as sites allocated by the existing Local Plan 2014 and major sites with planning permission for housing or employment development. FDC will now assess all sites set out in the SHELAA report to determine if they are suitable for development and for allocation in the emerging Local Plan.

Town & Parish Councils are invited to comment on and rank their preference for sites in their area, as listed in the SHELAA report and shown on the interactive map available at <https://www.fenland.gov.uk/shelaa>. Town & Parish Councils should complete a separate form ‘D’ for each site suggested in its parish (or, by exception, a Town or Parish Council may want to comment on a suggested site in an adjoining parish). The deadline for completing this form is **27 March 2020**.

20/40 Accounts & Finance

1) Approve cheques for payment.

- a) Consider 4 quotations for cutting of seven trees on Village Green, authorise cheque for payment to selected contractor.
- b) Consider Training courses for Responsible Financial Officer – CAPALC
- c) Cheque for Bowles Tree & Garden Services - £4,200
- d) Cheque for Clerks & Councils Direct - £12.00
- e) Cheque for Cambridgeshire Acre - £57.00
- f) Cheque for Salary + £50 expenses - E Murat – £511.36
- g) Cheque for HMRC – PAYE - £12.80
- h) Cheque for FDC – admin costs uncontested election May 2019 - £247.08

20/41 Correspondence

- a) PAINTING OF VILLAGE SIGN .
- b) FDC questions about ownership and usage of the Cage and the K6 Listed phone box.
- c) Request for info about missing boundary marking cross at Clough Cross.
- d) Street light outage PC1
- e) Street light outage FPC1
- f) Increase in CAPALC affiliation fees 20/21 to £364.35 (800 electors) = £34.54 increase = 10.5% = 4.3p per elector.
- g) Councillor Training day = £75.00 per member council: Sat. 14 March Burwell
Sat. 23 May Somersham
Sat 4 July Somersham
- h) CAPALC – Allotment Training £60.00 member price : Thurs. 19 March Somersham
- i) Email request for editorial for March Village Voices.

20/42 Any other business (information items only) – including questions to Chairman or Clerk and items for the next agenda)

20/43 Date of next meeting to be confirmed as Wednesday 11 March 2020 at 7pm in The Cage.

Signed by Clerk to the Council

Dated 3 February 2020

Mr E Murat, Parish Council Clerk, 148 Elm High Road, Wisbech, PE14 0DW
Email theclerk@parsondrove-pc.org.uk Telephone 01945 465530