

PARSON DROVE PARISH COUNCIL
Notice of the Parish Council Meeting
TO MEMBERS OF THE COUNCIL

You are hereby summoned to participate in a virtual meeting of the Parish Council for the purpose of transacting the following business. **Due to the current situation related to virus control, and in line with national advice the meeting will take place on Wednesday 14 October 2020 at 7.00 pm virtually for members of the public. Members of the public should request an invite from the Chair prior to the meeting, Cllr Gavin Booth 01945 701157.**

MEMBERS: 6

QUORUM: 3

AGENDA

158. /20 Apologies for absence.

159. /20 Requests for Dispensations.

160. /20 Declarations of Interest.

161. /20 Public Participation – To allow up to 3 minutes for each member of the public who wishes to address the meeting on the agenda, with a time limit of 15 minutes.

162. /20 Approve and sign the minutes of the meeting held on 9 September 2020.

163. /20 Matters arising from previous minutes not covered on the agenda (information only)

164. /20 Parish Council Vacancy – Co-option – Members of the public interested should contact the Chairman to register their interest.

165. /20 Planning Matters - Applications made - Members are asked to read the Fenland District Council Planning site, to prepare themselves for the meeting. All documents can be viewed at www.fenland.gov.uk/publicaccess.

- a) F/YR20/0910/F - Change of use from garage/shop to food takeaway involving demolition of single storey building to rear and installation of roller shutters and air source heat pumps (part-retrospective) - 1 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA
- b) F/YR20/0911/TRTPO - Works to 1 x Ash Tree covered by TPO 02/1977 (G1) - Acre House 56 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA

166. /20 Planning decisions since last meeting

- a) F/YR20/0630/F - Formation of a manège and the erection of a stable block. Land North West Of 313 Main Road Church End Parson Drove Cambridgeshire. Status: Granted
- b) F/YR20/0733/AG1 Erect an agricultural building to be attached to existing building A C Coates And Sons Limited Hundred Acre Farm Harolds Bank Parson Drove Wisbech Cambridgeshire PE13 4PR. Status: Further information not required.
- c) F/YR20/0751/F - Land north of 1-5 Brewery Close, Parson Drove; Erect 4no dwellings comprising of 2x3-bed single-storey, 1x2-storey 4-bed and 1x2-storey 4/5 bed with garages including temporary siting of a caravan during construction on Plot 3 only. Status: Refused

167. /20 Correspondence – members are asked to consider:

- a) Street Naming Land North of Brewery Close
- b) Local Highway Improvement Bid 2019 / 20 Project
- c) Local Highway Improvement Bid 2020 / 21 Application
- d) Consider response to Planning White Paper
- e) Pensions Regulator Auto-Enrolment
- f) Police Updates
- g) Street Naming FDC – Proposal to call land off Brewery Close “Ivy Farm Way”
- h) FDC New Local Plan development - SHELAA Addendum
- i) Planning White Paper
- j) FDC Licensing Consultation
- k) Konica Minolta

168. /20 FDC councillors

- a) Reports
- b) Street Lighting

169. /20 CCC councillor

- a) Reports
- b) Highways matters
- c) Verge side cutting grant

170. /20 Police Update Report

171. /20 Allotments

- a) Update on Vacancy & Request
- b) Review of Rents for next 2021/22 year
- c) Update on Payment of rents

172. /20 Painting of the village sign. Update on actions from last meetings

173. /20 Website Accessibility Code

174. /20 Wryde Croft Grant Application

175. /20 Arrange Parish Council Assets Risk Assessment

176. /20 Financial Matters

- a) AGAR Submission
- b) Budget update & Bank Reconciliation
- c) Asset Register & Internal Auditor Report Update
- Payments made
- d) E Murat – Final Salary - August - £474.16
- e) E Murat - Outstanding Holiday Pay & Expenses – £434.40
- f) E Murat Expenses – Furniture - £78.20
- g) HMRC PAYE – August & Final payment - £87.60
- Payments to be agreed.
- h) Human Capital Resources – Consultancy - £600
- i) Royal British Legion – Wreath - £20

- j) Smith of Derby – Cage Clock Maintenance - £256.80
- k) ICO Renewal - £40
- l) EON – Electricity the Cage - £55.84
- m) Cllr G.Booth – Zoom subscription (5 months) - £71.95

- n) Note credit from FDC £239.40 – Recycling Credits (3 years)
- o) Note credit from FDC £10,321.50 – Second instalment of Parish Precept

177. /20 Amenities 95 Report

178. /20 Any Other Business (Information Items Only)

179. /20 Members are asked to submit items before the agenda is prepared normally three clear days before the meeting.

180. /20 Staffing

Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

181. /20 Date of next meeting 10 November 2020

Signed

Mr G Booth, Parish Council Chair, 3 John Bends Way, Parson Drove.

Email theclerk@parsondrove-pc.org.uk Telephone 01945 701157

Dated 9 October 2020