

PARSON DROVE PARISH COUNCIL

Notice of the PARISH COUNCIL MEETING

TO MEMBERS OF THE COUNCIL

You are hereby summoned to participate in a virtual meeting, using the medium of ZOOM, of the Parish Council for the purpose of transacting the following business.

Due to the current situation related to virus control, and in line with national advice the meeting will take place on WEDNESDAY 15 JULY 2020 at 7.00 pm. You will be invited to the meeting by the Chairman, Gavin Booth, to your email address.

MEMBERS: 7

QUORUM: 3

AGENDA

20/103 Apologies for absence.

20/104 Requests for Dispensations.

20/105 Declarations of Interest.

20/106 Public Participation – To allow up to 3minutes for each member of the public who wishes to address the meeting on the agenda, with a time limit of 15 minutes. **Members of the public should request an invite from the Chair prior to the meeting, Cllr Gavin Booth 01945 701157.**

20/107 Approve and sign the minutes of the meeting held on 24 June 2020.

20/108 Matters arising from the minutes of 29 May 2020 not covered on the agenda (information only)

20/109 Planning Matters - Applications made - Members are asked to search the Fenland District Council Planning site for any additional information to prepare themselves for the meeting. All plans and documents relating to this application can be viewed at www.fenland.gov.uk/publicaccess.

- a) F/YR20/0436/F Erect 10 dwellings (2 x single storey 2-bed, 4 x 2-storey 2-bed and 4 x 2-storey 3-bed with garages) at Land East Of 14 - 27 The Bank Parson Drove Cambridgeshire.

(Members are asked to take into consideration the email received from Mrs. Alexandra Patrick as follows – “We have, in my opinion, got over the original concerns and now the great news no.27 can now remain is another obstacle we have overcome.

There were comments relating to RTCs that have happened; I propose to you all of these updates are created to just one access the collisions may not happen in the future if an updated larger access is provided, at the applicants expense.”

- b) F/YR20/0544/F Erection of a single-storey 1-bed annexe ancillary to the existing dwelling at Land North Of 47 Main Road Parson Drove Cambridgeshire

20/110 Correspondence

- a) Email from long-term parishioner requesting an allotment.

20/111 List if due payments.

- a) Clerk's salary
b) Clerk's expenses – as approved by Council plus stationary and postage items with receipts.

20/112 Schedule of payments made since 01 April 2020

- a) FDC - Rates £377.32
b) Drayton Tree Care - £3,960.00
c) Clerk – Salary + expenses £524.16
d) Vol. Centre Fenland - photocopying £7.29
e) Clerk - salary + expenses £524.16
f) Play Safety (ROSPA) - Risk Assmts. £350.00
g) FDC - Uncontested election £247.08
h) CAPALC - Affiliation £438.89
i) Zurich Municipal - insurance £886.72
j) FDC - Street Light Repair £257.63
k) WAVE Anglian Water - for Cage £3.68
l) Clerk - salary and expenses £524.16
m) North Level - Internal Drainage Board .. £168.73
n) Open Spaces Society – membership £45.00
o) CCC - Highways, Bellamy's Bridge £243.35

20/113 Authorisation of Invoices/payment requests

- a) GBSG Ltd – Cage security £97.20
b) FDC – Street Lighting maintenance £4,408.94
c) EON – Electricity for Cage £76.62
d) Auditing Solutions Ltd – Internal Audit ... £384.00
e) ECBS – PHOTOCOPYING £9.42

20/114 Annual Reconciliation of accounts – **Internal Audit 2019-20: Report, AGAR IA Cert and invoice**

The Internal Auditor has signed off the 2019-20 AGAR IA Certificate (attached for approval), and attached their invoice. He has provided the Council with the following which will form the basis for future accounting of the Council's finances (Please refer to attached report).

- Amended spreadsheet cashbooks for 2019-20
- Revised and corrected bank reconciliation as at 31st March 2020
- Financial information in Receipts and Payments format for submission at Section 2 of the year's AGAR (remember to write "Restated" at the top of the "Prior year" column)
- 2020 JPAG Practitioner's Guide

He has asked for signed copies of the AGAR Sections 1 & 2 once approved and signed-off by the Council. The Clerk will circulate a copy of page 2 of the AGAR for members' approval - following which the relevant paperwork will be forwarded to the external auditor.

20/115 Sealey's Lane Footway - CCC

Members are asked to approve the costings and the Parish Council's contribution to the Sealey's Lane Project, to enable the Clerk to order the works on the basis of the costings below.

The CCC officer has reported that the design for Sealeys Lane has been completed and was sent to Skanska for costing. He did not send the plan to the Parish Council for approval as the design is essentially a carbon copy from last year. CCC are looking to install 30m worth of footway.

The officer has received (and forwarded to the Parish) a target cost for the proposed works. The works costs are within budget. The parish Council's share will be £4,072.35.

20/116 Public Spaces Protection Order (PSPO)

Fenland District Council is proposing to apply for a new PSPO, rather than extending the old one – and would like the public's views. An online survey has now been launched for people to have their say – visit: www.fenland.gov.uk/dogs2020. The survey runs from Friday, July 10, to Friday, August 7.

The PSPO outlines how the Council will enforce dog control issues and encourages owners to clean up after their dogs, keep them under control and adhere to dog exclusion zones. Specifically, it imposes the following rules:

- Dog fouling to be removed from any land to which the public have access
- Dogs to be put on a lead when requested by an authorised officer
- Dogs to be on a lead in some open play areas, public facilities, closed cemeteries, and churchyards
- Dogs to be excluded from fenced/gated play areas and open cemeteries

20/117 Update on Wryde Croft grant

20/118 Update on application to reduce speed limits

20/119 Re-surfacing work to The Bank. Members are asked to note that Cllr Kiind is looking into this.

20/120 Trees and Hedges overhanging High Side. Members are asked to note that Cllr King is dealing with this.

20/121 Painting of the Village sign. Members are asked to note that Cllr Watsonk has volunteered to re-paint this.

20/119 Any other business

Should members require items to be placed on the agenda for discussion, the Clerk must be notified before the agendas are finalised, normally five working days before the meeting so, that it is ready to

be posted in the Parish Notice Board i.e. three clear working days before the meeting.

20/120 Date of next meeting

Signed by Clerk to the Council

Dated 09 July 2020

Mr E Murat, Parish Council Clerk, 148 Elm High Road, Wisbech, PE140DW
Email theclerk@parsondrove-pc.org.uk Telephone 01945 465530