

**PARSON DROVE PARISH COUNCIL**  
**Notice of the Parish Council Meeting**  
**TO MEMBERS OF THE COUNCIL**

You are hereby summoned to participate in a virtual meeting of the Parish Council for the purpose of transacting the following business. **Due to the current situation related to virus control, and in line with national advice the meeting will take place on Wednesday 9 December 2020 at 7.00 pm virtually for members of the public. Members of the public should request an invite from the Chair prior to the meeting, Cllr Gavin Booth 01945 701157.**

**MEMBERS: 6**

**QUORUM: 3**

**AGENDA**

206. /20 Apologies for absence.

207. /20 Requests for Dispensations.

208. /20 Declarations of Interest.

209. /20 Public Participation – To allow up to 3 minutes for each member of the public who wishes to address the meeting on the agenda, with a time limit of 15 minutes.

210. /20 Approve and sign the minutes of the meeting held on 11 November 2020.

211. /20 Matters arising from previous minutes not covered on the agenda (information only)

212. /20 Parish Council Vacancy – Co-option – Members of the public interested should contact the Chairman to register their interest.

213. /20 Planning Matters - Applications made - Members are asked to read the Fenland District Council Planning site at [www.fenland.gov.uk/publicaccess](http://www.fenland.gov.uk/publicaccess). to prepare for the meeting.

- a) F/YR20/1195/F - Erect an agricultural grain store - Land East Of Harmony House, Long Drove, Parson Drove, Cambridgeshire.

214. /20 Planning decisions since last meeting

- a) FF/YR20/0911/TRTPO - Works to 1 x Ash Tree covered by TPO 02/1977 (G1) - Acre House, 56 Main Road, Parson Drove, Cambs, PE13 4JA - Granted

215. /20 Correspondence – members are asked to consider:

- a) Rural Cambs Citizen Advice Donation Request S.142 LGA 1972.

216. /20 FDC councillors

- a) Reports
- b) Street Lighting – Including replacement of old stock

217. /20 CCC councillor

- a) Reports
- b) Highways matters

218. /20 Police Update Report

219. /20 Financial Matters

- a) Receive and Consider External Auditors Report for year ending 31<sup>st</sup> March 2020  
Payments made.
- b) EON – Electricity the Cage - £53.48  
Payments to be agreed.
- c) Consider quotation for Tree Survey for the Village Green - £100
- d) PKF Littlejohn – External Audit Fees - £240
- e) Note Credit from FDC – Business Rate Rebate Grant - £1,334.00
- f) Consider request & quote for Posts on the village Green
- g) FDC Confirming Concurrent function grant of £5,330 for 2021/22. Precept form to be sent by 5<sup>th</sup> February 2021.

220. /20 Allotments

- a) Update on Payment of rents

221. /20 Painting of the village sign - Update on actions

222. /20 Update Website Accessibility Code

223. /20 Wryde Croft Grant Application Update

224. /20 Update on quote requests regarding clearance of the graveyard for St John the Baptist Church, Church End.

225. /20 Request to set up a Parish Council Facebook Page

226. /20 Amenities 95 Report

227. /20 Any Other Business (Information Items Only) Members are asked to submit items before the agenda is prepared normally three clear days before the meeting.

228. /20 Staffing - Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted.

229. /20 Date of next meetings 6 January & 13 January (Precept setting) 2021

Signed G Booth - Parish Council Chair, 3 John Bends Way, Parson Drove. Dated 3 December 2020

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