

## **Minutes of Parson Drove Parish Council Meeting held on Zoom on 12 August 2020 at 19.00**

**Due to the current Covid 19 pandemic and in line with new regulations, the meeting took place virtually. Notices of the meeting were posted on the village notice board and on the council's website, giving members of the public the opportunity to participate.**

In attendance were Parish Councillors: G Booth (Chairman), P Spriggs, P Williams, J Hunt.  
Also, in attendance: FDC Cllr S Bligh and CCC Cllr S King.  
Members noted the meeting was being recorded on Zoom.

20/121. To receive apologies for absence.

Apologies were received from Parish Councillors R Fowler, C Killingworth & E Murat (Parish Clerk).

20/122. Resignation – Cllr George Watson resignation had been passed to the District Council.  
Information noted.

20/123. To consider any requests by Councillors for Dispensations.  
None requested.

20/124. Members' Declaration of Interest for items on the Agenda.  
None.

20/125. Public Participation – The applicant for the development under 20/129 f) spoke regarding the proposed development at Brewery Close. Highlighting the consultations undertaken with neighbours. They also confirmed they would be looking at how to alleviate flooding at the entrance to Brewery Close and have spoken to Highways regarding this. It was suggested this is undertaken before the houses were occupied. They requested the Councils support. The council then agreed to discuss item 20/129 f)

20/126. Members approved the minutes of the meetings held on 15 July 2020.

20/127 Matters arising from the minutes not covered on the agenda (information only)

- a) Cllr Hunt confirmed email correspondence was now being received.
- b) Cllr Booth confirmed a meeting had been arranged with the potential new allotment holder.
- c) It was noted that not all planning comments from the previous meeting had yet been submitted to FDC and needed to be provided.

20/128 Correspondence – members are asked to note:

- a) T.A. Blackamore confirmed they did not use of Chemicals on the playing field. Noted
- b) Allotment Request. The Chair confirmed a meeting had been arranged.
- c) Review of the model code of conduct. The Council confirmed they were content with the proposals.

20/129 Planning Matters - Applications made -

- a) F/YR20/0630/F Land North West Of 313 Main Road Church End Parson Drove, Cambridgeshire Formation of a manège and the erection of a stable block. The Parish Council recommend approval subject to condition that light limitation measures are included

so as not to cause distraction to highways users.

**Notification of the planning decisions from Fenland District Council:**

- b) F/YR20/0569/NONMAT Land South of Harolds Bank Sealeys Lane Parson Drove Cambridgeshire. Non-Material amendment: To extend the timescales of submission and implementation of Conditions 3 (access) and 5 (foul and surface water) of planning permission F/YR19/1082/F (Change of use of land to a traveller's site involving the siting of 2no mobile homes, 2no tourer vans; erection of 2no day rooms, 1.8 metre high fence and 1.2 metre high post and rail fencing (part retrospective)) - Status: Approved
- c) F/YR20/0507/TRTPO Works to a Sycamore tree covered by TPO 08/2003 Southea Grange 33 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA – Status Granted.
- d) F/YR20/0437/A Display of 1no internally illuminated fascia sign to front, 6no non-illuminated canopy signs, and 7no non-illuminated vinyl signs and 1no menu board 1 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA – Status Granted.
- e) F/YR20/0332/F Erect a dwelling (2-storey, 3-bed) including garage/workshop, arbour and temporary siting of caravan during construction Land West Of 10 Main Road Parson Drove Cambridgeshire. – Status Granted.  
Information noted by Councillors.
- f) Correspondence received regarding application being submitted to Fenland District Council for development of 4 houses at Brewery Close.  
It was noted under the new Neighbourhood Plan we encouraged community consultation with developers. Although we would reserve the right to change our mind if further information came to light. The Parish Council agreed to support in principle this development as it had overcome concerns relating to previous planning permission e.g. flooding & design

20/130 Fenland District Council

- a) Public Spaces Protection Order – Comments had been provided to FDC.
- b) Cllr Bligh confirmed a full council meeting had been held where she highlighted the increase in fly tipping complaints. Cllr Booth confirmed that Overview & Scrutiny will be inviting Anglian Water to a meeting regarding the issue of water pressure. However, there was no guarantee they would attend as there is no statutory requirement. The Neighbourhood Plan had been formally “made” at the full council meeting.

20/131 Cambridgeshire County Council

- a) Sealey’s Lane - It was noted the Clerk had written to the County Council highlighting concern that the Parish Council would normally contribute 10% of the total cost of projects.
- b) Cllr King reported that a letter has been sent to the Cherry Trees about the overgrown hedge and trees next on Highside.
- c) Cllr King reported that repairs by the dragon patcher had been completed on Highside.
- d) Cllr King reported that an order had been raised for the crew to return to 1 and 14 The Bank to complete work.
- e) The County Council had also been contacted regarding double yellow lines, speed limit reductions & Sealeys Lane LHI bid for 2021/2022.
- f) Cllr King also highlighted that the County has a scheme to recognise members of the public who had helped during the Covid 19 pandemic.
- g) Concern was raised again regarding missing white lines in the middle of the road at junction of Bridge Drove, Fen Road & Long Drove.

20/132 Update on Wryde Croft grant  
No further update.

20/133 Painting of the village sign. Update on actions from last meeting.  
Agreed to carry actions forward.

20/134 Financial Matters

a) The Annual Governance documentation was ready to be sent to the external auditor following approval at the previous meeting. The paperwork had been signed by the Clerk and the chairman. No update had been provided by the Clerk on progress and it was noted that certain information needed to be displayed online.

b) Payments made since last meeting:

- i) Murrow Book Grant - £50.00
- ii) CLERK'S SALARY JUNE - £474.16
- iii) CLERK'S EXPENSES JUNE -£103.24 (INC £53.24 POSTAGE)
- iv) CLERK'S SALARY JULY - £466.59

Noted

c) Payment's were agreed for:

- i) WAVE - £8.08. Agreed
- ii) CLERK'S SALARY AUGUST – TO BE PAID 1/8/2020 - £461.36. Agreed.
- iii) HMRC PAYE – JULY & AUGUST (5.57 + 12.80 = £20.37 (TO BE PAID 1/8/2020). Agreed.
- iv) CLERK'S EXPENSES - (INC. BOOKCASE (75), CHAIR (25), DESK (30) - £160 – Furniture is receipted from charity shop in Wisbech. This item had been deferred from last meeting, it was agreed to discuss under item 20/135.

d) BACS payment received from FDC for Street Lighting Grant to the value of £19,653.00.

20/135 Meeting held on 6 August 2020 at 11 am in the village hall.

Members are asked to consider a resolution for Council to exclude members of the public and press pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council were asked to resolve that, because of the sensitive nature of the business to be transacted under this agenda item that the public and members of the press would be asked to leave the meeting during the consideration of this item.

The resolution was passed unanimously. Refer to confidential minute.

20/136 Any Other Business (Information Items Only)

a) Cllr Spriggs noted that the hedge outside the Openreach Property on Fen Road had still not been cut back.

20/137 Date of next meeting to be 9 September 2020 at 7pm on Zoom. It was noted that due to Covid 19 restrictions and advice it was unlikely that a physical meeting would take place soon. However, members expressed their willingness to conduct a physical meeting.

Signed as a correct record G. Booth (Chairman)

9 September 2020