

**PARSON DROVE PARISH COUNCIL**  
**Notice of the Parish Council Meeting**  
**TO MEMBERS OF THE COUNCIL**

You are hereby summoned to participate in a virtual meeting of the Parish Council for the purpose of transacting the following business. **Due to the current situation related to virus control, and in line with national advice the meeting will take place on Wednesday 10 February 2021 at 7.00 pm virtually for members of the public. Members of the public should request an invite from the Chair prior to the meeting, Cllr Gavin Booth 01945 701157.**

**MEMBERS: 6**

**QUORUM: 3**

**AGENDA**

29. /21 Apologies for absence.

30. /21 Requests for Dispensations.

31. /21 Declarations of Interest.

32. /21 Public Participation – To allow up to 3 minutes for each member of the public who wishes to address the meeting on the agenda, with a time limit of 15 minutes.

33. /21 Parish Council Vacancy – Co-option – Receive short presentation from candidates.

34. /21 Approve and sign the minutes of the meeting held on 13 & 20 January 2021.

35. /21 Matters arising from previous minutes not covered on the agenda (information only)

36. /21 Planning Matters - Applications made - Members are asked to read the Fenland District Council Planning site at [www.fenland.gov.uk/publicaccess](http://www.fenland.gov.uk/publicaccess) to prepare for the meeting.

a) F/YR21/0079/CERTP - Certificate of Lawful Use (Proposed): Conversion of part of existing detached garage to form a self-contained 2-bed annexe ancillary to existing dwelling - 76 Main Road, Parson Drove

37. /21 Planning decisions since last meeting

a) F/YR20/1195/F - Erect an agricultural store - Land East of Harmony House, Long Drove, Parson Drove – Granted

b) F/YR20/1266/TRCA - Fell 1no Poplar and 1no Silver Birch within a Conservation Area - Teal House, Station Road, Parson Drove – Granted

38. /21 Correspondence – members are asked to consider:

a) Email from CCC Highways regarding LHI Feasibility for Sealey's Lane Scheme

b) Email from Cllr Dee Laws regarding Flooding concerns

c) Letter of Thanks from Parochial Church Council for grant

d) Letter of Thanks from Churches Conservation Trust

39. /21 FDC councillors

a) Reports

b) Street Lighting – Including replacement of old stock

40. /21 CCC councillor
- a) Reports
  - b) Highways matters
  - c) Drain Clearance – Main Road
41. /21 Police Update Report
42. /21 Financial Matters
- Payments made.
- a) None
- Payments to be agreed.
- b) D A Pest Control, Annual Contract, £375.
  - c) To note E.on Direct Debit set up for £33 per month. Instruction provided to Wave.
  - d) Note email from Wryde Croft Community Fund that £5,000 was paid to the account on 13/01/21.
  - e) Review Financial Risk Assessment
43. /21 Review of Standing Orders
44. /21 Review Parish Council Risk Assessment
45. /21 Consider whether further litter bins are required in the Parish
46. /21 Amenities 95 Report
47. /21 Any Other Business (Information Items only, no formal decision can be made under this item)
48. /21 Staffing - Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted.
49. /21 Date of future meetings for 2021:
- 10 March
  - 14 April
  - 12 May
  - 9 June
  - 14 July
  - 11 August
  - 8 September
  - 13 October
  - 10 November
  - 8 December

Signed G Booth - Parish Council Chair, 3 John Bends Way, Parson Drove. Dated 3 December 2020  
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