

# Parson Drove Parish Council

## Agenda

*Sent via electronic medium*

Dear Councillor,

8/10/2021

I hereby summon you to a meeting of the Parson Drove Parish Council on the 13<sup>th</sup> October 2021 at 19:00 in person at the Parson Drove Village Hall, Main Road, Parson Drove PE13 4LA.

Yours sincerely,

*David Boyce*

**Lord David Boyce, Clerk**

### Agenda

184/21. To agree the apologies received

185/21. To receive requests for Dispensations and record interests

186/21. Open Forum – Public participation. To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes. Members of the public should note we are restricted to 50 people attending the village hall at a meeting to enable a CoVID-19 secure meeting, therefore please do let us know if you plan to attend. Don't forget you can also raise your issues to the Clerk via [parsondroveclerk@outlook.com](mailto:parsondroveclerk@outlook.com)

187/21. To agree the minutes of the meeting on 8<sup>th</sup> September 2021

187/21 a. Matters arising from previous minutes not covered on the agenda  
(for information only)

188/21. To receive the District Councillors Report

189/21. To receive the County Councillors Report

190/21. Highways Matters

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191/21. a. To acknowledge the road closure on Fen Road and Long Drove, Parson Drove as lies between Swan Gardens and Oaklea Holme for water maintenance from 18<sup>th</sup> October 2021 to 17<sup>th</sup> April 2023.

191/21. b. To acknowledge the road closure on Harolds Bank, Parson Drove as lies between Sealeys Lane and Bleak House Farm from 4<sup>th</sup> October to 6<sup>th</sup> October 2021

191/21. c. To acknowledge the road closure on Back Road, closed from a point 10m west of junction with Front Road, closed for a further 1000m (closure on the day to be done in small sections to maintain residential access) from 27<sup>th</sup> October to 29<sup>th</sup> October 2021.

191/21. d. To inform Highways of a residents issue with flooding at Ingham Hall Gardens.

192/21. Planning application decision updates

192/21 a. None

193/21. Planning applications for comment

193/21. a. F/YR21/1121/F - Change of use of land to a traveller's site involving the siting of a mobile home, touring caravan and erection of a Day Room and a 1.8m and 1.2 metre high (approx.) close boarded fencing - Land North of Caravan, Sealeys Lane, Parson Drove

193/21. b. F/YR21/1058/F - Erect a single storey garage to front of existing dwelling - Willow Lodge 31B The Bank Parson, Drove

193/21. c. F/YR21/1163/F - Change of use of residential land and garage to commercial workshop with parking/storage area with 2.0 metre close boarded fence including erection of a single storey extension and 2.0-metre-high close boarded fence/gate to front and side - Land West of Sycamore Lodge, Seadyke Bank Murrow

193/21. d. To collate extra planning concerns from around the Parish to report to Fenland District Council.

194/21. To agree the payments of the Council

194/21. a. Payments to make

- i. Clerks Salary (£477.71)
- ii. Working from home allowance (£25.00)
- iii. EE (£22.80 including £3.80 VAT)
- iv. Contribution to the LHI bid CC Council (£2,451.07)
- v. PFK Littlejohn LLP Audit fees (£408.00 including £68.00 VAT)

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194/21 b. Payments made

- i. E-On (£33.00)
- ii. Wave (£20.00)

194/21 c. Payments received

- i. Precept 2<sup>nd</sup> 2021 (£10,280.00)

194/21. d. Payments to agree upon

- i. Electrical condition report quote for the Cage.
- ii. Training for Councillors and the Clerk

195/21. To receive financial update report

196/21. To agree to cover the North Level Drainage Board costs (approx. £900.00) in respect of arranging the riverbank path to Murrow lease.

197/21. To agree remedial actions to take following letters issued to Allotment tenants.

198/21. To receive the Amenities 95 report

199/21. To receive the Police report and collate comments to forward on

200/21. To agree the risk assessment and monthly check sheet for the swings

201/21. To note update on proposed works to trees on The Green

202/21. Note update on Street Lighting from FDC

203/21. To collate proposed agenda items for the next Council meeting

204/21. To agree the date, time and venue of the next Council meeting

205/21. Staffing matters

203/21. a. Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

203/21. b. To receive the Clerks review