

PARSON DROVE PARISH COUNCIL

Notice of the Parish Council Meeting

TO MEMBERS OF THE COUNCIL

You are hereby summoned to participate in a virtual meeting of the Parish Council for the purpose of transacting the following business. **Due to the current situation related to virus control, and in line with national advice the meeting will take place on Wednesday 14 April 2021 at 7.00 pm virtually for members of the public. Members of the public should request an invite from the Chair prior to the meeting, Cllr Gavin Booth 01945 701157.**

MEMBERS: 7

QUORUM: 3

AGENDA

71. /21 Apologies for absence.
72. /21 Requests for Dispensations.
73. /21 Declarations of Interest.
74. /21 Welcome new Clerk to the Parish Council.
75. /21 Public Participation – To allow up to 3 minutes for each member of the public who wishes to address the meeting on the agenda, with a time limit of 15 minutes.
76. /21 Approve and sign the minutes of the meeting held on 10 March 2021.
77. /21 Matters arising from previous minutes not covered on the agenda (information only).
78. /21 Planning Matters - Applications made - Members are asked to read the Fenland District Council Planning site at www.fenland.gov.uk/publicaccess to prepare for the meeting.
 - a) F/YR21/0248/F - Erect 4 x dwellings (2-storey 4-bed), the formation of 3 x new accesses and the temporary siting of 4 x mobile homes during construction Land North Of 135 Front Road, Murrow
79. /21 Planning decisions since last meeting
 - a) F/YR21/0079/CERTP | Certificate of Lawful Use (Proposed): Conversion of part of existing detached garage to form a self-contained 2-bed annexe ancillary to existing dwelling - 76 Main Road, Parson Drove – Certificate issued
 - b) F/YR20/1269/F | Erect an agricultural building involving the demolition of 2 x existing agricultural buildings - Land East of The Clough 39 The Bank, Parson Drove – Granted
80. /21 Correspondence – members are asked to consider:
 - a) Email from Konica Minolta regarding invoices.
 - b) Email from FDC regarding Parish Cllr Allowances.
 - c) Email from FDC regarding Allotments in the Parish.
81. /21 Fenland District Council
 - a) Councillors Reports
 - b) Street Lighting – Including potential quote for replacement of old stock

82. /21 Cambridgeshire County Council

- a) Councillors Reports
- b) Highways matters.

83. /21 Police Update Report – meeting held 19 March 2021, 6pm.

84. /21 Financial Matters

Payments made.

- a) None.
Payments to be agreed.
- b) Fenland District Council – Business Rates - £433.92.
- c) Insurance Renewal 1 June 2021 – Zurich quotation - £905.56.
- d) Fenland Business Grants Application submission payment of £9,373.83.
- e) Consideration of Training of Cllrs & Clerk.
- f) Purchase Equipment for Clerk.
- g) To receive & approve Budget Report & Receipt & Payments Bank Reconciliation report for the year ending 31st March 2021.
- h) To approve the Accounts for the year ending 31st March 2021 ready for the Internal Audit.
- i) To note the completion of the Corporate Governance Questionnaire by the Chair for Internal Auditors.
- j) Review Draft AGAR.

71. /21 Update on LHI Bid 2021/22.

72. /21 Consider Wildlife Projects for the Parish.

73. /21 New Litter Bins.

74. /21 Amenities 95 Report.

75. /21 Any Other Business (Information Items only, no formal decision can be made under this item)

76. /21 Date of future meeting in May 2021 and annual parish assembly to be agreed.

Signed G Booth - Parish Council Chair, 3 John Bends Way, Parson Drove. Dated 8 April 2021

Email theclerk@parsondrove-pc.org.uk Telephone 01945 701157