

# Parson Drove Parish Council

## Agenda

*Sent via electronic medium*

Dear Councillor,

I hereby summon you to a meeting of the Parson Drove Parish Council on the 19<sup>th</sup> May 2021 at 19:30 in person at the Parson Drove Village Hall, Main Road, Parson Drove PE13 4LA.

Yours sincerely,

*David Boyce*

**Lord David Boyce, Clerk**

### Agenda

90/21. To appoint a Chairman

91/21. To appoint a Vice Chairman

92/21. Apologies for absence

93/21. Requests for Dispensations

94/21. Declarations of interest

95/21. Public Participation (Open Forum). To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes for the whole agenda point. **Members of the public should request an invite from the Chairman prior to the meeting, Cllr Gavin Booth on 01945 701157.**

96/21. To agree the minutes of the meeting held 14<sup>th</sup> April 2021 as a true record.

97/21. Clerks report - Matters arising from the minutes of the meeting held 14<sup>th</sup> April 2021 not covered on the agenda (for information only)

# Parson Drove Parish Council

98/21. Planning matters – Applications made

- a) No new applications have been received

Planning matters – Decisions noted

- b) Planning application F/YR21/0177/F; GRANTED
- c) Planning application F/YR20/0963/F REFUSED
- d) Planning application F/YR20/0910/F GRANTED

99/21. Correspondence received

- a) Letter about cars driving over the path at the shop on Main Road
- b) To collate comments for the Conservation Officer

100/21. To approve cheques for payment

- a) Clerks salary £477.71
- b) Clerks equipment £408.99 (including £68.17 VAT)
- c) NI & PAYE £TBC
- d) (County Council speed limit amendment) ERP Gold fee of £250.00
- e) Auditing fee of £300.00 (including £50.00 VAT)
- f) To note the £8,000 receipt Fenland business grant

101/21. AGAR

- a) To accept the Annual reconciliation of accounts – prepared in accordance with AGAR standards
- b) To receive the internal auditors report and to note recommendations

102/21. To accept the ROSPA inspections and agree on the maintenance items from the ROSPA inspections.

103/21. To agree a schedule of works for The Cage.

104/21. To discuss whether a time limit on parking bays near the school should be progressed

105/21. To discuss and agree future maintenance arrangements of St John's Churchyard

106/21. To receive the outside reports

- a) To receive the District Council reports
- b) To receive the County Councillor reports

107/21 Highways

- a) To inform members of a temporary closure order 2021/516 at Harolds Bank from 07/06/2021 to 11/06/2021

# Parson Drove Parish Council

- b) To discuss regards the memorial proposal for Sealeys Lane

## 108/21. Finance

- a) To approve the Balance Sheet
- b) To approve the explanation of variances proforma
- c) To approve the Bank Reconciliation
- d) To approve the Income and Expenditure

*For more information on agenda points, please contact the Chairman on 01945 701157 or the Clerk on [parsondroveclerk@outlook.com](mailto:parsondroveclerk@outlook.com)*