

**PARSON DROVE PARISH COUNCIL**  
**Notice of the Parish Council Meeting**  
**TO MEMBERS OF THE COUNCIL**

You are hereby summoned to participate in a virtual meeting of the Parish Council for the purpose of transacting the following business. **Due to the current situation related to virus control, and in line with national advice the meeting will take place on Wednesday 20 January 2021 at 7.00 pm virtually for members of the public. Members of the public should request an invite from the Chair prior to the meeting, Cllr Gavin Booth 01945 701157.**

**MEMBERS: 6**

**QUORUM: 3**

**AGENDA**

22. /21 Apologies for absence.

23. /21 Requests for Dispensations.

24. /21 Declarations of Interest.

25. /21 Public Participation – To allow up to 3 minutes for each member of the public who wishes to address the meeting on the agenda, with a time limit of 15 minutes.

26. /21 Parish Council Vacancy – Co-option – Receive short presentation from candidates.

27. /21 Accounts and Financial Matters

- a) Receive and approve the Bank Reconciliation & Budget Update Report.
- b) To review the Parish Council's Financial Regulations.
- c) To consider the budget and agree the Precept for 2021/2022.

Any Other Business (Information Items only, no formal decision can be made under this item)

28. /21 Date of next meetings 10 February 2021

Signed G Booth - Parish Council Chair, 3 John Bends Way, Parson Drove. Dated 3 December 2020

Email [theclerk@parsondrove-pc.org.uk](mailto:theclerk@parsondrove-pc.org.uk) Telephone 01945 701157