

# Parson Drove Parish Council

## Agenda

*Sent via electronic medium  
5<sup>th</sup> April 2022*

Dear Councillor,

I hereby summon you to a meeting of the Parson Drove Parish Council on the 13<sup>th</sup> April 2022 at 19:00 in person at the Parson Drove Village Hall, Main Road, Parson Drove PE13 4LA.

Yours sincerely,

*David Boyce*

**Lord David Boyce, Clerk**

### **Agenda**

71/22. To agree the apologies

72/22. To receive requests for Dispensations and record interests

73/22. Open Forum – Public participation. To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes. Members of the public should note we are restricted to 50 people attending the village hall at a meeting to enable a CoVID-19 secure meeting, therefore please do let us know if you plan to attend. Don't forget you can also raise your issues to the Clerk via [parsondroveclerk@outlook.com](mailto:parsondroveclerk@outlook.com)

74/22. To agree the minutes of the meeting on 9<sup>th</sup> March 2022 and 23<sup>rd</sup> March 2022

74/22 a. Matters arising from previous minutes not covered on the agenda (for information only)

75/22. To receive the District Councillors Report

76/22. To receive the County Councillors Report

77/22. Highways Matters

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77/22. a. To report any new street lighting faults

77/22. b. To receive an update on the MVAS scheme

77/22. c. To consider adopting FPC8 from Wisbech St Mary PC

77/22. d. To receive an update on meeting with Wisbech St Mary PC regarding Back Road complaints

77/22. e. To acknowledge TR ORDER 2022/250 to stop any vehicle from proceeding along Back Road, Murrow as lies between the B1187 and Access Road Between Front Road and Back Road on 25<sup>th</sup> April 2022 and continue until these works have finished or on the 24<sup>th</sup> October 2023, whichever is the earlier.

78/22. Planning application decision updates

78/22 a. F/YR21/1516/RM Reserved Matters application relating to detailed matters of Appearance, Landscaping, Layout and Scale (for Plot 5 only) pursuant to outline permission F/YR19/0971/O to erect 1no dwelling (2-storey, 4-bed) Land East Of The Silverings 114 Main Road Parson Drove Cambridgeshire

78/22. b. F/YR22/0110/F Erect 1 x dwelling (2-storey 3-bed) with integral garage involving demolition of existing dwelling and alterations to existing access, and temporary siting of a caravan during construction Fairview Johnsons Drove Parson Drove Cambridgeshire PE13 4JS

79/22. Planning applications for comment

79/22. a. F/YR22/0338/F Change of use of land to a traveller's site involving the siting of 1 x mobile home and 1 x touring caravan, the erection of 1 x Day Room and the formation of an access Land West Of Seadyke Caravan Park Seadyke Bank Murrow Cambridgeshire

79/22. b. F/YR22/0370/O Erect 1 dwelling (outline application with matters committed in respect of access) Land East Of Mill Road Murrow Cambridgeshire

79/22. c. F/YR22/0367/F Erect a single-storey detached building for use as a home office in association with approved dwelling under Reserved Matters consent F/YR21/0820/RM Land East Of The Silverings 114 Main Road Parson Drove Cambridgeshire

79/22. d. F/YR22/0356/NONMAT Non-Material Amendment: amendment to condition 2 (materials) relating to planning permission F/YR17/0770/F (Conversion of existing barn to form 2-storey 2-bed dwelling including raising the roof to accommodate the first floor and a single-storey side extension involving the formation of a new access and demolition of existing lean-to shed and farm out-buildings together with the formation of a new vehicular access) to enable

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upvc to be used for doors and windows instead of timber The Barn Clough Cross Farm Marshalls Bank Parson Drove Cambridgeshire PE13 4JE

79/22. e. F/YR22/0392/F Erect a two-storey rear extension to existing dwelling involving partial conversion of existing garage and erect a detached double garage with storage above and external staircase together with the change of use of land to residential curtilage Cedar Lodge 267 Main Road Church End Parson Drove Wisbech Cambridgeshire PE13 4LF

79/22. f. F/YR22/0388/F Erect a grain store Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT

79/22. g. F/YR22/0387/F Erect a hay barn Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT

79/22. h. F/YR22/0386/F Erect an agricultural machinery shed Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT

79/22. i. F/YR22/0393/NONMAT Non-Material Amendment: Amendment to external boarding materials, relating to planning permission F/YR12/0183/F (Erection of a single-storey 3-bed dwelling involving demolition of existing dwelling) 249 Leverington Common Leverington Cambridgeshire

80/22. To agree the payments of the Council

80/22. a. Payments to make

- i. Clerks Salary (£477.71)
- ii. Working from home allowance (£25.00)
- iii. Postage claim (£8.30)
- iv. Auditing Solutions LTD internal audit (£312.00 including £52.00 VAT)
- v. FDC re: The Cage business rates (£499.00)
- vi. FDC re: bins (£1111.46 including £185.24 VAT)
- vii. North Level Drainage Board re: Allotment drainage rates (£190.91)
- viii. ACRE membership (£57.00)

80/22 b. Payments made

- i. E-On (£33.00)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£22.80 including £3.80 VAT)
- iv. D A Pest control (£395.00)

80/22. c. Grant requests received

- i. Citizens Advice Bureau request (£250.00)
- ii. Book Café Grant (£50.00)
- iii. St Johns Church Jubilee grant request (£200.00)
- iv. Alderman Payne Primary School Jubilee grant request (£478.72)

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81/22. To receive the Bank Reconciliation & approve Budget Report for the year ending 31<sup>st</sup> March 2022

82/22. To receive the Internal Auditors report

83/22. To approve the Accounts for the year ending 31<sup>st</sup> March 2022 ready for the Internal Audit.

84/22. To approve the Chairmans completion of the Corporate Governance Questionnaire for Internal Auditors.

85/22. To discuss the Jubilee arrangements

85/22. a. To agree the action the Council will take regarding commemorating the Jubilee for the local children.

86/22. To hear the progress of the Website Working Party

87/22. To receive the Amenities 95 report

88/22. To receive the Police report

89/22. To discuss implementing the Military Covenant

90/22. To discuss the Crash Site memorial

91/22. To discuss the No Mow May campaign

92/22. To agree planning comments and inadequacy regarding the Mega Incinerator planned for Wisbech

93/22. To agree the LGBC Boundary Review response

94/22. To agree the NALC Model Standing Orders

95/22. Staffing matters

95/22. a. Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

95/22. b. To review the new NALC pay structures

95/22. c. To receive the Clerks review

96/22. To collate agenda items for the next meeting

97/22. To agree a date, time and venue of next meeting

# **Parson Drove Parish Council**